PART 9 PROJECT PRODUCT EXCHANGE AND PLAN REVISION PROCEDURE
for Part 9 projects without Professional Involvement mandated per NBC(AE):DivC:2.4.2.1.(3)(4)(5)

Proceed on conditions

MINOR change to exterior wall sheathing and/or extent of cladding ONLY accepted as noted:

1. Wall sheathing change
   - plywood→OSB is interchangeable; same thickness and maintain any required APP.
   - plywood/OSB→exterior grade gypsum.
   - Gypsum→OSB/plywood ok except if gypsum-under-vinyl for non-combustible cladding is required.

2. Manufactured stone or thin brick* “adhered masonry veneers” extent, per
   - Part 5 - PEng letter not restricting the installation and being followed; OR
   - Part 9 - Standata residential solution does not exceed 3m limitation.

3. EIFS* extent, except if EIFS is replacing required non-combustible cladding on parts of the building, per
   - Part 5 - PEng letter not restricting the installation and being followed; OR
   - Part 9 - Code prescriptive solution (e.g., water resistant membrane, drainage EPS) being followed; OR
   - Part 9 - CCMC system per conditions/limitations. No mix & match various system components.

4. Other claddings*, except if combustible cladding is replacing required non-combustible cladding.

*Wholly at the discretion of inspector (for unusual requests), inspector notes change in permit record:
   - If change impacts a DP/SDAB approval of exterior finishes characteristics, revision review per 6, below, is required.
   - If substituted cladding is not clearly prescribed in Code, revision review per 6, below, is required.
   - Change in stud size and/or spacing not permitted; revision review (energy efficiency) per 6, below, is required.

Proceed on field acceptance

5. MINOR change to floor/roof layout by same supplier--REVISED layout on site may be accepted on site:
   - stronger LVL beam: deeper, thicker or greater E
   - stronger joist: same manufacturer + same depth
   - hanger type
   - component placement labelling on the layout
   - truss web configuration
   - reduced O.C. spacing
   - adjust member position only enough to accommodate plumbing or heating, but not exceeding max subfloor span

Inspector records field-accepted change:
   - Signs the provided revised layout that clearly shows correct address and changes noted,
   - photographs and emails high res photo to BPRevisions@edmonton.ca; then
   - Support Team uploads revision to Docs and Notes in posse for next inspection that the revision was accepted.

Proceed on office revision process completion

6. MAJOR floor or roof layout changes; SUPPLIER CHANGE of manufactured engineered components;
ANY OTHER CHANGE involving Building Permit or Development Permit
Require REVISION PROCESS + fee; and includes any of, but not limited to, these changes:

- product, brand or software supplier
- depth of floor joist (greater or lesser)
- bearing locations for joists, beams, or trusses
- columns or load transfer bearing points
- load path to the foundation
- resulting from stipulated load change
- arising from Building Code requirements
- any cover letter that the supplier reserves the right to replace the product at their discretion
- building dimension and/or configuration change which also possibly involves the Development Permit. Examples:
  - building location change;
  - window/door move, removal, addition, size change;
  - building width/depth change;
  - building height increase;
  - foundation height/depth increase;
  - foundation type change (e.g., 8”concrete to ICF)

PERMIT HOLDER initiates REVISION PROCESS for issued permit:
   - Go to the specific project on selfserve.edmonton.ca and click “Request Revision.”
   - Upload the revised plans and specifications: ensure addresses match the permit.
   - PAY the fee without delay.
   - Do not upload ‘extra’ information, only highlighted/redlined changes to plans. Allow the permit issuer 5 business days. Building revision involving Development Permit review will require a longer review time.

Professional Involvement per NBC(AE):DivC:2.4.2.1.(3)(4)(5) allows for changes to a project to be managed by the professionals of record per Professional Schedule provisions, while also complying with Div C and Safety Codes Permits and Inspections Bylaw 15894.