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**REQUEST FOR QUALIFICATION  
NUMBER 924536**

ISSUE DATE: 23 May, 2014

**THIS IS NOT AN ORDER**

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## ADDENDUM #3

### REQUEST FOR QUALIFICATION

### VALLEY LINE LRT - STAGE 1

This Addendum forms part of the RFQ Documents and modifies them as stated herein.

**3.1:** Replace Appendix A and Appendix B of the RFQ as shown in tracking below:

## APPENDIX A – DEFINITIONS

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**Respondent:** ~~a firm, company, partnership, corporation, individual or consortia of the same (composed of Team Members, suppliers, subcontractors, or service providers), which is named in leading the preparation of and collectively provide a single~~ Submission as part of the RFQ.

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**Team Member:** shall mean any ~~firm, company, partnership, corporation, individual or consortia of the same Person~~ providing an equity investment or equivalent ownership commitment to the Respondent in respect of the Project ~~and or any firm, company, partnership, corporation, individual or consortia of the same Person~~ who is named by the Respondent in its Submission ~~for the purpose of evaluation and scoring by the City as provided for in Section 5~~. Team Members can only be involved in the Submission of one Respondent.

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## APPENDIX B – DETAILED SUBMISSION REQUIREMENTS

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### B 2 General

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#### B 2.2 Respondent Organization and Your Advantage

The Submission should include:

a) a full descri.....;

The Respondent Lead Representative and Team Members that form the Respondent should be clearly listed in the Submission.

Where the Respondent anticipates that additional Team Members will be added to the Respondent following the shortlisting as a Proponent, the Respondent should indicate how and when the Respondent intends to add such Team Members. No Team Member, ~~suppliers, subcontractors, or service providers~~ is to be listed as part of the Respondent unless they have formally consented in writing to be so listed in the Submission (which written consent must be produced in accordance with Section B 1).

The Respondent should describe its competitive advantage that results from the composition, structure, organization and approach of its Team Members, Key Individual, suppliers, subcontractors and service providers.

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**B 4 Design****B 4.1 Organization of Design Team Members, Team Member Experience, Capacity and Depth**

Describe the organization of the Team Members, suppliers, subcontractors, or service providers involved in the Project design, and the roles and responsibilities and the proportionate responsibilities (including percentage allocations) of each such Team Member, suppliers, subcontractors, or service providers (including equity participation if applicable). Respondents should provide an organizational chart detailing the various relationships and lines of reporting for the organization of the Team Members, suppliers, subcontractors, or service providers involved in delivering the design component.

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**B 5 Construction****B 5.1 Organization of Construction Team Members, Team Member Experience, Capacity and Depth**

Describe the organization of your Team Members, suppliers, subcontractors, or service providers that are involved in the construction of the Project, and the roles and responsibilities and the proportionate responsibilities of each such Team Members, suppliers, subcontractors, or service providers (including equity participation if applicable). Respondents should provide an organizational chart detailing the various relationships and lines of reporting for the Team Members, suppliers, subcontractors, or service providers involved in the construction activity.

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**B 6 Asset Management and Preservation of Project Infrastructure****B 6.1 Organization of Maintenance, Rehabilitation and Hand Back Team Members, Collective Experience, Capacity and Depth**

Describe the organization of your Team Members, suppliers, subcontractors, or service providers that are involved in the asset stewardship, maintenance, rehabilitation and hand back of the Project, and the roles and responsibilities and the proportionate responsibilities of each such Team Member, suppliers, subcontractors, or service providers (including equity participation if applicable). Respondents should provide an organizational chart detailing the various relationships and lines of reporting for the Team Members, suppliers, subcontractors, or service providers.

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**B 7 Operations*****B 7.1 Organization of Operations Team Members, Collective Experience, Capacity and Depth***

Describe the organization of your Team Members, suppliers, subcontractors, or service providers that are involved in delivering the operations of the Project, and the roles and responsibilities and the proportionate responsibilities of each such Team Member, suppliers, subcontractors, or service providers (including equity participation if applicable). Respondents should provide an organizational chart detailing the various relationships and lines of reporting for the Team Members, suppliers, subcontractors, or service providers.

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**3.2:** Replace Appendix B Section B 8 of the RFQ as shown in tracking below:

## APPENDIX B – DETAILED SUBMISSION REQUIREMENTS

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### B 8 Financial and Organizational Capacity

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#### **Organizational capacity**

The Respondent shall also detail the organizational capacity of the Team Members to undertake the Project work requirements. This shall include a description of the depth and breadth of Team Member resources, particularly in relation to the Key Individual qualification requirements, as well as a description of other projects that the Respondent and/or Team Members are currently engaged on or anticipate being engaged on during the potential design and construction phase of the Project. To support this, the Respondent shall include:

- a letter from the Chief Financial Officer (or equivalent organizational authority) of each Team Member setting out a description of:
  - its involvement in current active projects with a contract value to the Team Member in excess of \$500 million-5% of annual gross revenues of the Team Member in capital value and the status thereof (including anticipated construction completion / operational start and end dates); and
  - its involvement in known projects with a potential contract value to the Team Member in excess of \$500 million in capital value-5% of annual gross revenues of the Team Member, that the Respondent and/or Team Member(s) will be involved in over the next seven (7) years.

For the purposes of the requirements above, “annual gross revenues” shall be those revenues as evidenced in the most recent set of audited financial statements of the Team Member in question.

Subject to the above considerations, where such current contract(s) held by an individual Team Member, have a contract value to that Team Member of less than 5% of that Team Member’s annual gross revenues, then such contracts shall be described in aggregate. In addition, where such future anticipated contract(s) held by an individual Team Member, have an anticipated contract value to that Team Member of less than 5% of that Team Member’s annual gross revenues, then such contracts shall be described in aggregate.

For the avoidance of doubt, where a subcontractor or subconsultant has been designated a Team Member by the Respondent, and the performance and obligations of such subcontractor or subconsultant is guaranteed by another Team Member (with supporting written information included in the RFQ submission), then the organizational capacity requirements set out above are only required for the Team Member with the ultimate performance obligation for the particular work or service subject matter.

Notwithstanding the foregoing, where any Team Member is responsible for approximately 25% or more of the contract value of any of the design services, construction works, operations, asset management or long term maintenance obligations as would be typically expected for the Project, then those Team Members' organizational capacity information as set out above is required to meet the Submission requirements of this Section B 8.

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**end**