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**REQUEST FOR QUALIFICATION  
NUMBER 924536**

ISSUE DATE: 15 May, 2014

**THIS IS NOT AN ORDER**

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RFQ INFORMATION SESSION RECORD

REQUEST FOR QUALIFICATION

VALLEY LINE LRT - STAGE 1

This document is the official record of the Valley Line LRT – Stage 1 RFQ Information Session, held on May 08, 2014. This meeting record does not modify the RFQ contents unless an addendum is issued separately.

**Date of Meeting:**

May 08, 2014; 7:30 am to 11:30 am

**Location:**

The Empire Ballroom  
 The Fairmont Hotel MacDonald  
 10065 100 Street NW  
 Edmonton, Alberta  
 Canada  
 T5J 0N6

**Official Record Prepared by:**

Alexandria Watterworth (Contact Person)

**Attendees:**

See Appendix A for list of attendees.

**Agenda:**

<b>Topic</b>
<b>Overviews and Intros</b>
MC Introductions & Meeting Protocols
Welcome to Edmonton
The City Organization & Governance Structure
The Project Overview
The Project Team
The Fairness Monitor
QUESTIONS
<b>Particular Technical Items</b>
The Transaction Structure
The Allocation of Risks and Responsibilities
Regulatory & Other Approvals
River Valley - Special Site Conditions
Slope Stability & Tunnel in the River Valley
SUI & the Chief Architect Requirement
QUESTIONS
BREAK
<b>Process Items</b>
Communication Protocols
The RRC
Procurement Process Overview and Timetable
Submission Structuring
The LRV Supplier
The Evaluation Criteria / Scoring Methodology
QUESTIONS
Concluding Remarks & Thanks

## Note regarding minutes format:

The information session format involved the presentation of a series of presentations followed by set interval questions. Unless otherwise noted in the minutes, no questions were posed until these set question periods. The presentations are included as Appendix B to this official meeting record.

## Minutes:

1. Meeting Protocols and Introductions – Stephen Prendiville (P3 Financial and Process Advisor – KPMG)
2. Welcome to Edmonton – Wayne Mandryk (Branch Manager LRT D&C);
3. The City Organization and Governance Structure – Wayne Mandryk (Branch Manager LRT D&C)
4. The Project Overview – Brad Smid (Project Manager LRT D&C)
5. The Project Team - Brad Smid (Project Manager LRT D&C)
6. The Fairness Monitor – Gary Campbell (Fairness Monitor)
7. **Questions Posed**
  - 7.1. Will the PowerPoint slides be available?
    - 7.1.1. Yes they will be posted to APC.
  - 7.2. Will a list of attendees be made available?
    - 7.2.1. Yes, as part of the official meeting record *[this document]* unless so requested to be excluded in advance of this posting.
8. The Transaction Structure – Philippe Raymond (P3 Financial and Process Advisor - KPMG)
9. The Broad Allocation of Responsibilities – Bob Shouldice (P3 Legal Advisor – BLG)
10. Regulatory and Other Approvals – Bob Shouldice (P3 Legal Advisor – BLG)
11. River Valley – Special Site Conditions – Lynn Maslen (Owner Engineer – CTP)
12. Tunnel and Slope Stability in the River Valley – Kip Hritzuk (P3 Advisor – CTP)
13. What is SUI and the Chief Architect Requirement – Georg Josi (Owner Engineer – CTP)
14. **Questions Posed**
  - 14.1. There was no mention of value engineering in the presentations or the RFQ. What are the City's expectations regarding value engineering, and is the City expecting Respondents to go through the process?

- 14.1.1. The City has used value engineering successfully in the past. For the Project the City is handing off the detailed design to the selected Proponent teams. The City is not mandating value engineering, but is open to it if Respondents wish to pursue it. However, Respondents cannot deviate from the approved concept plan, and concepts that have been reviewed through the public engagement process. These requirements will be clearly communicated as part of the RFP process and Project Agreement. The City will welcome new ideas, and Respondents finding new efficiencies, while being respectful of the work that has already been done.
- 14.2. Does the Chief Architect have to be a qualified architect?
- 14.2.1. The RFQ clearly states the requirements of the Chief Architect and Respondents should formulate their Submission accordingly.
- 14.3. Will further community consultations be carried out? Or are they completed now?
- 14.3.1. Yes, there will be further public involvement throughout the procurement process undertaken by the City. During procurement it is expected to be limited to providing information to the public, and various other stakeholders, such as City Council.
- 14.3.2. Within the RFP there will be information on what is expected from Project Co on an ongoing basis with respect to public involvement during construction and operations.
- 14.4. How much latitude will be given during the ongoing procurement to amend the designs with response to ongoing public involvement and consultation?
- 14.4.1. There will be specific Technical Performance Requirements (TPRs) associated with the design solution. There is also a design guide as a result of the public involvement process that grants guidance to the potential design solution.
- 14.5. Has the City considered undertaking any advanced contracts or major utilities relocations or slope stability to undertake the works in advance of the contract being signed to help manage the risk?
- 14.5.1. The City is undertaking advanced work, and is active in the utility relocation area, and will be, up until contract close. The City is also looking at early demolition contracts to clear the Lands, as well as other minor access changes for businesses.
- 14.5.2. Work associated with the slope will be undertaken by the successful Proponent. The interface risk between the work of one contractor and another is not something the City wishes to create in the context of Early works. To help mitigate the geotechnical risk in the River Valley, the City has carried out extensive geotechnical studies that form the baseline in the Project Agreement and will be disclosed in the data room during the RFP. This should allow Proponents to get comfortable with the risks involved in this specific aspect of the Project.
- 14.5.3. There will also be a process during the RFP stage to request further borehole testing, and the City will be looking for feedback during the collaborative meetings.

15. Contact Person, Process Advisor and Communications Protocol – Stephen Prendiville (P3 Financial and Process Advisor - KPMG)
16. The Relationship Review Committee, Restricted Parties, and Related Items – Claudia Pooli (Law Branch – City of Edmonton)
17. Procurement Process Overview and Timetable – Stephen Prendiville (P3 Financial and Process Advisor – KPMG)
18. The RFQ Structure, and Proposal Submission Structuring – Stephen Prendiville (P3 Financial and Process Advisor – KPMG)
19. The LRV Supplier – Brad Smid (Project Manager – LRT D&C)
20. The Evaluation Criteria / Scoring Methodology – Stephen Prendiville (P3 Financial and Process Advisor – KPMG)

**21. Questions Posed**

- 21.1. Is there scoring associated with an LRV supplier during the RFQ?
  - 21.1.1. No scoring has been assigned to the LRV supplier, but if a Respondent wishes to tell the City the supplier they have on their team they may do so.
- 21.2. A large part of the long term O&M will be electricity costs. Will the RFP data room contain the long term contracts in place with the City?
  - 21.2.1. Yes, the data room will contain energy agreements. On a further note, it is envisaged that the Project Agreement will pass the consumption risk to Project Co, and the pricing and inflation risk will be retained by the City.
- 21.3. Does the City have a position on local content for the RFQ?
  - 21.3.1. The City does not have a position on local content.
- 21.4. How specific will the LRV requirements be during the RFP?
  - 21.4.1. The output requirement will be specific, for example the run times, delivery capacity, but the design input requirements will not be specific.
- 21.5. While the City has considered the current LRV requirements, has it considered the future design? For example, in the future the City may consider larger gaps between stations. Has the City thought about what that may look like?

21.5.1. Future expansion was part of the City's thought process in developing the Technical Performance Requirements, and we can confirm that the Project is aligned with the City's strategic plans.

21.6. What are the City's expectations around the location of key team members, do they need to be in Edmonton or can key team members work remotely?

21.6.1. It is up to every Proponent to meet the City's expectations during the RFP procurement process, and throughout the Project Agreement term. The City expects relevant team members to be present in Edmonton for collaborative meetings and so on during the procurement process. Proponents need to make sure that the Project expectations are met and adequately demonstrate that the project requirements can be met by its team, regardless of configuration or organization.

21.7. Is Innovation built into the evaluation process? With NPV the deciding factor, and what seems like an indicative design rather than an exemplary design, how will you respond to innovation?

21.7.1. The City recognizes that it needs to do more than what is traditionally done to encourage innovation under the Alberta P3 model. We can confirm that the Technical Performance Requirements are largely output based, with prescription only where deemed necessary. We plan to have an open innovation process ongoing throughout the RFP procurement, not a one-off submission, in addition to continuous dialogue on design elements throughout the RFP procurement process.

22. Concluding Remarks

**Session end**

## Appendix A: Attendees List

Name	Company
Julio Marcos	Acciona Concessions Canada Inc.
Jose Enrique Montero	Acciona Concessions Canada Inc.
Darren Sokoloski	Acciona Infrastructure Canada Inc.
Vicente Marana	ACS Infrastructure Canada Inc.
Jacob Mills	ACS Infrastructure Canada Inc.
Hagay Marian	AECON Concessions
Stephen Payne	AECON Concessions
Greg Steels	AECON Concessions
David Hindley	AECON Concessions
Danielle Gardner	Aldridge Electric
Barbara Schroeder	Alstom Transport Canada Inc.
Justin Bulpitt	Alstom Transport Canada Inc.
Melda Cermi	Alstom Transport Canada Inc.
Ken Kozakewich	AMEC Environment & Infrastructure
Jim Dell	Bechtel Infrastructure Corporation
Anthony Piedmont	Bechtel Infrastructure Corporation
James McVeety	Black & McDonald Limited
Tony Maniaci	Black & McDonald Limited
Paul Lennox	Black & McDonald Limited
Marco Bolk	Black & McDonald Limited
Steve Hall	Bombardier Transportation Canada Inc.
Shahab Afhami	Buckland & Taylor
Nedim Alca	Buckland & Taylor
Keith James	Carmack Enterprises Ltd.
Bill Kendrick	CH2M Hill
Randy Kang	DAEWOO International (America) Corp.
Mr. In Jun Jeong	DAEWOO International (America) Corp.
Hunchung Yong	DAEWOO International (America) Corp.
Ramon Fiuza	Dragados
Reilly Casement	Dragados
Vicente Aberola	Dragados
Ben Deeley	EllisDon
Michael Westgate	EllisDon
Katie MacDonald	EllisDon
Michael Kazda	EllisDon
Rick Dowell	EPCOR Technologies
Nick Lilley	EPCOR Technologies
Gary Evans	e-VANS Corporation
Ignacio Gutierrez	FCC Canada
Luis Alvarez San Sebastián	FCC Canada
Vince Castranova	Fengate Capital Management Ltd.
Steve Small	Flatiron

<b>Name</b>	<b>Company</b>
David Parker	Fluor
Brian Freerks	Fluor
Walter Francl	Francl Architecture
Nestor Garavelli	Frontier Kemper
Khalid Amin	Fugro Geo Services
Mark Mulvihill	Gateway Transit Partners
Jim O'Leary	Gateway Transit Partners
Michael Laliberte	Gracorp Capital
Ian Dickinson	Graham
Brad Baumle	Graham
Anneliese Fris	Group2 Architecture Interior Design Ltd.
Jim Violin	Herzog Railroad Services of Canada Ltd.
Scott Norman	Herzog Railroad Services of Canada Ltd.
Bruce Marinchek	Herzog Railroad Services of Canada Ltd.
Norm Jester	Herzog Railroad Services of Canada Ltd.
Mike McGuinty	HOCHTIEF PPP Solutions North America Inc.
Matt Cunningham	IBI Group
Bruno Peters	IBI Group
Jim Ebbels	Kasian Architecture Interior Design and Planning Ltd.
Denis Gallant	Keolis
Terry Burgis	Kiewit Infrastructure Co.
Dallas Lindskoog	Kiewit Infrastructure Co.
Derrek Freeseaman	Kiewit Infrastructure Co.
Erik Esparza	Kiewit Infrastructure Co.
Amin Asgari	Kiewit Infrastructure Co.
Jay Akerley	Kiewit Infrastructure Co.
Tim Keegan	Klohn Crippen Berger
Dave Fraser	McElhanney Engineering Services Ltd.
Paul Deol	McElhanney Engineering Services Ltd.
Ryan Betker	McElhanney Engineering Services Ltd.
Elisabeth Hivon	Meridiam Infrastructure
Erin Bingley	Meridiam Infrastructure
Mike Koziol	MMM Group
Roger St Louis	MMM Group
John Krasko	OHL Construction Canada Inc.
Jim Ramsden	Opus Stewart Weir Ltd
Greg Plewis	Opus Stewart Weir Ltd
Gregory Orsolini	Parsons
Frank L. Der	Platinum Engineering Ltd.
Troy Farrell	PNR RailWorks Inc.
Oscar Duncan	PNR RailWorks Inc.
Sushank Sharma	PNR RailWorks Inc.
Guy Cadrin	PNR RailWorks Inc.
Anthony Boyko	PNR RailWorks Inc.



<b>Name</b>	<b>Company</b>
Jack Leroux	PNR RailWorks Inc.
Michael Manocha	PPP Canada
Alan J. Casey	Serco Canada
Greg Hill	Siemens Canada Ltd.
Brent Fisher	SNC-Lavalin Inc.
Jussi Jaakkola	SNC-Lavalin Inc.
John Kitson	SNC-Lavalin Inc.
Neil Shah	SNC-Lavalin Inc.
Rainer Ibowski	SNC-Lavalin Inc.
Sean Davidson	SNC-Lavalin Inc.
Rob Fewings	Stantec
Bruce Ferguson	Stantec
Steve Fleck	Stantec
Ian Druce	Steer Davies Gleave
Bob Post	URS Corporation
Perry Eddy	URS Corporation
Kris Murch	URS Corporation
Steve New	Veolia Transportation
Sidney Florey	Vinci Concessions

## **Appendix B: Presentations**