



**EDMONTON COMBATIVE SPORTS COMMISSION
FINAL
MEETING MINUTES**

**May 11, 2020
7:00 PM
On-line via Google Meet**

The meeting was called to order by Chair Sandy Bugeja at 7:17 PM.

1. Roll Call, Recording of Attendance

Present: Chair Sandy Bugeja, Vice Chair Daniela O'Callaghan
Commission Members: Tye Babb, Andrew LeMoine,
Steven Phipps
Executive Director, Troy Courtoreille
Recorder Tracey Poberznick

Absent with Regrets: Trevor Kelly

2. Call for Requests to Speak from the Public

There were no requests to speak from the public.

3. Adopt Agenda

MOVED: That the agenda be adopted as presented. **CARRIED**

4. Approve Minutes from Previous Meeting

MOVED: That the March 9, 2020 minutes be adopted as presented. **CARRIED**

5. Election of Chair and Vice Chair

S. Bugeja put her name forward for Chair and D. O'Callaghan put hers forward for Vice Chair.

MOVED: That Sandy Bugeja and Daniela O'Callaghan be elected by acclamation as Chair as Vice Chair respectively, effective from now until April 30, 2021.

CARRIED

6. Items Arising from Previous Meeting

2020 Budget Discussion and Planning

S. Phipps provided a draft budget plan for discussion. Projected revenues have changed, so the Commission will use last year's surplus to cover the shortfall.

MOVED: To adopt the budget with changes as indicated and revisit it in September.

CARRIED

Sub-committee and Draft Appeal Policy

D. O'Callaghan provided an update on the status of the policy writer and is in the process of contacting references. T. Courtoreille will facilitate a formal agreement offer letter with clear guidelines about what the position entails. The Policy Writer will be invited to attend the June ECSC meeting for introductions, as well as the next Policy Sub-committee meeting if that would be beneficial. T. Courtoreille will follow up with Procurement on the process of hiring the Policy Writer. He will then discuss with D. O'Callaghan what should be included in the agreement and how the City will facilitate the signing of it.

Policy Writer Funding

The Policy Writer Funding has been incorporated into the 2020 budget.

7. COVID-19 Impact on Combative Sports

The Commission discussed what the new normal will look like due to COVID-19. There may be opportunities to reach out to other commissions across Canada and find out what their plans are, and what sort of protocols they are putting in place. Athlete and Official's safety will be priority. The ECSC is looking for consistency and would like to solidify their approach.

8. Annual Work Plan - Review Draft for 2020-2021

S. Bugeja distributed the latest version of the Annual Work Plan for review.

The annual report presentation is currently on hold and a new date has not yet been scheduled. S. Bugeja submitted the report along with the annual Work Plan.

Initiatives that were divided up between members at the retreat have all been put into question with COVID-19. S. Bugeja will connect with those in charge of the initiatives and the Commission will discuss how to proceed at the June meeting.

9. Policy Review Project - Update

The Commission has been asked to review the draft Appeal Policy prior to the May 21, 2020, Policy Review Sub-committee meeting. D. O'Callaghan sent a list of five questions regarding issues that are not included in the policy to the Commission for consideration. The aim is to finalize the draft Appeal Policy and bring it forward to the June Commission meeting as a recommendation. It can then move forward to the next phase of the policy review process.

10. Executive Director Report

The Executive Director reviewed the written report. Things have been put on hold due to COVID-19.

Training for Officials is on hiatus and it is anticipated that the ABC conference will be shelved for this year due to the current conditions.

MOVED: That the written report from the Executive Director be accepted as presented. CARRIED

11. Financial Statements – January, February and March 2020

T. Courtoreille will follow up with Finance to review the line items and make sure that Policy Sub-committee funding is separated out of the budget.

MOVED: To receive the January 31, February 29 and March 31, 2020, Financial Statements as presented. CARRIED

12. Chair Report

The recruitment process for a new Commission member had been interrupted, but has since started up again. S. Bugeja had a discussion with the Council Committee doing the interviews of the candidates and they are allowing applicants from previous years to be brought forward in order to strengthen the pool of applicants. The City Clerk keeps a list of past people who are interested and will notify them when postings come out.

The Commission previously approved funding for Kyle Cardinal's Command recertification training. The funding was contingent on him completing the course and then providing a presentation to the Commission. There was discussion about what to do if the training is cancelled or he is not able to attend. The Commission will need to decide if there is an opportunity to request a reimbursement if money is

not refunded. T. Courtoreille will follow up with Mr. Cardinal and keep the Commission apprised of the situation.

MOVED: That the verbal report from the Chair be accepted as presented.

CARRIED

13. Next Meeting - February 10, 2020

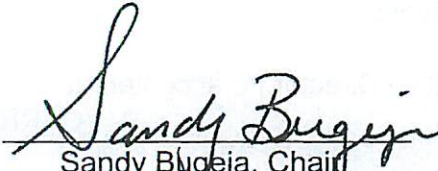
The next Commission meeting will be held on June 8, 2020, with the location to be determined.

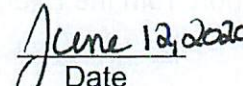
14. Adjournment


MOVED: That the meeting be adjourned.

The meeting adjourned at 8:30 PM.

I certify that the preceding minutes represent an accurate account of the proceedings at the Commission meeting on May 11, 2020.


Sandy Blugeja, Chair


Date


Tracey Poberznick, Recorder