



Citizen Working Group -
 Zone "C" (85/83 Street Corridor) & Zone "D" (Upper Mill Creek)

MINUTES

Meeting # 3	Location: Library, W.P. Wagner School 6310 Wagner Road
Date: September 26, 2016	Time: 7:00 - 9:00 p.m.

<i>Zone "C"</i>		
Jon Lai	Bonnie Doon Community League	✓
Shauna Kuiper	Bonnie Doon Community League	
Scott Wylie	King Edward Park Community League	✓
Sarah Vilay	King Edward Park Community League	
Marcus Nordin	Idylwylde Community League	
Eric Flanagan	Idylwylde Community League	
Michael Chocho	Holyrood Community League	✓
Geoff Harder	Holyrood Community League	
Andrea Hagan	Holyrood Community League	
Jean Johnson	French Quarter BRZ	
Martin Van Keimpema	French Quarter BRZ (alternate)	✓
Karen Sheridan	Southeast Edmonton Seniors Association	
Jean-Daniel Tremblay	École publique Gabrielle-Roy	
Brad Wotherspoon	Public at Large	
Bryan Zuch	Public at Large	✓



Citizen Working Group -
Zone "C" (85/83 Street Corridor) & Zone "D" (Upper Mill Creek)

Zone "D"		
Shane Thomson	Avonmore Community League	✓
Ken Stadt	Avonmore Community League	✓
Trina Empson	EPSB - W.P. Wagner School	✓
Kevin Stevenson	Metro Edmonton Continuing Education	
Tague Chisholm	Public at Large	✓
Jacqueline Landry	Public at Large	✓
Jack Stuempel	Community Relations Advisor (Facilitator)	✓

Guests

Michelle Ponich	TransEd LRT	✓
Dallas Lindskoog	TransEd LRT	✓
George Kosowan	Member of the Public	✓

1.	Welcome & Introductions	Action by:
	<ul style="list-style-type: none"> Meeting attendees introduced themselves. 	
2.	Confirmation of agenda	
	<ul style="list-style-type: none"> The agenda was confirmed. The new Valley Line public information booklet was circulated, along with reference cards describing the respective roles of the City and TransEd in the Valley Line project, and updated terms of reference for the Citizen Working Groups. 	
3.	Previous meeting minutes	
	<ul style="list-style-type: none"> Minutes of the previous meeting for Working Group "C" were circulated. 	
4.	Status of Action Items	
	<u>Terms of reference (accommodating non-members)</u> <ul style="list-style-type: none"> This Item was dealt with under #4 below 	
5.	Revised Terms of Reference	
	<ul style="list-style-type: none"> The terms of reference now reflect the consensus of all Citizen 	



Citizen Working Group -
Zone "C" (85/83 Street Corridor) & Zone "D" (Upper Mill Creek)

	Working Groups with respect to zone boundaries, including the incorporation of Wagner School into Zone "D", and guidelines for attendance by non-members at meetings.	
6.	Project Update	
	<ul style="list-style-type: none"> • Representatives from TransEd provided an update on major activities in the forthcoming months: <ul style="list-style-type: none"> • Work has already begun in the river valley to prepare for the construction of the Tawatinā bridge, utility work is under way downtown and geotechnical investigations will begin soon on Connors Hill. • Trees are being removed where necessary to make room for the LRT (TransEd has posted an information summary with respect to trees on its website at http://transedlrt.ca/resources/trees-and-the-valley-line-lrt/). • Foundation work for the elevated guideway in the area of Wagner Park will begin in the fall. Piles will be drilled rather than driven. • Roadwork has begun on 66 Street in preparation for track installation next year. Noise wall installation is to begin during the winter. • On 85 Street and 83 Street, roadwork is expected to begin in spring 2017, causing four lanes of traffic generally to be reduced to two. • With limited time in prime construction season, next year will be very busy and widespread. However, the City has also encouraged TransEd to manage traffic effectively during construction by imposing high fees for temporary lane closures. • Traffic management plans are intended to avoid encouraging short-cutting through neighbourhoods by traffic seeking a faster route. • Consideration will be given to sharing summarized traffic management plans, and traffic pattern changes will be communicated to the public by TransEd. • Maintaining access to W.P. Wagner school during construction was identified as a concern. TransEd will ensure that traffic management plans take into account student loading and unloading periods at W.P. Wagner and other schools. Construction activities with the potential to affect school loading periods will be communicated to the schools by TransEd. • Potential parking by non-residents to board the Valley Line in a location away from the Park & Ride lot is also an issue that has been voiced previously. 	<p>TransEd</p> <p>TransEd</p>



Citizen Working Group -
Zone "C" (85/83 Street Corridor) & Zone "D" (Upper Mill Creek)

	<ul style="list-style-type: none"> • There is some community concern over the long-term potential for short-cutting due to the permanent lane reductions to make way for the LRT. • It was noted that the Valley Line will observe the same traffic signals as cars on the road, thereby avoiding the sort of cross-traffic delays experienced on the LRT lines where the train has priority. • There was a brief discussion regarding noise walls and fencing, with it being explained that, generally speaking, noise walls are provided where back yards face the track and/or roadway. It was also noted that the LRT will generally generate less noise than road traffic. • Members were encouraged to visit the TransEd website (http://transedlrt.ca/) regularly for construction updates and to opt in for email notifications. Community leagues might consider including the link in their newsletters, which TransEd might find to be a useful vehicle as well. 	<p>All members</p> <p>TransEd</p>
7.	Protecting neighbourhood / park character	
	<ul style="list-style-type: none"> • One of the members had expressed a neighbourhood concern about the possibility that the elevated portion of trackway near Argyll Road might attract a segment of society that would make residents feel less safe in their neighbourhoods and public spaces. • It was noted that only a small portion of the track will be elevated north of Argyll Road. The wall supporting the incline will feature decorative elements, there will be extensive landscaping, and the entire design was prepared in accordance with CPTED (Crime Prevention Through Environmental Design) principles. • Members suggested that renderings would be helpful to help visualize major elements of the design. 	<p>TransEd</p>
8.	Avonmore community announcement sign board	
	<ul style="list-style-type: none"> • Avonmore Community League is interested in establishing a new community message sign at the intersection of 83 Street and 76 Avenue. Discussions are under way directly with TransEd. The southeast corner of the intersection is not available, but the southwest corner has potential. King Edward Park might be interested in partnering. 	
9.	French Quarter identity	
	<ul style="list-style-type: none"> • The French Quarter Business Revitalization Zone is interested in raising awareness of the French Quarter identity, possibly with a feature at the Bonnie Doon station. While the "French" element has not been specifically reflected in the "historic" theme of the preliminary design for the Bonnie Doon stop, it was acknowledged that public input during the design development stage had drawn attention to this element. It was agreed that a follow-up discussion 	<p>BRZ/TransEd</p>



Citizen Working Group -
Zone "C" (85/83 Street Corridor) & Zone "D" (Upper Mill Creek)

	<p>should occur between the BRZ and TransEd to explore opportunities within the approved theme.</p> <ul style="list-style-type: none"> There was a brief discussion regarding art possibilities; however, art on the Valley Line is under the jurisdiction of the Edmonton Arts Council. 	
10.	Round Table	
	<ul style="list-style-type: none"> Safety in the vicinity of schools will be an ongoing concern during construction and afterward when the LRT is operational. Physical notices (i.e. delivered by mail) are not always received well in advance of the activities for which they are issued. Attention was drawn to a redevelopment plan for St. James School which includes a significant number of additional parking spaces. (Follow-up note: Edmonton Catholic Schools subsequently rescinded its motion approving the redevelopment). There was interest in details of wood screen fencing identified in the City's booklet as a possibility in sections of the corridor. TransEd indicated that such fencing is not contemplated in their design. There was a desire to see a representative from the Bonnie Doon Shopping Centre participate in the Citizen Working Group. Further attempts will be made to make arrangements. It was suggested that a trail from the northern part of Argyll to make an easier connection to the Avonmore stop might be appreciated. 	<p>TransEd</p> <p>TransEd / Jack</p>
11.	Next meeting	
	<ul style="list-style-type: none"> It was suggested that the next meeting should ideally occur in approximately March, by which time the schedule for the prime 2017 construction season should be known. The group supported a suggestion that the next meeting be another joint session of both groups "C" and "D". 	
12.	Questions from the public	
	<p>Q: Will alley access be maintained off 83 Street?</p> <p>A: (TransEd) Yes, but it will be limited to right turns in and out.</p> <p>Q: Are all traction power substation locations identified in the City's LRT booklet?</p> <p>A: (TransEd) There is one that is not identified separately, that one being integrated into the Gerry Wright Operations and Maintenance Facility.</p> <p>Q: What is the purpose of the "diamond" symbol on some lanes in the booklet?</p>	



Citizen Working Group -
Zone "C" (85/83 Street Corridor) & Zone "D" (Upper Mill Creek)

	<p>A: The diamond symbols represent bus-only zones.</p> <p>Q: Who is responsible for the cost of moving sidewalks along the LRT alignment?</p> <p>A: Changes caused by the project are treated as project costs, rather than local improvements.</p> <p>Q: Will utility works be coordinated with the LRT construction?</p> <p>A: Yes.</p>	
--	--	--

Notes by Jack Stuempel

Background

The City of Edmonton has engaged with thousands of Edmontonians since 2009 on the planning and design of the Valley Line LRT. Public input played a major role in developing the corridor for the new LRT line, which was approved by City Council in 2009, and the preliminary design, which was completed in the fall of 2013.

Moving forward with stage one of the Valley Line LRT between downtown and Mill Woods as a public-private partnership (P3), the City continues to regard public engagement as a priority as the project proceeds through the detailed design and construction phases.

At this stage of the project, the focus of the engagement will be on information-sharing, dialogue and identifying/addressing issues, opportunities and concerns.

Purpose of the Citizen Working Groups

The purpose of these working groups is to provide the Valley Line LRT project team and members of the groups which represent a cross-section of the affected communities with a mechanism that will:

- Build and maintain relationships and trust
- Promote and support community engagement opportunities
- Facilitate information-sharing and dialogue
- Support the identification of issues, opportunities and concerns
- Seek opportunities to minimize and mitigate impacts related to detailed design and construction

These groups will be neighbourhood-focused and organized to reflect the common characteristics and interests of five distinct zones along the corridor from Downtown to Mill Woods. They will supplement, rather than replace, ongoing stakeholder relations activities involving geographically broader-based organizations and interests.

The City's Commitment

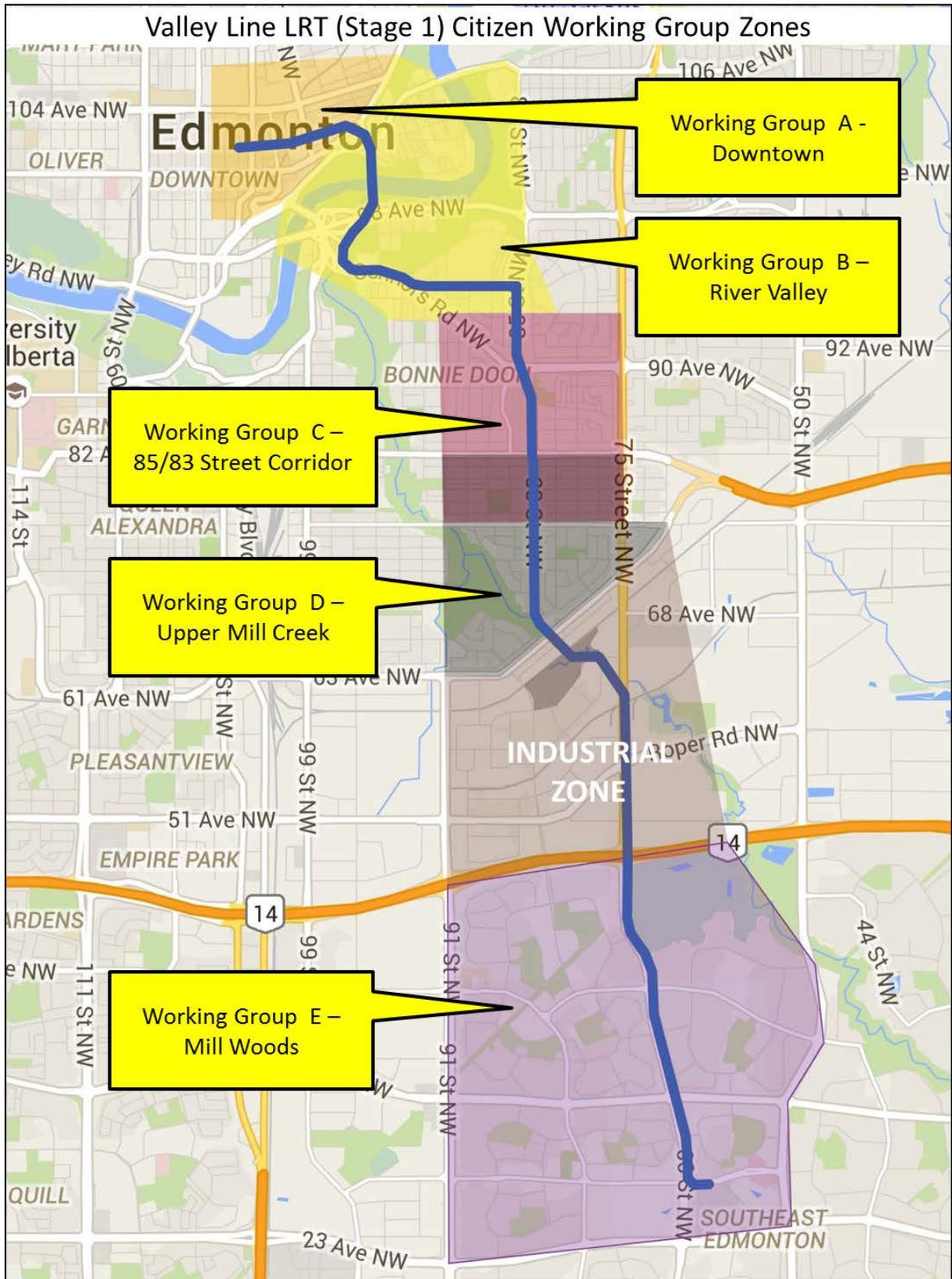
The City of Edmonton will:

- Encourage dialogue by providing information, listening and answering questions
- Accept input and consider it objectively
- Provide support and resources through City staff and other resources as needed.

Structure of the Citizen Working Groups

The City of Edmonton will establish five Citizen Working Groups with the involvement of the affected communities. These groups will represent community and stakeholder interests along the corridor. The corridor has been divided into five zones for the

purposes of organizing groups and addressing area-specific needs, questions and concerns. The zones are illustrated below. Detailed zone descriptions and boundaries are provided in Appendix "A".



Each of these community-based groups, facilitated by the project team's Community Relations Advisor, will have approximately 10-15 members reflecting various community interests within the LRT corridor. They may also allow for observation/participation by others. It is anticipated that meetings will occur approximately quarterly or as needed.

The groups will be composed generally of the following members:

- 1-2 assigned by each community league in the zone
- 2 solicited from the community at large
- 1-2 from the business community, assigned by the local business association, business revitalization zone or chamber of commerce
- 1 from each community organization having a significant presence in the zone
- 1-2 from a local school or School Council, where applicable (where multiple councils exist, obtain consensus on common representative)
- 1 from the administration of a major institution (if present/applicable)

Establishing Membership

The City will create awareness of the Citizen Working Groups and the opportunity to participate through advertising, public service announcements, web and social media announcements, subscribed email distribution and other commonly-used communication methods, and leverage existing engagement initiatives such as the Council Initiative on Public Engagement and Engaging Edmonton.

The communications will invite candidates for "community at large" or other positions not filled by organizational appointment. A public meeting will be organized for each zone, where candidates will be invited to select a member from amongst themselves.

The City will contact the appropriate organizations for members to be assigned by them.

Guidelines

The Citizen Working Groups will operate according to the following guidelines:

Membership & Term

- Members will be volunteers drawn from a cross-section of each affected geographical zone with the intention of achieving a reasonably-representative profile for that zone.
- It is intended that the Citizen Working Groups will remain in place until the commencement of service on the Valley Line LRT (Stage One) between downtown and Mill Woods. However, the City reserves the right to dissolve the Citizen Working Groups at its discretion, and to remove/replace any member for neglect of duty or disrespectful conduct.
- Membership and composition will be reviewed annually, at which time existing members may step down and/or new members added.

Conduct of Meetings

- Citizen Working Group meetings will be led by the LRT Design & Construction Community Relations Advisor, who will facilitate the clear communication of information between group members and the City.
- Meetings may be attended by members of City staff, Council and the P3 contractor as necessary to provide support, share information and listen to members' concerns, issues and matters of interest.
- There will be regular sharing and dissemination of information about the Valley Line LRT project by the City and Citizen Working Group members on a timely basis.
- It is intended that the Citizen Working Group will identify issues, opportunities and concerns.
- As the project team does not have the mandate to delegate decision-making authority, decisions are ultimately made by the project management team under the authority of the City of Edmonton, taking into consideration objectively and with good faith the input, concerns and issues identified by the groups.
- Matters that have already been decided by the City, such as the route alignment, concept plans, preliminary design, the P3 model and process and P3 contract terms/performance requirements may be discussed but for information purposes only. The City will not revisit past decisions.
- Through Citizen Working Group dialogue, the City will promote and support community engagement opportunities, seek opportunities to minimize and mitigate impacts related to detailed design and construction, and build and maintain relationships and trust.
- Citizen Working Group members will make reasonable efforts to understand and share local knowledge and the interests and concerns of the sectors, agencies and neighbourhoods in their zones.
- Citizen Working Group activity will be conducted in an atmosphere of mutual respect and trust between members.
- Participants will respect one another's interests and seek to support the overall best interests of the community.
- Citizen Working Group members will remain accessible to each other.
- Consistent participation by Citizen Working Group members throughout the process is necessary. If a member is consistently unable to fulfil his/her commitment, a collaborative approach will be taken to obtain a replacement.
- Citizen Working Group meetings will be open to attendance by the public. Non-members of the Working Group (other than City staff, Councillors or P3 contractor noted above) will abide by the following guidelines, to be applied at the discretion of the Working Group:

Citizen Working Groups – Public Attendance & Participation		
<i>Guideline</i>	<i>Observers</i>	<i>Speakers</i>
Advance notification of intention to attend	None required (however, courtesy notification of the facilitator is encouraged)	Limit of 5 per meeting; register with the facilitator no later than two business days in advance of the meeting, describing subject matter.
Time to speak	None allowed	3 minutes maximum; additional 5 minutes allowed for questions from Working Group members
Opportunity to ask questions	2 minutes at end of meeting	2 minutes at end of meeting

Scheduling, agendas, minutes and facilities

- Meeting frequency, times and duration will be flexible to meet the needs of each group and will be determined by the group.
- Where possible, topic areas for the next meeting will be identified in advance, at the end of each meeting, and will be determined by input from the City and the desires of group members. This will form the basis of the meeting draft agenda, which will be prepared by the facilitator and circulated to members for input.
- Effort will be made to complete and circulate meeting minutes to members generally within two weeks of each meeting.
- Agendas and minutes will also be posted on the Edmonton.ca website.
- Meeting room facilities will be provided and/or arranged by the City at its expense.

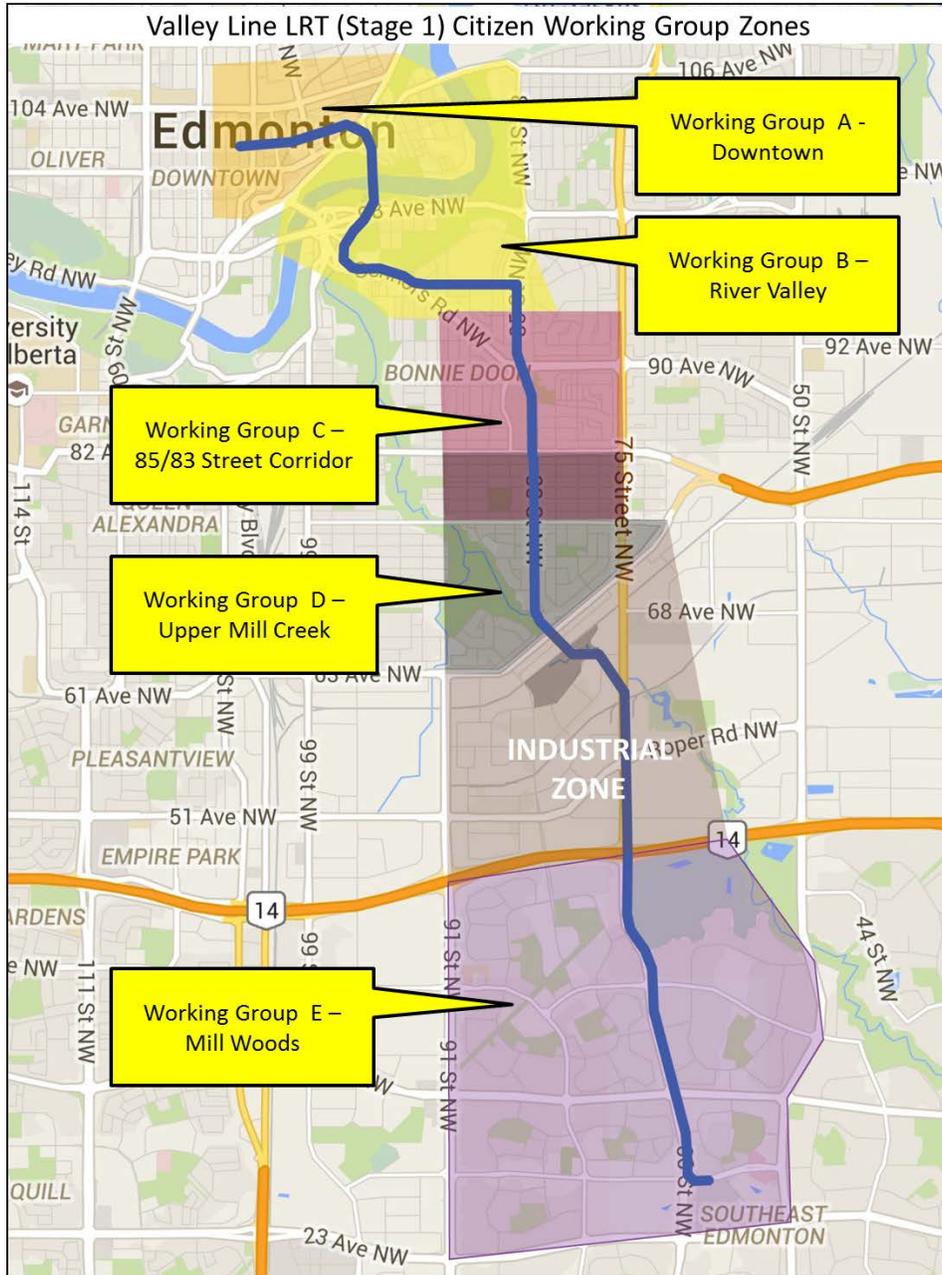
Prepared by: Jack Stuempel

Updated September 30, 2016

APPENDIX A: Edmonton Valley Line Stage One LRT Project
Citizen Working Groups
Representation Zones and Composition

Overview

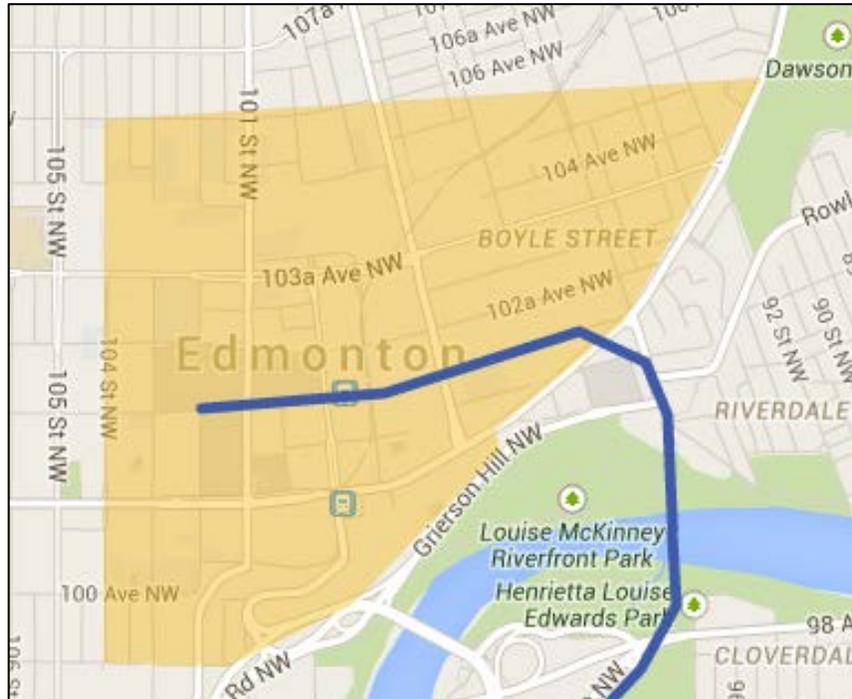
The Citizen Working Groups will be neighbourhood-focused and organized to reflect the common characteristics and interests of five distinct zones along the corridor from Downtown to Mill Woods, as illustrated below.



Working Group A – Downtown Zone

Location:

East of 104 Street, South of 106 Avenue, north/west of north valley edge (McDougall Hill/Grierson Hill/Jasper Avenue)



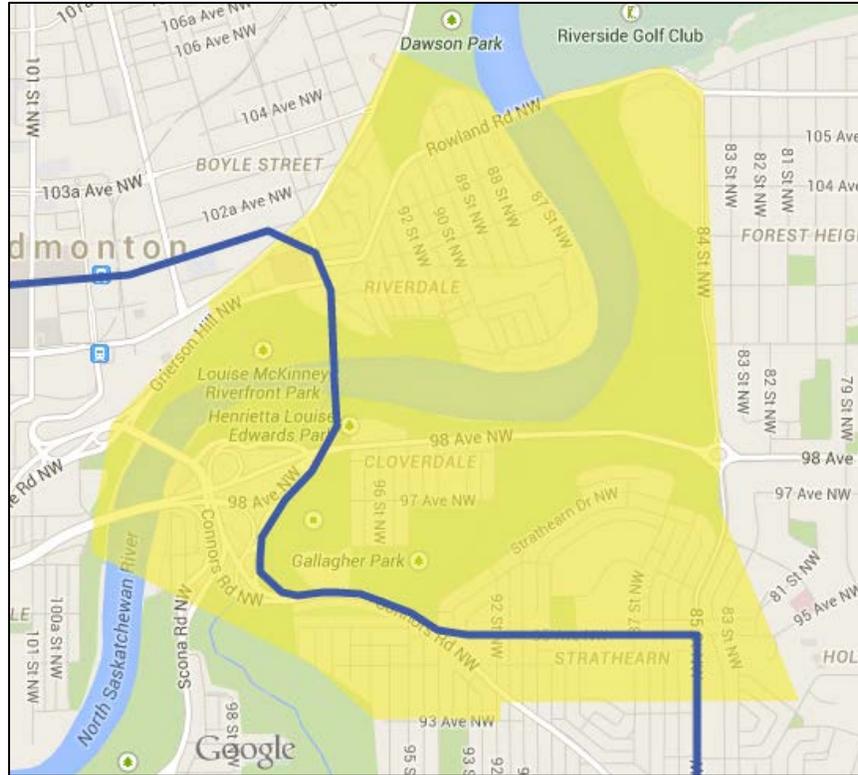
Composition:

- 2 representatives assigned by the Downtown Edmonton Community League
- 2 representatives assigned by the Boyle Street Community League
- 2 solicited from the community at large
- 1 senior at large
- 1 assigned by the Downtown Edmonton Business Association
- 1 assigned by the Edmonton Chamber of Commerce
- 1 from Edmonton City Centre
- 1 representing Festivals (Churchill Square)
- 1 representing Arts District
- 1 representing Chinese Benevolent Association
- 1 representing local schools, in consultation with school boards

Working Group B – River Valley Zone

Location:

South/east of north valley edge (Grierson Hill/Jasper Avenue), south of Rowland Road, generally west of 84 Street, generally north of 93 Avenue and Mill Creek Ravine.



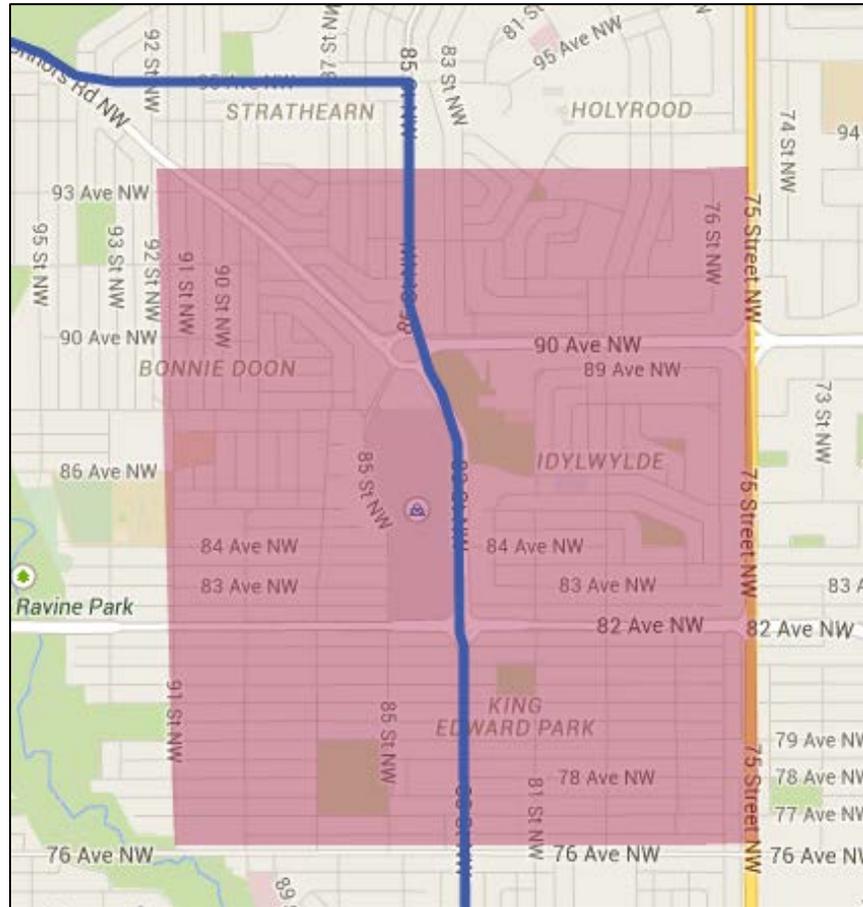
Composition:

- 2 assigned by Riverdale Community League
- 2 assigned by Cloverdale Community League
- 2 assigned by Strathearn Community League
- 1 assigned by Bonnie Doon community League
- 2 solicited from the community at large
- 1 from the Edmonton Ski Club
- 1 from the Edmonton Folk Festival Society
- 1 from the Edmonton Chinese Garden Society
- 1 from the Muttart Conservatory
- 1 from local seniors community, in consultation with Edmonton Seniors Coordinating Council
- 1-2 from local schools/associations, in consultation with school boards

Working Group C – 85/83 Street Corridor Zone

Location:

Generally east of 92 Street, south of 93 Avenue, west of 75 Street, north of 76 Avenue.



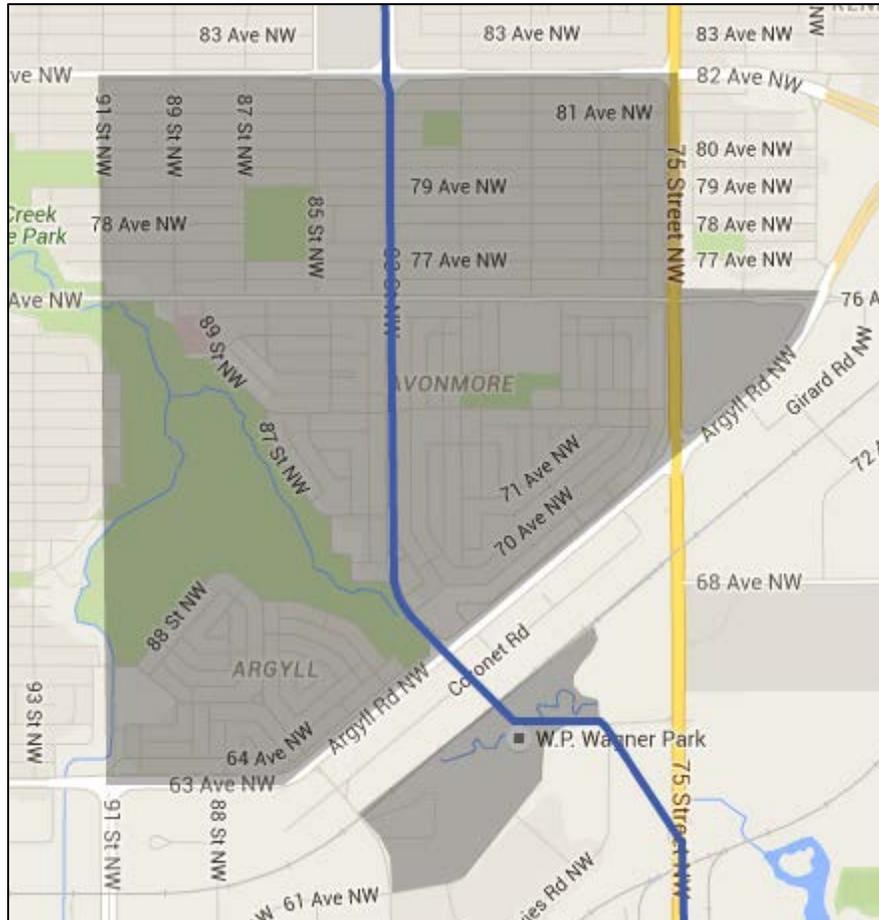
Composition:

- 2 representatives assigned by Bonnie Doon Community League
- 2 representatives assigned by Idylwylde Community League
- 2 assigned by King Edward Park Community League
- 2 solicited from the community at large
- 2 assigned by the French Quarter BRZ
- 1 from the Bonnie Doon Shopping Centre
- 1 from the French-Canadian Association of Alberta
- 1 from local seniors community, in consultation with Edmonton Seniors Coordinating Council
- 1-2 representing local schools, in consultation with school boards

Working Group D – Upper Mill Creek Zone

Location:

East of 91 Street, south of 82 Avenue, west of 75 Street, north of 63 Avenue/Argyll Road, plus W.P. Wagner School.



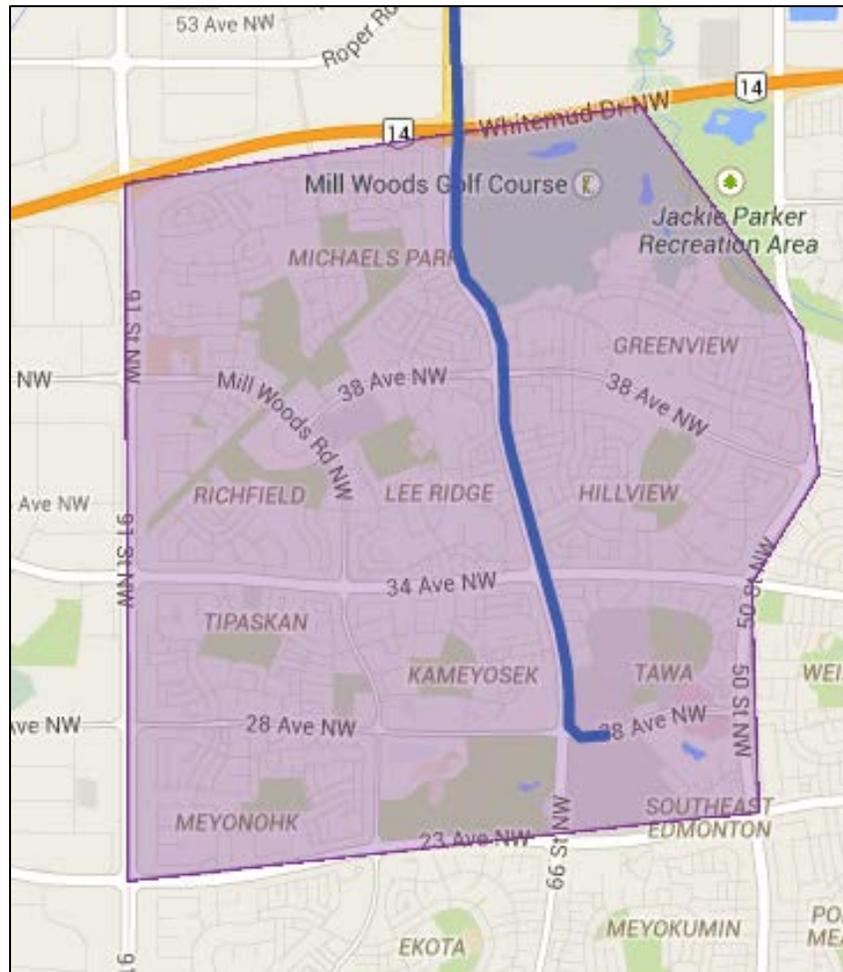
Composition:

- 2 representatives assigned by Avonmore Community League
- 2 representatives assigned by Argyll Community League
- 2 representatives assigned by King Edward Park Community League
- 2 solicited from the community at large
- 1-2 representing local schools, in consultation with school boards
- 1 assigned by Metro Continuing Education

Working Group E – Mill Woods Zone

Location:

East of 91 Street, south of Whitemud Drive, West of 50 Street, north of 23 Avenue.



Composition:

- 1 representative assigned by North Millbourne Community League
- 1 representative assigned by Leefield Community League
- 1 representative assigned by Woodvale Community League
- 1 representative assigned by Lakewood Community League
- 2 solicited from the community at large
- 1 assigned by Mill Woods Town Centre
- 1 assigned by the South Edmonton Business Association
- 1 from the Mill Woods Cultural and Recreational Facility Association
- 1 from Alberta Health Services (Grey Nuns)
- 1 from local seniors community, in consultation with Edmonton Seniors Coordinating Council
- 2 representing local schools, in consultation with school boards