

# Fire Alarm Verification Letter of Confirmation

COE-SCPI-FORM-0014

Safety Codes, Permits and Inspections

3rd Floor, Edmonton Tower  
10111 104 Ave NW  
Edmonton AB T5J 0J4  
[edmonton.ca](http://edmonton.ca) or 311



City File Number:	Final Test Date (YYYY-MM-DD):
Installation Address:	
Building Owner or Designer/Design-Registered Engineering Professional:	
Company or Person Performing Verification:	
Name of Designer:	Name of Contractor:

The undersigned hereby confirms the following actions and compliance items have been completed:

- **On-Site Testing:** Fire Alarm System testing was planned and performed at the installation address listed above on behalf of the building owner or designer/design-registered engineering professional.
- **Fire Alarm System Verifier:** Meets the expectation of a qualified person as outlined in CAN/ULC-S536, "Standard for Inspection and Testing of Fire Alarm Systems."
- **Code Compliance:** All testing was conducted in accordance with CAN/ULC-S537, "Verification of Fire Alarm Systems," as required by Sentence 3.2.4.5.(2) of Division B of the National Building Code-2023 Alberta Edition.
- **Fire Alarm System Testing Report:** The Fire Alarm Systems Testing documentation is attached and submitted with this form as required by CAN/ULC-S537 for the City of Edmonton's records.
- **Design Review:** The Fire Alarm System installation was reviewed for conformance with the original drawings and specifications prepared by the designer/design-registered engineering professional.
- **As-Built Verification:** The Fire Alarm Systems were reviewed against the "as-built" documentation provided by the constructor.
- **Operational Status:** As of the "Final Test Date" listed on this document, the Fire Alarm System was found to be fully operational and in compliance with the NBC(AE), CAN/ULC-S524-19 and The Electrical Regulations made pursuant to the Safety Codes Act.

Any modifications made to the fire protection and life safety systems after the above-noted date will invalidate this Letter of Confirmation.

**Building Owner or  
Designer/Design-Registered Engineering Professional**

**Company or  
Person Performing Verification**

\_\_\_\_\_  
*Signature of Person Assuming Responsibility for Verification*

\_\_\_\_\_  
*Signature of Person Responsible for Verification*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

Personal information is collected for the purpose of administration and delivery of services related to Safety Codes and Development under applicable legislation and City Bylaws. Collection is authorized under 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. The City intends to input the information into an automated system to generate content or make decisions, recommendations or predictions in accordance with the City of Edmonton Generative AI Standard. For questions about the collection, please contact Service Advisor, 780-442-5054, or [eservices@edmonton.ca](mailto:eservices@edmonton.ca)