



ANNUAL ELECTRICAL PERMIT

(For minor repairs, alterations, or additions conducted on a single premises of a corporation or business)

APPLICATION DATE (Y/M/D): _____ COE PERMIT Number: _____

<u>APPLICANT INFORMATION:</u>	CITY CUSTOMER ID # (if known): _____
APPLICANT'S NAME: _____	
APPLICANT IS: <input type="checkbox"/> OWNER <input type="checkbox"/> ELECTRICIAN EMPLOYED BY THE OWNER <input type="checkbox"/> CERTIFIED ELECTRICAL CONTRACTOR	
APPLICANT'S COMPANY NAME: _____	
APPLICANT'S ADDRESS: _____	
POSTAL CODE _____ PHONE NUMBER: _____ EMAIL: _____	

<u>ANNUAL PERMIT INFORMATION</u>
<p>The above mentioned contractor hereby makes an application for an Annual Electrical Permit from: (yr/month/day) _____ to (yr/month/day) _____ under the terms of the Permit Regulation pursuant to the Safety Codes Act, on the basis of the following:</p> <p>BUILDING NAME: _____</p> <p>GENERAL USE OF PLANT OR ESTABLISHMENT: _____</p> <p>ADDRESS OF BUILDING: _____</p> <p>LEGAL DESCRIPTION (IF APPLICABLE): Part of _____ Section: _____ Township _____ Range: _____ West of _____</p> <p>TOTAL PROJECTED COSTS OF INSTALLATIONS TO BE CARRIED OUT THIS YEAR \$ _____</p> <p>FEE FOR ANNUAL ELECTRICAL PERMIT (See Annual Fee Schedule) \$ _____</p> <p>OWNER, MANAGER OR MASTER ELECTRICIAN (Please print): _____</p> <p style="margin-left: 40px;">Position: _____ Phone Number: _____</p> <p style="margin-left: 40px;">SIGNATURE: _____ EMAIL: _____</p> <p>The permit applicant is to maintain a current and accurate record of work and to provide a copy to the City of Edmonton at the time of any inspection. If no work has been performed under the permit, the Permit Applicant must submit a statement to that effect to the City. The Permit Applicant must maintain on the premises an accurate record of all repairs for the previous 2 years and make the record available to a Safety Codes Officer on request.</p> <p>Permission is hereby granted to do the above work. The installation shall comply with the Alberta Safety Codes Act and applicable regulations thereto. Where projects are contracted out through the bid process, these are to be covered under separate permit(s) taken out by the applicable contractor(s).</p> <p>ISSUING OFFICER NAME & SIGNATURE: _____</p> <p>Designation #: _____</p> <p>Permit Conditions: _____</p> <p>_____</p>

Personal Information required by City of Edmonton application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your permit may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact a Service Advisor at the Edmonton Service Centre at 780-442-5054.

Permits fees must be paid at the time of application.
 We accept cash, debit, cheque or credit card.
 If applying by fax, email, or mail, a service representative will call you to advise you of your fees.
 Office hours are Monday to Friday 8 a.m. to 4:30 p.m. The office is closed on statutory holidays.
 Please note that the City of Edmonton, in accordance with the Payment Card Industry, has taken measures to protect your payment card information. We are required to delete applications submitted with credit card information by unsecured methods such as mail or email.
Feb, 2017