

**Explanatory Note**  
**Third Party Notice under Section 17**  
**Protection of Personal Privacy**

The *Freedom of Information and Protection of Personal Privacy (FOIP) Act* balances the public's right of access to records with the need to protect the privacy of individuals whose personal information is held by public bodies.

We have received a request under the FOIP Act by another person or organization for access to your personal information. We are notifying you in order to give you an opportunity to express any concerns that you may have regarding the disclosure of the personal information.

You have two options:

1. You may consent in writing to the disclosure of some or all of the information; or
2. You may tell us, in writing, your concerns about the disclosure of the information, and explain why it would be an unreasonable invasion of your personal privacy.

We will consider your representations in deciding whether or not to disclose the requested personal information. If it is decided that some or all of the information is to be disclosed, we will notify you before this takes place. If you disagree with that decision, you may ask the Information and Privacy Commissioner to review the decision.