



Date:

**Re: Request for Member Public Biography**

In keeping with the City of Edmonton’s commitment to open and transparent government, short listed applicants are asked to provide a brief public biography that will be shared privately with City Council, and if appointed as an Agency, Board, Committee, or Commission Member, this information will be included in the City Council minutes.

Your commitment to the City of Edmonton by contributing your time, skills and knowledge, as a City-appointed Civic Agency Member should be formally celebrated. Therefore, we kindly ask that you tell us a bit about yourself in a format that will serve as a brief introduction to City Council, the Board appointed to, and the citizens of Edmonton.

Name:	Civic Agency
Brief Introduction (1 or 2 short paragraphs) in 3 <sup>rd</sup> Person	
<b>SAMPLE</b>	

By returning this form to [civic.agencies@edmonton.ca](mailto:civic.agencies@edmonton.ca):

- I confirm that the information provided is correct.
- I acknowledge that City Council will be provided with this information prior to appointment, and if I am appointed to this civic agency, this information will be made public by being included in the City Council meeting minutes.

**NOTE:** Office of the City Clerk may make minor edits prior to publishing.

This personal information is being collected under the authority of *Section 33(c) of the Freedom of Information and Protection of Privacy Act*. This information will be managed by the Office of the City Clerk and 1) will be shared with City Council in private, prior to your appointment and 2) made public by being included in the City Council minutes, if you are appointed to an Agency, Board or Commission. It is protected by the privacy provisions of the Act. If you have any questions about the collection contact the Civic Agencies Coordinator, Office of the City Clerk, 3rd Floor, City Hall, 1 Sir Winston Churchill Square, Edmonton, AB T5J 2R7, 780-442-4395.