



**EDMONTON COMBATIVE SPORTS COMMISSION  
FINAL  
MEETING MINUTES**

**January 20, 2020**

**7:00 PM**

**Room 4, Commonwealth Community Recreation Centre**

The meeting was called to order by Chair Sandy Bugeja at 7:11 PM.

**1. Roll Call, Recording of Attendance**

**Present:** Chair Sandy Bugeja, Vice Chair Daniela O'Callaghan  
Commission Members: Tye Babb, Andrew LeMoine,  
Trevor Kelly  
Executive Director, Troy Courtoreille  
Recorder Tracey Poberznick

**Absent with Regrets:** Daniel Spanu, Steven Phipps

**2. Call for Requests to Speak from the Public**

There were no requests to speak from the public.

**3. Adopt Agenda**

MOVED: That the agenda be adopted as presented.

CARRIED

**4. Approve Minutes from Previous Meeting**

MOVED: That the November 18, 2019 minutes be adopted as presented.

CARRIED

**5. Items Arising from Previous Meeting**

2020 Meeting Schedule

The 2020 meeting schedule was circulated to the Commission and approved. All meetings will be held at the Commonwealth Community Recreation Centre.

## **6. Annual Work Plan - Review Draft for 2020-2021**

S. Bugeja provided the updated Annual Work Plan for discussion at the upcoming retreat.

The following three general ideas were proposed for the retreat:

1. Discuss surplus and a three to five year spending plan
2. Create a formal structure to use some funds for outreach to the community including fighters, promoters, officials, etc.
3. Discuss potential health issues in combat sports, ie. concussion protocols, weight cutting, anti-doping, etc.

A. LeMoine will facilitate the retreat and secure the space. It was agreed to hold the retreat on February 29, from 10:00 AM until 2:00 PM, at Mosaic Centre located at 2003 - 91 Street Southwest, Edmonton. The Commission requested that lunch be provided by the Workshop Eatery located in the building.

There was discussion about changing the process to hire a policy writer. Commission members will follow up regarding their preferred process to hire a policy writer and confirm their approach with T. Courtoreille who will consult with Procurement and Law about the process, if necessary. D. O'Callaghan will draft a job description for the policy writer and will finalize it in consultation with the policy review sub-committee.

It was suggested that the Commission add an Ethics and Code of Conduct policy to the Work Plan. The Executive Director can resend Code of Conduct documentation to the Chair for reference.

## **7. Policy Review Project - Policy 1 and 8 Recommendations**

D. O'Callaghan provided highlights of the recommended changes to Policies 1 and 8, as well as information from the BC Athletic Commissioner. Comments from this discussion will be considered and may be incorporated by the policy-review sub-committee in the updated version of the recommended changes.

T. Courtoreille will review the recommended changes to both policies and provide written feedback to the Commission by January 24, 2020. The sub-committee will meet to discuss the comments prior to the next Commission meeting.

The revised documents, with any accepted changes, will be put to a vote at the next Commission meeting as the Commission's final recommendations for proposed revisions to Policies 1 and 8. These proposed revisions will then be discussed in consultations with stakeholders (the next step in the policy review process).



The Commission talked about the need to have more than one translator at an event and which languages they would be required to speak. This requires further discussion.

#### **8. Executive Director Report**

The Executive Director reviewed issues and lessons learned from the December 6, 2019, event. Minor tweaks to the medical safety plan should be reviewed.

T. Courtoreille will touch base with promoters to make sure they know what the expectations are when it comes to event advertising. The Executive Director should instruct promoters to seek permission from the Commission if they would like to start advertising early.

A copy of proposed changes to Bylaw 15594 will be provided to the Commission by the Executive Director.

MOVED: That the written report from the Executive Director be accepted as presented. CARRIED

#### **9. Financial Statements – October 31 and November 30, 2019**

These reports will be distributed prior to the February, ECSC meeting.

#### **10. Chair Report**

Commission member Daniel Spanu has resigned effective immediately. The position has been posted and the deadline to apply is February 2, 2020.

MOVED: To accept the Chair report as presented. CARRIED

#### **11. Next Meeting - February 10, 2020**

The next Commission meeting will be held on February 10, 2020.

#### **12. Adjournment**

The meeting adjourned at 9:12 PM.

I certify that the preceding minutes represent an accurate account of the proceedings at the Commission meeting on January 20, 2020.

  
Sandy Bugeja, Chair

  
Date

  
Tracey Poberznick, Recorder