# John Walter Museum Programs

Welcome to the John Walter Museum, we are excited to share a part of Edmonton's history with you!

If you need to CHANGE or CANCEL your booking, email artsattractionsbookings@edmonton.ca

#### What to expect at your program:

**Arrival:** At the John Walter Museum (9180 Walterdale Hill NW), your program leader will meet you at our Visitor Centre, the most modern building. We share a parking lot with Kinsmen Sport Center and our bus drop-off is on the north side of this parking lot.

**Program:** Your program leader will introduce your students to the site and start them on an activity, then set up your adult volunteers at their stations. Our programs typically run as a set of activity stations that students rotate between. Please come prepared with enough adult volunteers and be ready to split your students into groups. Items that your group makes can be taken home by students, we recommend bringing a couple bags or boxes for this purpose.

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Program	Hands On History (less than 25 students)	Hands On History (more than 25 students)	Preschool Pioneer, History Rocks! and Christmas Programs	All Other Programs
How many groups do we split into?	4 groups	6 groups	3 groups	4-6 groups
Minimum # Adult Volunteers	6 volunteers	7-8 volunteers	4 volunteers	4 volunteers
Maximum # Students	25 students	36 students	30 students	30 students

#### **Code of Conduct for the John Walter Museum**

The John Walter Museum is a living museum. To ensure safety and to respect other visitors, we ask that all program participants abide by the following rules while visiting:

- Do not touch artifacts unless a program leader has given permission
- Respect boundaries such as ropes, fences, signs, and those verbally given by your program leader.
   These protect sensitive spaces and keep visitors safe.
- Use quieter indoor voices when inside the houses
- Be respectful of staff and other people in the area

**Lunch & Break Spaces:** The John Walter Museum has a 30 person room available for rental. Time in the room is limited to 30 minutes to allow programmers to reset spaces between programs. If you would like to inquire about this room rental, please contact artsattractionsbookings@edmonton.ca. There are also plenty of free outdoor spaces and picnic tables available that are first come first served. You must book our fire pit if you wish to use it.

# Frequently Asked Questions

### Can you accommodate our group's inclusion needs (allergies, physical, etc.)?

As long as we know in advance, we can make accommodations for many learning, physical, medical, or behavioural needs, including food allergies. If you would like inclusion adjustments to your program please email our Program Team at attractionsexperiences@edmonton.ca.

#### Why do you require adult volunteers?

Our programs require adult volunteers to help run activity stations, so it is important we have enough to run the stations effectively and safely. If you think you may not have enough volunteers, please let us know at artsattractionsbookings@edmonton.ca so our Program Team can see if we can make adjustments or switch out activities.

#### We are late! What do I do?

Please reach out to our Program Team at attractionsexperiences@edmonton.ca to let us know, if possible. Your program will start when you arrive at the John Walter Museum, and will end at the scheduled end time indicated on your booking confirmation sheet. Your program leader will do their best to deliver the program with the remaining time.

## Oh no! We need to leave early?

We are happy to accommodate shortened programs, but please let our Bookings Team know at <a href="mailto:artsattractionsbookings@edmonton.ca">artsattractionsbookings@edmonton.ca</a> in advance so we can plan ahead for the modification.

#### **Should I bring name tags?**

Name tags can help our program leaders create a rapport with your group and make the program a more personal experience for the children. They are also great for splitting your students into groups.

#### Do we get to bake on the old-fashioned wood stoves?

Some of our programs (Hands-On History, Preschool Pioneers, and Christmas programs) bake on our wood-burning stoves. Your program leader will manage the fire while your adult volunteers complete the recipe with your students. It is important that you and your students understand safety in our kitchens and do not go near or touch our stoves to prevent burns and injuries.

I have a question or concern about program content, need to arrange a program adjustment, or have questions about the facility...

Please email the Bookings Team at artsattractionsbookings@edmonton.ca.