



FINAL Meeting Minutes

Monday, April, 26,2021

5:30pm - 7:30pm

Remote/Virtual Meeting

Meeting No. 26.04

Prepared by Yuan Zuo

Members Present:

Isabell Hubert Lyall (Chair), Lindsay Vanstone (Vice Chair) Bob Turner, Bryan Shepherd, Giselle General, Jarrett Esslinger, Michelle Peter-Jones, Guy Milner, William Agbakoba, Serena Tang, Steve Bradshaw (President, ATU 569)

Regrets:

Charles Kelly (Past Chair)
Philip Reid

Guest:

Mark Harvey

ETS & City of Edmonton Staff:

Councillor Andrew Knack
Marc Lachance, ETS Staff Liaison
Yuan Zuo, ETS Planning and Scheduling

Materials & Attachments:

- Meeting Agenda & Draft Meeting Minutes
- ETS Branch Highlights Report
- ETSAB Retreat Draft Agenda

CALL TO ORDER 5:30 PM	
AGENDA REVIEW	DECISION
<i>MOVED: by G.Milner to approve the March 29, 2021 agenda.</i>	
	<u>CARRIED</u>
APPROVAL OF PREVIOUS MEETING MINUTES	DECISION
<i>MOVED: by S.Tang approve the March 29, 2021 minutes.</i>	
	<u>CARRIED</u>

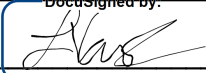
New Business/Update	
Introductions/Recruitment & Appreciation	I.Hubert Lyall
<ul style="list-style-type: none"> • Mark Harvey joined tonight's meeting as a guest. He will be ETSAB's new board member starting May 2021. • The board recognized Charles Kelly's hard work for the past 5 years and wished him well as he is stepping down from his role as Chair and member of ETSAB. • Giselle General will be taking a leave of absence starting May to run for City Council. The board wishes her all the best. 	
Annual Retreat / Planning Meeting Agenda	I.Hubert Lyall
<ul style="list-style-type: none"> • There have been some revisions to the agenda since the last time the board has seen it. It is currently in the drive. • Izzy has shared a document with the board members encouraging them to put suggestions and ideas for sub committees; this document will be shared with the facilitators of the planning meet as well, to help with meeting preparation. • ETS will follow up with a presentation at the planning meeting. 	
BNR Letter Update	I.Hubert Lyall
<ul style="list-style-type: none"> • The letter was delivered to Council but not brought up during the debate. • The mayor's office asked if it was ok to share with the media, which led to the CBC article. • While the board understood that the timeframe was short, the board did express that it would be nice to have more time to work on future letters. 	
Transit Funding Model (Motion by Cllr Paquette)	I.Hubert Lyall
<ul style="list-style-type: none"> • Cllr Paquette moved a motion that "<i>Administration provide a report to Committee following a review of the implementation of the Bus Network Redesign, including: a. an accelerated interim review of successes and shortfalls with routes, timing, and frequency b. high level strategy for more routes during the rollout where need and demand are indicated 2. That Administration provide a report to Committee with recommendations outlining a predictable, sustainable funding formula that sees incremental but impactful increases to the transit system going forward and an outline of current capacity for service growth</i>". This is something that the board should keep an eye on and maybe speak to down the road. • This is also a potential sub committee project that the board could focus on. 	
Google Drive	P.Reid
<ul style="list-style-type: none"> • Phil was absent from this meeting. This will be tabled for next month. 	

Subcommittee Update	INFORMATION
Pending Annual Meeting	I.Hubert Lyall
<ul style="list-style-type: none"> • The annual planning meeting will take place on May 8, 2021 from 9am - 12pm where the board will get together and draft the yearly work plan. Ideally the board will decide on 4 sub committees so 2 will run simultaneously in the 2021/2022 term. 	

EXTERNAL UPDATES	INFORMATION
ETS Branch Highlights Report	M. Lachance
<ul style="list-style-type: none"> ● Council discussion has approved the Annual Operations Plan for the Valley Line Southeast LRT. Each year, the City and the third-party operator of the Valley Line LRT, TransEd, are required to come to an agreement on 14 different service levels that can be operated on the line that combine the number of one-car and two-car trains, as well as the frequencies of trains. Through the Project Agreement, the City can establish different service levels throughout the year if required and this would be determined by ridership trends. ● City Council's Executive Committee discussed our recommendation to bring forward to City Council an additional category in our 2022 Transit Fee Schedule. The new fare categories include a Pay-As-You-Go trip rate, and a single trip 'Smart Ticket' option that uses Smart Fare's tap on/tap off technology. The Pay-As-You-Go trip rate will allow customers to pay \$3 for one trip, rather than having to pay the full amount upfront for a monthly/annual pass. ● As launch day approaches on April 25 for the new bus network, there is a flurry of activity to prepare customers for the change. Printed materials and route brochures are being distributed to the transit garages to be made available on buses. As well, ETS staff are preparing to provide outreach support at the transit centres and LRT stations on the day of the launch, and the week following. ● Starting April 25, and in alignment with the launch of the new bus network, ETS is launching an On-Demand Transit for 37 neighbourhoods and 16 large seniors' residences. ● The ETS digital assistant currently looks for keywords and phrases then provides the best answer from a list of responses. ● Organizations serving newcomers, seniors, people with disabilities, low income/vulnerable people were contacted to offer information presentations (virtual or onsite) about the new bus network, On-Demand Transit, and information materials (electronic and printed materials) when available. ● Over the last few months, in response to concerns with crime and disorder, ETS has added additional security guards, more Transit Peace Officer patrols, and additional video surveillance via CCTV security cameras on transit to proactively monitor facilities. While this does not directly address the overdose concerns, the larger presence of security personnel provides an additional layer of oversight, natural surveillance, and support at transit facilities. Additional EPS members will also be deployed on transit in late April, as part of the City's integrated and multi-pronged approach to further enhancing safety and security. ● Last year, ETS launched the Transit Watch text message service so that customers can discreetly report security concerns or suspicious behaviour directly to the ETS Control Centre. To date, in 2021, ETS has received 379 unique text interactions (the total number of text messages received during these interactions is higher). 	
Councillor Emerging Issue Updates	A.Knack
<ul style="list-style-type: none"> ● May 11 Mass transit report - Urban Planning Committee - Cllr Knack encourages board members to keep their eyes out for this report. 	
ATU 569	S.Bradshaw
<ul style="list-style-type: none"> ● Steve noted that BNR launched on Sunday and he was waiting for news but hasn't received anything major, and commented that "no news is good news". 	

<ul style="list-style-type: none"> • Outreach was well orchestrated and Sunday service has tripled. • The union is still uncertain if BNR is the right choice but they are willing to make it work. • Steve showed concerns for the On Demand service as this is reducing ETS service hours. Steve noted that service hours haven't increased in 5 years and On Demand is not piloted by City employees. Steve wants to get these workers proper presentation and expressed concerns with minimal benefits, sick time and wage. 	
Monthly Branch Updates ETSAB & ETS	I.Hubert Lyall
<p>Carrie provided the following updates to ETSAB:</p> <ul style="list-style-type: none"> • ETS has provided resources to monitor and support the launch of BNR, which includes outreach sessions at busy transit facilities. • Council approved the Outreach Worker Transit Peace Offer Model. • ETS will be working on ideas regarding downtown revitalization; this could be a potential ETSAB sub committee consideration. • ETS will be working with a company called the Commissionaires for their new security. 	
Edmonton Arts Council	S.Tang
<ul style="list-style-type: none"> • No updates to report. Serena is waiting to hear feedback from the piece she was invited to vote on last summer. 	
Accessibility Advisory Committee	I.Hubert Lyall
<ul style="list-style-type: none"> • This position is currently vacant. Board members are encouraged to email Izzy if they are interested in filling this position in the 2021/2022 term. 	
Topics of the Night	L.Vanstone
<ul style="list-style-type: none"> • Recognized outgoing member Charles Kelly for his 5 years of service, including as Chair and Vice-Chair during this time. Welcomed new Board member Mark Harvey. • ETSAB's Annual Work Planning Meeting is happening May 8th, in a virtual format, where we determine the annual work plan and subcommittee topics for the upcoming year. • Heard updates from a new monthly meeting between ETS Branch Manager Carrie Hotton-MacDonald and ETSAB Chair Isabell Hubert Lyall, which has already provided ETSAB with ideas for new subcommittees. • Heard about the first two days of the Bus Network Redesign, including experiences from ETS, Councillor Knack, ATU 569, and Board members. 	
<p>MOVED: by Guy Milner on May 31, 2021 to approve these April 26 2021 minutes.</p> <p style="text-align: right;"><u>CARRIED</u></p>	

INTERM CHAIR SIGN-OFF

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