



# EDMONTON HISTORICAL BOARD

2018 ANNUAL REPORT

ATTACHMENT 1

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## **EDMONTON HISTORICAL BOARD MANDATE:**

TO ADVISE CITY COUNCIL ON MATTERS RELATING TO CITY OF EDMONTON HISTORICAL ISSUES AND CIVIC HERITAGE POLICIES. TO ENCOURAGE, PROMOTE, AND ADVOCATE FOR THE PRESERVATION AND SAFEGUARDING OF HISTORICAL PROPERTIES, RESOURCES, COMMUNITIES, AND DOCUMENTARY HERITAGE.

# LETTER FROM THE CHAIR

Dear Mayor Iveson and Councillors,

On behalf of the Edmonton Historical Board, I am pleased to present the 2018 Annual Report, which was approved by the Board on February 27, 2019. This report provides a summary of the activities and growth of the Board over the past year, and our commitment to deliver on our mission to promote and advocate for the preservation of Edmonton's heritage.

The Edmonton Historical Board was established as a Council Committee under the Edmonton Historical Board Bylaw (Bylaw 13601). The bylaw defines the Board's mandate as "...[to] advise Council on historical issues and heritage policy; and to encourage, promote, and advocate for the preservation and safeguarding of historical properties, resources, communities, and documentary heritage." Over the course of the past year, we have exceeded that mandate.

While the pages that follow will provide a richer account of our work, some notable highlights include: hosting our first event exploring the city's natural heritage and cultural landscapes, the Board recommending 39 unique properties be added to the Inventory of Historic Resources, a record year for historical plaque commissions, our first digital newsletter, and a re-launch of the Edmonton's Architectural Heritage website.

The Board's successes are not ours alone; they are shared as the legacy of our past that all citizens inherit. While this year saw many accomplishments to celebrate, we also heard loud and clear from concerned citizens, community stakeholders and partners across the heritage landscape that more needs to be done to promote and preserve our heritage.

While we celebrated a victory in our advocacy efforts to save Hangar 11 at Blatchford Field, and, for the time being, the Minchau Blacksmith Shop, the continued loss of historic properties listed on the Inventory of Historic Resources is of concern. In 2018, for every one eligible property on the Inventory that was designated a Municipal Historic Resource, we lost three others. The pace of demolition is only increasing as our city's built heritage is confronted by conflicting zoning policies, outdated programs, a limited toolkit, and the realities of real estate economics.

This year, perhaps more than ever, we are prepared to advocate for the heritage of our city, both its built form, and our shared cultural heritage. As our city grows and re-invents itself, we will continue to be the voice for built heritage, the "future heritage" we've not yet come to fully appreciate, and we'll better tell the stories of this place we've not yet shared.

We look forward to a comprehensive review of the Historic Resource Management Plan, and the improvement of policies and programs in place to support historic conservation and adaptive re-use. We're equally interested in continuing conversations regarding City-owned historic properties, and ensuring the appropriate management and use of these resources.

It is my hope that the year ahead will also be one of transformation and growth for the EHB as we work collaboratively with our partners at the Edmonton Heritage Council in the implementation of the next ten-year cultural strategy for our city. Moreover, it is our commitment to work more thoughtfully in 2019 to better reflect the full history and cultural diversity of the places that matter in our city. Specifically, in our historic plaques program we aim to better reflect the perspectives and voices of the First Nations, Métis, and Inuit peoples that have called, and continue to call, this place home.

As always, we are grateful for the ongoing support of City staff and advisors, and the support of Council. As an aside, we were pleased to welcome Councillor Scott McKeen to the Board as a City Council appointed advisor. We look forward to closer communication and dialogue with Council through this position.

Our heritage is the texture we all see and feel in our neighbourhoods and on our streets. It is the fibre that brings together the rich tapestry of cultural experiences in our city. Our heritage, more than any marketing campaign or slogan, is what truly defines our city; where we've come from, how we got here, and the kind of city we want to be.

As Edmonton plans for the next fifty years, the EHB is here to offer inspiration, context, and a valuable starting point for reflection.

Respectfully submitted,



Daniel Rose  
Chair, Edmonton Historical Board



# HERITAGE OUTREACH COMMITTEE

## COUNCIL-BOARD LUNCH MEETING

The annual lunch meeting between the Edmonton Historical Board and City Council was held on Friday, December 7th. This annual opportunity provides a conversational venue for the board to speak with City Council on the activities of the previous year and on issues of importance. This year's lunch meeting included discussions on: community engagement, the potential inclusion of modern homes and newer neighbourhoods on the Inventory of Historic Resources, and encouraging citizen advocacy of heritage issues.

## EDMONTON'S ARCHITECTURAL HERITAGE WEBSITE

The Heritage Outreach Committee completed work on refreshing Edmonton's Architectural Heritage website ([EdmontonsArchitecturalHeritage.ca](http://EdmontonsArchitecturalHeritage.ca)). These updates provide a more friendly experience for visitors, and have also enabled more content to be accessible, including sections on architects that have shaped Edmonton and content focused on specific neighbourhoods of interest.

## SOCIAL MEDIA & CIVIC ENGAGEMENT

The Edmonton Historical Board's Facebook page now has over 1,700 likes and followers – an increase of 500 in the past year alone. The Board continues to be active on this page, utilizing it as a platform for engagement on emerging issues, current media stories, and as a venue to share content from Edmonton's Architectural Heritage website.

One highlight of 2018 was the Board's Christmas post on Facebook – through the capabilities and reach of the platform, it reached 20,195 people and garnered 2,806 engagements. This suggests great interest from the community, and provides an opportunity for the Board to further leverage the capabilities of social media to engage with Edmontonians.

## QUARTERLY NEWSLETTER

Launched in mid-2018, the Heritage Outreach Committee creates and distributes a quarterly newsletter from the Edmonton Historical Board. These email newsletters, distributed to over 200 people (and growing!), feature content on current and emerging issues impacting Edmonton's built heritage, stories on people and places that have influenced the development of Edmonton, and media stories on issues of interest.

These newsletters represent another tool utilized by the committee to engage with Edmontonians on a regular basis. While the Board has previously utilized hard-copy newsletters as a tool for distributing information, the quarterly newsletters are providing an avenue of communication that is more adaptable and interactive – while also providing a quick and responsive channel for deeper engagement with those interested in Edmonton's built heritage.

## WHERITAGE PARTNERSHIP WITH FORT EDMONTON PARK

Over the past year, the Heritage Outreach Committee has been collaborating with Fort Edmonton Park on the development of an interactive game about Edmonton's built heritage for use by visitors to the Park and at Board events. The game provides information about historic buildings that have been moved to Fort Edmonton Park, buildings that have been protected in situ around Edmonton, as well as buildings that have been lost to demolition.

## FACULTY OF GRADUATE STUDIES AND RESEARCH

The Edmonton Historical Board partnered with the University of Alberta's Faculty of Graduate Studies and Research to offer internship positions to two PhD students, giving the Board the opportunity to develop connections with the university community. The graduate students joined the Board in the fall and are participating on the Heritage Outreach Committee to support engagement and outreach initiatives.

## FREE ADMISSION DAY

Members of the Edmonton Historical Board took part in the City of Edmonton's Free Admission Day on September 30, 2018. As part of the Board's work to engage with the broader Edmonton community, the Board took part in Free Admission Day at the Muttart Conservatory – this provided an opportunity to engage with citizens not normally taking part in the Board's activities and events. Through discussions with citizens, Board members were able to discuss the initiatives and current work of the Board while also hearing from citizens on issues and policies that are of importance to them.

## COMMUNITY EVENT

In September, the Heritage Outreach Committee hosted a free community event at the Alfred Savage Centre. The event focused on cultural landscapes and included representation from a variety of different perspectives including: heritage conservation, ecology, archaeology, planning, as well as Indigenous and settler histories.

The event included a presentation and a walking tour and provided an opportunity for the Board to get participation from community members outside of the usual built heritage advocates. Speakers and guides at the event included:

- Todd Kristensen
- Cory Churchill
- Katherine Gadd
- Dustin Bajer
- Dr. Shabnam Inanloo
- Tim Marriott
- Kathryn Ivany
- Rob Houle

# HISTORICAL PLAQUES & RECOGNITION AWARDS COMMITTEE

Within the Edmonton Historical Board, the role of the Plaques and Awards Committee is to oversee the creation of plaques for preserved historic resources and to recognize local groups and individuals that have made significant contributions to the preservation of history and heritage in Edmonton, Alberta and Canada. Since 1974 the Edmonton Historical Board has overseen the creation of plaques for preserved resources and organized a public Plaques and Awards event annually.

## Plaque and Award Writing

In April of 2018, submissions for Plaques and Awards were reviewed by members of the committee and selections were made. Writing and research began. Due to the higher than average number of designations in 2018, the Plaques and Awards Committee sought the support of an outside contractor to help with the creation of multiple first drafts of work. The texts were then sent to the recipients for a review period. After changes were made in consultation with the recipients the plaques were manufactured. During the winter planning began for the Awards Ceremony in April of 2019.

## 44th Annual Plaques and Awards Ceremony

2018 was a banner year for the Plaques and Awards program. The Committee oversaw the creation of 17 plaques for designated buildings and locations. The Committee also recognized one individual with an award for their outstanding contribution to heritage and history in Edmonton. The 44th Annual Plaques and Award Ceremony will take place on April 4th, 2019 at the Capitol Theatre at Fort Edmonton Park.

## Looking to the Future

To better align itself with recommendations put in place by the Truth and Reconciliation Commission, in 2019 the Plaques and Awards Committee is going to explore different ways to better recognize the historic use of land in Edmonton. Our goal is to maintain the Plaque program and content, but to be more inclusive in ways that we can provide contextual information and framing of the land that Edmonton sits on. We intend to do this through collaboration with different groups and the Committee and Board as a whole is excited as to what creative changes may be planned and suggested.

# HISTORIC RESOURCES REVIEW PANEL

## YEAR IN REVIEW

Over the course of 2018, the Historic Resources Review Panel (HRRP) has been very active in identifying potentially viable properties for review and recommendation to the Edmonton Historical Board (EHB) for adoption onto the Inventory of Historical Resources. Aiding in this process is a dedicated and diverse body of individuals, including Heritage Officers from the City of Edmonton, the City Archivist, members of the EHB, community members at large, historians, architects (from the Alberta Association of Architects) and many others. These individuals provide us with a wide breadth of expertise, opinion and experience that allows us to make informed and concise recommendations.

Meeting roughly once a month, the HRRP is able to bring to bear its expertise to submissions brought forward for review, including those brought by individual homeowners, or those generated through a methodical inventory of certain communities or neighbourhoods. In 2018, one such inventory was completed for the Jasper Place neighbourhood, which provided the majority of the new properties submitted for consideration by the HRRP. The submissions reviewed varied from single family residences to educational institutions to public facilities such as pools).

## REVIEWED SUBMISSIONS

Over the course of 2018, the HRRP completed an inventory of the Jasper Place neighbourhood, which includes the communities of Britannia-Youngstown, Canora, West Jasper Place and Glenwood. This inventory provided us with 37 of the total of 39 properties recommended for addition to the Inventory. The properties added were diverse not only in their size and dates of construction, but in their utilization, condition and architectural styles.

Notable submissions for 2018 included Apache Seeds and Butler Memorial Park, which is currently undergoing redevelopment as part of the City of Edmonton's Jasper Place Revitalization Strategy. Generally, the Jasper Place neighbourhood provided the HRRP with modest structures which may otherwise have gone unnoticed, but whose rich history and unique stories help to illustrate the growth of the Jasper Place neighbourhood and indeed the greater Edmonton area. The degree of community engagement enjoyed during this inventory, in conjunction with a diverse, if sometimes sparse collection of historical records paints a picture of a robust and industrious neighbourhood whose history it has been the HRRP's pleasure to further recognize.

39

PROPERTIES  
RECOMMENDED

6

DESIGNATIONS OF  
MUNICIPAL HERITAGE  
RESOURCES

21

DEMOLITIONS OF  
BUILDINGS ON THE  
INVENTORY

In a marked decrease from previous years, only two successful owner-initiated applications were successfully recommended for addition to the inventory: the McClear residence and Delton Grocery respectively.

This serves to further underscore the importance of funding and conducting neighbourhood inventories to ensure that the properties in many communities that are at high risk of re-development are fully catalogued and their historical significance understood.

It is unfortunate that, at present the rate of demolition of historic structures in the City of Edmonton appears to exceed the rate at which we are able to catalogue and preserve them. In the first two weeks of 2019 alone, four demolitions have already been proposed, with more likely to come. While the HRRP has endeavoured to concisely review the properties that it has been presented, it is limited by its reliance on properties and submissions being provided to us.

In the absence of an active neighbourhood inventory and given the decline in owner submissions the activities of the HRRP will likely decrease in 2019, leading not only to a decreased rate of historical inventory submissions, but an increased possibility that a historically significant structure may be routinely demolished without anyone having any conception of its potential significance.

Despite this, the HRRP will endeavour in 2019 to continue on with its duties in reviewing submissions brought to its attention. These reviews and those undertaken over 2018 would not have been possible without the hard work of Donald Luxton and his team, as well as the Heritage Planners, City staff and panel volunteers who have so graciously provided the Panel with their ongoing time, effort, support and expertise. On behalf of the Panel, we would like to extend our thanks to these individuals in their continued efforts in supporting the activities of the Historic Resources Review Panel.

## PROPERTY TIMELINE

### JANUARY

Residences: Stingley, Doth, Waithe, Salahub, Newman, Cameron, Lesick, Steele, Lumpe, David, Geisbrecht, Gray, Smolec, Thompson; Butler Park Memorial; Town of Jasper Place Fire Hall; Ebenezer United Church; The Pantry

### FEBRUARY

Residences: Hall, Neher, Visser, Pederson, Burgess; Jasper Place Curling Club; Holy Spirit Roman Catholic Church; Assembly of God Missionary Fellowship; Jasper Place Health Unit

### MARCH

Residences: Richards, Fuller, Spurrier, Hore; Imperial Building; Grant MacEwan Community College Jasper Place Campus; Brightview School; Jasper Place Separate School District Headquarters



**APRIL**

Bevington Residence;  
1964 section of Apache  
Seeds Building

**MAY**

Rogers Residence

**JUNE**

Delton Grocery

# Edmonton Historical Board 2018 Members

CITIZENS AT LARGE	DATE APPOINTED BY CITY COUNCIL
Barbara Hilden (*Chair)	May 1, 2014
Erin McDonald	May 1, 2014
Daniel Rose (*Vice Chair)	May 1, 2015
Neil Cramer	May 1, 2016
Andreas Loutas	May 1, 2016
Dominic Schamuhn	May 1, 2016
Stephanie Coombs **	May 1, 2017
Rebecca Goodenough	May 1, 2017
Hanna Choi	May 1, 2018
David Rynning	May 1, 2018
Christina Wilson	May 1, 2018

\*Barbara Chair: May 1 to December 31, 2018; Daniel Chair: January 1 to April 30, 2019

\*\*Stephanie resigned from EHB in June 2018

## BARBARA HILDEN

Barbara has lived, worked, studied, and instructed in four countries on three different continents. Everywhere she goes, she immerses herself in the culture and heritage of her surroundings: walking, hiking, exploring, and drinking whatever kind of wine they produce. She has worked at Fort Edmonton Park and the Alberta Foundation for the Arts, interned with the Smithsonian Institution, and now serves as Exhibits Coordinator for the Legislative Assembly of Alberta (Borealis Gallery).

## ERIN MCDONALD

Having completed an Honours BA at the University of Toronto, Erin completed her Certificate of Museum Management & Curatorship at Fleming College. Erin has actively volunteered at several museums and has served on the Alberta Museums Association Board of Directors. Erin is passionate about arts, culture and heritage and seeks to engage the Edmonton community in the history and stories of the city.

### **DANIEL ROSE**

Dan was born and raised in Edmonton and holds a Bachelor of Arts degree in History and Political Science from the University of Alberta. Having lived and worked in some of Edmonton's finest historic buildings, Dan has become active in Edmonton's heritage community working to raise awareness of our City's built heritage and advocating for historic preservation and adaptive reuse.

### **NEIL CRAMER**

Born and raised in Edmonton, Neil holds a Bachelor Degree in History with a Minor in Psychology from Grant MacEwan University. His passion for history started with his career at Fort Edmonton Park, where he learned about how fun and interesting the stories of Edmonton's past were. Neil enjoys sharing his knowledge with everyone and has worked with both the federal and provincial governments to provide text for historic plaques throughout the province of Alberta.

### **ANDREAS LOUTAS**

As a proud, life-long Edmonton resident and practicing structural engineer, Andreas has witnessed firsthand the extensive transformation of the Edmonton area and maintains a keen interest in the history of the city, having previously and currently participated firsthand in several high-profile historical projects. Having just completed his second term as an Edmonton Historical Board member, Andreas is eager to further expand his knowledge of Edmonton's built heritage.



### **DOMINIC SCHAMUHN**

Dominic is a lifelong Albertan, and has called Edmonton home since 2012. After spending more than five years working in provincial politics, he joined the team at the University Hospital Foundation as Campaign Coordinator. He is now the Manager of Major Giving for the United Way of the Alberta Capital Region, where he also leads United Way's GenNext Initiative which works to inspire and engage the next generation of donors and community leaders.

### **STEPHANIE COOMBS**

Stephanie Coombs has a keen interest in history, culture and current affairs. The former managing editor of the Edmonton Journal, Stephanie holds two degrees in journalism. She now works with the Edmonton Economic Development Corporation as a communications and marketing director, where she continues to tell our city's stories. Stephanie grew up just outside Edmonton, and then spent two decades living in B.C. and Ontario before returning to Edmonton in 2011. Stephanie is passionate about travelling, and never misses an opportunity to visit a museum or read a historical plaque.

### **REBECCA GOODENOUGH**

Rebecca is a registered professional planner who currently works in the field of heritage conservation with the Ministry of Culture and Tourism. She values the integration of historic fabric into our evolving communities as a way to add memory, texture and interest to our growing city.

### **HANNA CHOI**

Hanna Choi is a marketing and advertising professional in the Arts and Entertainment industry. Hanna is currently Director, Brand Communications at the Francis Winspear Centre for Music and Edmonton Symphony Orchestra, where she leads all marketing and communications strategies. Hanna holds a Master of Business Administration (MBA) and a Bachelor of Commerce (BCom.) from the University of Alberta.

### **DAVID RYNING**

David is a lifelong Albertan and has been an Edmontonian since the early 1990s. He currently works in communications for the Alberta government, and as a freelance writer and editor. Past roles have included farming, construction and journalism. He has a Master's degree in history from the University of Alberta and lives in the Bellevue/Highlands area of Edmonton.

### **CHRISTINA WILSON**

Christina Wilson joined the Edmonton Historical Board in May, 2018 and is a member of EHB's Plaques and Awards Committee. As a recently retired public library CEO, she has served on several, non-profit boards in Edmonton, Red Deer, Lethbridge and Beaumont. Christina's interest in Canadian history and architectural preservation began at Brock University where she received a Bachelor of Arts in History and Politics and continued at Western, where she achieved master degrees in Political Science and Library and Information Science.

# Edmonton Historical Board 2019-2020 Work Plan

## MAY 2019

### CHAIR

- Liaise with Council, Councillor Designate, external groups, media (as required)

### EXECUTIVE

- Meeting third Wednesday (as required)
- Review, interview (as needed), and award research contract

### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Organization, planning, promotion of Heritage Conversations event
- Brochure distribution
- Promotion of CoE cemetery tours

### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

### PLAQUES & AWARDS COMMITTEE

- Receive and review nominations for 2019

### BOARD

- Members re-appointed to 2019/20 term
- New members appointed to Board

## JUNE 2019

### CHAIR

- Liaise with Council, Councillor Designate, external groups, media (as required)

### EXECUTIVE

- Committee chairs orient new members
- Committees set annual goals

### HERITAGE OUTREACH COMMITTEE

- Meeting second Wednesday
- Social media channels maintenance
- Organization, planning, promotion of Heritage Conversations event
- Preparation of electronic newsletter for July
- Nerd Nite Field Trip

### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

### PLAQUES & AWARDS COMMITTEE

- Recommend nominations for 2019
- Nominees notified of Edmonton Historical Board decision

### BOARD

- Review and approval of 2019 P&A recipients

## JULY 2019

### CHAIR

- Liaise with Council, Councillor Designate, external groups, media (as required)
- Meet with P&A to review and edit award/plaque texts

### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Quarterly e-newsletter issued
- Heritage Conversations event organized, promoted

### PLAQUES & AWARDS COMMITTEE

- Research and writing of 2019 texts

### BOARD

- Participation in Doors Open Edmonton
- Host Heritage Conversations event

## AUGUST 2019

### CHAIR

- Liaise with Council, Council Designate, external groups, media (as required)

### EXECUTIVE

- Progress meeting with Historian Laureate

### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Preparation for annual Lunch Meeting with City Council

#### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

#### PLAQUES & AWARDS COMMITTEE

- First drafts of awards/plaque texts

### SEPTEMBER 2019

#### CHAIR

- Liaise with Council, Council Designate, external groups, media (as required)

#### EXECUTIVE

- Progress meeting with Edmonton Heritage Council, Edmonton & District Historical Society, Northern Alberta Pioneers & Descendants Society, and others as identified

#### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Hosting and attendance at Free Admission Day
- Preparation for annual Lunch Meeting with City Council
- Preparation of electronic newsletter for October
- Promotion of community member recruitment
- Nerd Nite Partnership Event

#### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

#### PLAQUES & AWARDS COMMITTEE

- Review of award/plaque texts
- Recipients receive texts for review

### OCTOBER 2019

#### CHAIR

- Liaise with Council, Council Designate, external groups, media (as required)
- Preparation for Council Luncheon

#### EXECUTIVE

- Budget review with City Archivist and City support staff

#### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Preparation for annual Lunch Meeting with City Council
- Preparation of electronic newsletter for October
- Promotion of community member recruitment

#### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

#### PLAQUES & AWARDS COMMITTEE

- Final edits of texts in advance of Board approval
- Review and evaluation of any recipient edits

#### BOARD

- Approval of final award/plaque texts
- Review of research contract: progress and draft
- Membership reappointment forms circulated

### NOVEMBER 2019

#### CHAIR

- Liaise with Council, Council Designate, external groups, media (as required)

#### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Initial planning for 2020 activities

#### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

#### PLAQUES & AWARDS COMMITTEE

- Planning for event begins
- Recipients review texts

#### BOARD

- Research report received and disseminated

### DECEMBER 2019

#### Chair

- Liaise with Council, Councillor Designate, external groups, media (as required)
- Membership/re-appointment reports drafted
- Introduction for EHB Annual Report prepared

#### EXECUTIVE

- Committee chairs prepare reports for EHB Annual Report

#### HERITAGE OUTREACH COMMITTEE

- Initial preparation of 2019 Annual Report content
- Social media channels maintenance
- Preparation of electronic newsletter for January
- Continuation of planning for 2020 activities

#### PLAQUES & AWARDS COMMITTEE

- plaques and awards manufactured

### JANUARY 2020

#### Chair

- Liaise with Council, Councillor Designate, external groups, media (as required)
- Membership/re-appointment reports drafted

#### EXECUTIVE

- Committee chairs submit reports for EHB Annual Report

#### HERITAGE OUTREACH COMMITTEE

- Coordination of 2019 Annual Report content
- Social media channels maintenance
- Quarterly electronic newsletter issued
- New board member vacancies promoted

#### HISTORICAL RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

#### PLAQUES & AWARDS COMMITTEE

- Event planning continues

## FEBRUARY 2020

### Chair

- Liaise with Council, Councillor Designate, external groups, media (as required)
- Prepare for P&A event
- Membership/re-appointment report submitted

### EXECUTIVE

- Progress meeting with Historian Laureate

### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- New board member vacancies promoted

### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and designation applications

### PLAQUES & AWARDS COMMITTEE

- Event planning finalized
- Call for nominations: 2020 Heritage Awards continue to be publicized

### BOARD

- Representative appointed to Naming Committee
- Annual report approved and submitted
- Host lunch meeting with City Council

## MARCH 2020

### CHAIR

- Liaise with Council, Councillor Designate, external groups, media (as required)
- Membership/re-appointment report presented to Citizen Services Committee
- Review of new member applications as invited
- Members consulted re: upcoming term committee assignments

### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Preparation of electronic newsletter for April
- Planning for 2020 activities (as required)

### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and Designation applications

### PLAQUES & AWARDS COMMITTEE

- Event hosted
- Call for 2020 Historical Plaques and Recognition Awards Nominations publicized

## APRIL 2020

### CHAIR

- Liaise with Council, Councillor Designate, external groups, media (as required)
- 2019 Annual report presented to Citizen Services Committee with Historian Laureate

### EXECUTIVE

- 2020/2021 executive chosen
- 2020/2021 committee assignments discussed and confirmed
- External committee member assignments discussed and confirmed

### HERITAGE OUTREACH COMMITTEE

- Social media channels maintenance
- Quarterly e-newsletter issued

### HISTORIC RESOURCES REVIEW PANEL

- Review of individual inventory and Designation applications

### PLAQUES & AWARDS COMMITTEE

- Call for 2020 Historical Plaques and Recognition Awards Nominations reviewed

### BOARD

- Attendance at plaques and awards event
- Approval of 2020 award/plaque recipients



EDMONTON  
HISTORICAL  
BOARD

**PRINCE OF WALES ARMOURIES**

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