

PRACTICE FORM

PLEASE NOTE: *This is the PRACTICE form for the Youth Activation Grant. This form contains the same questions as the Youth Activation Grant application form. We recommend that you review the questions in this PRACTICE form first, prepare your answers and then copy and paste your prepared answers into the actual online application form.*

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The form is intended to be completed by youth with support from a fiscal agent or supporting organization.

SECTION A: Fiscal agent/supporting organizations should complete this section

SECTION B: Youth should complete this section

SECTION C: Youth should complete this section with support from the fiscal agent/supporting organization

Applications will be accepted up to midnight on the deadline.

Incomplete applications will not be accepted and will be removed from consideration. For best results, please download and complete this **practice form**, then copy and paste your answers into the online application form.

Before applying, please read the Program Guidelines carefully.

Section A – Organization Information

Incorporated (Legal) Name of Organization (must match incorporation name):

Your answer

Act the Organization is registered under (see Section 3.1 of the guide for a list of eligible organizations):

Your answer

Registration Number:

Your answer

Registration Date:

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Date

Address of Organization (should match the registered address through incorporation), including City, Province and Postal Code:

Your answer

MAILING Address of Organization, including City, Province, and Postal Code, if different from above. The organization's mailing address must be in Edmonton. All correspondence will be mailed to this address.

Your answer

Legal Authorized Signing Authority Contact (must be an Alberta representative's contact details). Please include Name, Phone #, Position/Title, and Email Address.

Your answer

Primary Application Contact (must be an Alberta representative's contact details). Please include Name, Phone #, Position/Title, and Email Address.

Your answer

Section B – Project Overview

What is your name (youth)?

Your answer

Project Title:

Your answer

Is this project:

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A new initiative

An expansion or new phase of an existing program

An event

If the project is an expansion or new phase of an existing program, please explain how the project is expanded:

Your answer

Please provide a brief description of the project:

Your answer

Project Grant request (as per your attached budget): \$

Your answer

What is the specific demographic for the project? (Choose all that apply)

General Public

Children

Men

Women

Youth

Families

Newcomers

Seniors

LGBTQ2S+

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Black, Indigenous and People of Colour

Persons with Disabilities

Other:

What is the location of the project/initiative/event? Please include the street address, city, and postal code.

Your answer

What is the anticipated Project Start Date:

Date

What is the anticipated Project Completion Date:

Section C – Project Information

The Anti-racism Grants Funding Program aligns with the purposes outlined in City of Edmonton Bylaw 18970 which is to catalyze action on racism and anti-racism in Edmonton. This will be accomplished through investing in efforts that address racially motivated hate, build community capacity and cultural understanding, promote awareness, training and education or involve research, monitoring and evaluation on diversity, anti-racism and/or discrimination. The program builds upon Edmonton City Council's 50 year Strategic Plan and the goal of building a Healthy City where community and personal wellness embodies and promotes equity for all Edmontonians.

Which outcome relates most to your project? Choose only one.

Edmontonians are more aware of racism and its impact and have a greater understanding of how to take action to address it.

Edmontonians will be knowledgeable of the community organizations that are working to dismantle individual, systemic and structural racism.

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Edmontonians will work together to build a diverse, inclusive and equitable city.

What is the primary activity of your project? Choose only one.

Address racially motivated hate

Build community capacity and cultural understanding

Promote awareness, training, and education

Research, monitoring and evaluation on diversity, anti-racism, and/or discrimination

Please tell us a) why you have chosen to do this project, b) how it will contribute to the outcome you have selected.

Your answer

Please outline a) the activities of the project and b) a clear timeline associated with those activities.

Your answer

How will you ensure your project is accessible to its participants and the broader public?

Your answer

Is this project BIPOC-driven and youth-led? Please explain

Your answer

Approximate number of people who will be DIRECTLY impacted by the project:

Your answer

Approximate number of people who will be INDIRECTLY impacted by the project:

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Your answer

Will your project develop any tools or resources? (Any tools or resources developed as part of your project may be shared by the City of Edmonton through its online sites and channels)

Your answer

How will the tools or resources benefit communities, organizations or individuals?

Your answer

How will you determine whether your project achieves what you set out to achieve? (Please refer back to the outcome you selected above)

Your answer

How will you measure these results in order to know?

Your answer

Section D – Budget

Please download and complete the budget template provided on the Anti-racism Grants page (under the Application Forms section) and attach it here.

Your budget must include:

- The amount of funding you are requesting.
- Explanation of project expenses.

Ineligible expenses can not be included in your budget.

Budget Form [Add file](#)

Application Checklist

Review carefully. Ensure you have included all required attachments.

Fiscal agents/organizations must be in good standing under the incorporation body. For those registered through Alberta Corporate Registries, if you are unsure, contact them at (toll-free by first dialing 310-0000) 780-427-7013.

Yes

No

All accounting and reporting requirements for any previous City of Edmonton funding have been completed. Organizations will not be considered for new funding until any outstanding accounting and reporting requirements have been satisfied.

Yes

No

Most recent 1) financial statement, 2) bank statement, 3) bylaws (if applying to the City of Edmonton for the first time) and 4) Council Resolution signed by two (2) authorized signing authorities for the organization. [Add file](#)