



**WAVE Committee Meeting Minutes
Tuesday, June 15, 5:30pm – 7:30pm**

Attendance: Angelika Matson, Amy Yu, Abby Adetoun, Charlotte Wray, Funmi Omole, Joan Welch, Michele Jackson, Muno Osman, Kristina Midbo, Julianne Threlfall, Elyssa Teslyk

COE Administration: Christine Causing, Carrie Thuesen

Regrets: Kourtney Boucher, Hersharon Sandhu, Dawn Coty, Kaylin Betteridge, C. Esslinger

Absent: Nadia Bousalma

Guests: Harleen Multani ([Girl to Girl Youth Empowerment Group](#))

1. Welcome
 - a. [Land Acknowledgement](#) Angelika
 - b. Check-in/icebreaker : Think about someone on WAVE who you're thankful for and why. It could be that they have taught you something, supported your work, or done excellent work themselves
2. Approve May [Minutes](#) and Agenda Review
 - Motion to approve by Charlotte, Seconded by Joan
 - Motion to approve agenda by Amy, Seconded by Angelika
3. Update from Council Councillor Esslinger

None at this time, Councillor Esslinger not in attendance
4. Presentation [Girl to Girl Youth Empowerment Group](#) Harleen Multani
 - [See presentation from Harleen](#)
 - There are currently 7 board leaders on the board and over 300 volunteers
 - Girl to Girl's values are: Equality Empowerment and Community

Next Steps: WAVE will share information on Girl to Girl Empowerment group to encourage women and girls to be involved on their board and volunteer, the aim is for Jr High students and empower youth

5. [External Volunteers for Working Groups](#) Angelika

Motion by Angelika: Allow Working Groups to accept external volunteers as per the volunteer information to assist with WAVE's work

Seconded by Julianne



6. Committee training from the City Clerk's Office

Angelika

- Charlotte shared that the training was informative and learned that if you take any notes that it can be FOIP, anyone can ask to see this information

7. Working Group Updates

a. Engagement and Leadership (Julianne/Charlotte)

- Working on instagram engagement
- Calendar of events, [Add events to the WAVE Calendar](#)
- A volunteer is going to help with social media and help drive engagement
- Indigenous history month posts, Pride posts
- Election - focus on election campaign, women in politics and promote women
- If anyone has any questions to recommend to ask candidates, please share your questions
- Julianne and Amy reviewed the website framework, information architecture much of our website info is out of date, after the municipal election the plan will be to start looking at doing a RFP/RFQ for a new website
- Amy recommended to have shallow navigation so that the info is easy to be seen and found
- **Next Steps: Please share with Christine or Leadership and Engagement if you have any recommendations or feedback for the [website framework Amy created](#)**

b. Policy (Muno)

- Muno emailed C. Esslinger for advice on what policies to review and C. Esslinger sent a link with policies
- VFH policy - the group is still working on this policy and providing feedback
- Muno will like to reach out to C. Esslinger advice on VFH
- Safe City Community Collaboration Committee - Nadia is now on this committee and learned that there is call or panic buttons in VFH and the Committee are looking into this
- Muno mentioned that Nadia will reach out and see if she can get more info and possibly WAVE can collaborate with the Safe City Community Collaboration Committee



- City for All Women (CAWI) based in Ottawa is working on a Feminist Recovery toolkit, Angelika recommended that the draft toolkit be shared with the Policy WG which may help guide the recommendation for VFH and other policies and send to Leadership and Engagement to help draft and inform election questions to ask candidates
- **Next Steps: Christine will share the draft toolkit of the Covid Feminist Recovery toolkit**

c. Reconciliation and Allyship (Joan/Kristina)

- [Draft Land Acknowledgement Guide](#)
- **Next Steps: please review the guide and give feedback**
- **Kristina requested to please sign up to do a land acknowledgement, richness of the work to develop an acknowledgement is all about doing your research on your own**
- **Please email your comments to Christine or add your comments directly in the draft guide**

8. Summer WAVE activities

All

- a. Angelika noted that anything we may do will be optional and any of your ideas are welcomed for doing something over the summer to connect

9. Upcoming Dates and Events

- a. [Media training](#) date TBD

Christine

- If you're interested in learning about how to speak to the media, please sign up, this would be a good professional development opportunity
- Christine is working with Communications at the City to set up a date in July or August

[Add events to the WAVE Calendar](#)

All

- a. [EPL: A Conversation About Anti-Asian Racism](#)
- b. [Intersectional Edmonton](#)

Angelika

Angelika

10. Wrap Up and Next Meeting

- a. Next Meeting: **September 21, 2021**

Have a good summer!