

## DEVELOPMENT PERMIT AND COMPLIANCE FEES

Effective January 1, 2016

### A. Residential Applications

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| Application Type  | 2016 Fee |
|---|----------|
| Accessory Buildings, Swimming Pools, Uncovered Decks  | \$108    |
| Hot tubs, Solar Panels (unless part of another development permit application)  | \$108    |
| Additions to Single Detached, Duplex, or Semi-Detached Housing – increase in floor area or height                             | \$393    |
| Exterior Alterations, Additions to Single Detached, Duplex, or Semi-Detached Housing – no increase in floor area or height    | \$159    |
| Over-height Fences, Recreational Vehicle Parking  | \$165    |
| Secondary Suites, Garage and Garden Suites (outside of the combo permit)  | \$266    |
| New Single Detached Housing (outside of the house combo permit application), Duplex, Semi-detached, Residential Sales Centres | \$456    |
| Mobile Home Move On and Additions   | \$160    |
| New or Additions to Apartment and Row Housing, and all other housing not listed above, up to four dwelling units              | \$786    |
| - Plus, for each additional dwelling unit   | \$70     |
| Exterior Alterations to Existing Apartment Units or Row Housing Units   | \$340    |
| Home Occupation:  |          |
| a) Minor Home Occupation  | a) \$117 |
| b) Major Home Occupation  | b) \$297 |
| Group Homes, Limited Group Homes  | \$319    |
| Residential Move On   | \$319    |

### B. Commercial, Industrial, Institutional, Mixed-Use Applications

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| Application Type  | 2016 Fee |
|---|----------|
| For new buildings or additions to existing buildings with a gross Floor Area up to 500 m <sup>2</sup> (5,381.95 sq. ft.)                                | \$893    |
| - Plus, for each additional 100 m <sup>2</sup> (1,076.39 sq. ft.) of gross floor area or part thereof in commercial portion                             | \$90     |
| For new mixed-use buildings with a gross Floor Area up to 500 m <sup>2</sup> in commercial portion and up to four dwelling units in residential portion | \$1,740  |
| - Plus, for each additional 100 m <sup>2</sup> (1,076.39 sq. ft.) of gross floor area or part thereof in commercial portion                             | \$90     |
| - Plus, for each additional dwelling unit in residential portion  | \$70     |

|   |               |
|---|---------------|
| <b>Exterior alterations or renovations to existing buildings</b>                                      | \$340         |
| <b>Outdoor Patio, Temporary Event Tents, Temporary Garden Greenhouse, Garden Centre, Solar Panels</b> | \$340         |
| <b>Sidewalk Café</b>  |               |
| - Minor   | \$26/5 years  |
| - Major (includes Sidewalk Café Licence)  | \$102/5 years |
| <b>Commercial Move On</b>   | \$828         |

### C. All Land Use Applications

| <b>Application Type</b>   | <b>2016 Fee</b> |
|---|-----------------|
| <b>Change of Use:</b>   |                 |
| a) Permitted Use or Uses in Direct Control Districts                                      | a) \$260        |
| b) Discretionary Use  | b) \$323        |
| c) Child Care Services  | c) \$306        |
| <b>Demolitions</b>  | \$80            |
| <b>Vehicular Parking Lots</b>   | \$786           |
| <b>Cell Towers:</b>   |                 |
| a) Rooftop  | a) \$2472       |
| b) Freestanding   | b) \$3310       |
| <b>Sign Developments:</b>   |                 |
| a) Temporary Signs:   | a)              |
| i. Permit valid for up to 90 days   | i. \$87         |
| ii. Permit valid for up to 365 days   | ii. \$261       |
| b) Fascia Signs   | b) \$87         |
| c) Freestanding, Projecting or Roof Signs   | c) \$261        |
| d) Digital Signs  | d) \$425        |
| <b>Satellite Signal Receiving Antennae, Amateur Radio Antennae and support structures</b> | \$176           |
| <b>Urban Agriculture:</b>   |                 |
| a) Urban Indoor Farm  | a) \$254        |
| b) Urban Outdoor Farm   | b) \$50         |
| c) Urban Garden   | c) \$50         |

## D. Compliance Certificates / Zoning Confirmation

| Application Type   | 2016 Fee |
|--|----------|
| <b>Single Detached, Semi-Detached or Duplex:</b>         |          |
| a) Regular Service                                       | a) \$123 |
| b) Express Service                                       | b) \$244 |
| <b>Others:</b>   |          |
| a) Regular Service                                       | a) \$255 |
| b) Express Service                                       | b) \$509 |
| <b>Compliance Certificate Restamp</b>                    | \$77     |
| <b>Written Confirmation of Zoning (per site)</b>         | \$102    |
| <b>Search of Files for Outstanding Orders (per site)</b> | \$102    |

## E. Leave as Built Permit (structures constructed not in accordance to approved plan)

| Application Type   | 2016 Fee |
|--|----------|
| <b>Accessory building for house</b>                                  | \$102    |
| <b>Single Detached House, Semi-Detached House, Duplex</b>            | \$153    |
| <b>Other than above (Multi-Family, Commercial, Industrial, etc.)</b> | \$357    |

## F. Additional Fees

|   | 2016 Fee                           |
|---|------------------------------------|
| <b>Notification Fee:</b>  |                                    |
| a) <b>Minor residential applications</b>  | a) \$41                            |
| - Includes: accessory building, uncovered deck, swimming pool, hot tub, additions, exterior alterations, over-height fence, etc.    |                                    |
| b) <b>All other applications</b>  | b) \$102                           |
| - Includes: secondary suites, new house construction, all commercial and industrial permits, group homes, signs, change of use etc. |                                    |
| - Excludes: major home occupation   |                                    |
| <b>Developments Existing Without Permits</b>  | Double the regular application fee |
| <b>Minor Amendment to Development Permit Application:</b>   |                                    |
| a) <b>Minor Residential Applications</b>  | a) \$102                           |
| b) <b>Single Detached House, Semi-Detached House, Duplex</b>  | b) \$153                           |

|  |                                 |
|--|---------------------------------|
| <b>c) Other than above (Multi-Family, Commercial, Industrial, etc.)</b>  | c) \$357                        |
| <b>Re-circulation Fee (3<sup>rd</sup> and subsequent re-circulation)</b> | 50% of original application fee |
| <b>Pre-application Meeting</b>   | \$306                           |

## G. Fee Policy

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Development Permit applications will be accepted ONLY when accompanied with the appropriate fees and complete submission requirements.

Additional fees may be required after the initial application submission, as determined by the Development Officer, and must be paid prior to the decision of the Development Permit application, or release for Building Permit review. See Section "F. Additional Fees".

### Revisions to an Application:

1. Any minor amendments to a Development Permit application will be assessed an additional fee, in accordance to Section "F. Additional Fees". The Development Officer shall determine when to impose the additional fee.
2. Any major amendments to a Development Permit application will require a new Development Permit application with full Development Permit application fees. The Development Officer shall determine whether changes to a Development Permit application are considered major.
3. Any Development Permit application under review which requires a 3<sup>rd</sup> circulation to other Departments, as a result of proposed revisions initiated by the applicant, will be subject to an additional fee, in accordance to Section "F. Additional Fees".

### Application Fee Refunds:

1. Where circulation has not commenced, \$100.00 or 20% of the development permit fee (whichever is greater) will be retained for administration costs.
2. Where circulation has commenced or if a decision has been made, there will be no refund of the fees paid.