



**EDMONTON COMBATIVE SPORTS COMMISSION
FINAL
MEETING MINUTES**

**January 11, 2021
7:00 PM
Online via Google Meet**

The meeting was called to order by the Chair, Sandy Bugeja, at 7:04 pm.

1. Roll Call, Recording of Attendance

Present: Chair Sandy Bugeja, Vice-Chair Daniela O’Callaghan
Commission Members: Steven Phipps, Tye Babb,
Trevor Kelly, Andrew LeMoine, Manav Deol
Executive Director, Troy Courtoreille
Recorder, Tracey Poberznick

Absent with Regrets: None

2. Call for Requests to Speak from the Public

There were no requests to speak from the public.

3. Adopt Agenda

MOVED: That the agenda be adopted as presented.

CARRIED

4. Approve Minutes from Previous Meeting

MOVED: That the November 9, 2020 minutes be adopted as presented and will include the updated 2021 Budget Planning document as Attachment 1.

CARRIED

5. Policy Review Project Update

a. Approval of Draft Policies for Consultation

The Policy Writer contract has expired. There is not much left to do on Regulations 1, 3, 8 and the Appeal regulation. There is \$10,000 allocated to hire someone to help with consultation. ECSC should be getting media and stakeholder relations assistance from the City of Edmonton. Depending on the feedback, it is estimated that it will be about a six-month process to get the contracts in place and have the Commission working with the consultant.

The Commission needs to determine which policies to look at next, gather information from experts and then follow the same steps that were taken with the previous policy review. Two sub-committees could be set up, one to review the new policies and one to deal with stakeholder consultations. ECSC will look at cleaning up some of the simpler policies. Consider the Commission's time commitment and scope of work.

The Executive Director is anticipating an announcement from the City of Edmonton this week regarding the restructuring of the corporation that might impact the capacity of the office that does stakeholder engagement. With the Commission's approval on the scope of work, T. Courtoreille will reach out to F. Michie and make sure the Commission is on track to move forward.

It was decided that stakeholder consultation will be done first and then the review of other policies can begin. The Commission will budget six months for stakeholder consultation, subject to any changes. S. Bugeja will include this as part of the 2021-22 Work Plan.

D. O'Callaghan will get in touch with L. Wood Edwards about the Policy Writer position and let her know that the Commission is going to hold off on future work at this time.

b. Sub-committee Update and Next Meeting

Regulation 1 has been approved and is ready for consultation. Regulations 3, 8 and the Appeal regulation have been circulated. S. Bugeja and T. Babb have provided feedback. One more Sub-committee meeting will be required before putting these to a vote. D. O'Callaghan sent an email including the draft regulations and requested that those who are interested in attending the Sub-committee meeting provide their availability by the end of the week.

6. Executive Director Report

COVID-19 Update

The Scope of Work from Public Engagement services was shared with the Commission for review and will be added to the Sub-committee agenda.

Meetings with the Government of Alberta and other provincial commissions have been completed. A Return to Sport guideline has been created coinciding with other provincial regulations and is in line with the ECSC policies. These guidelines will be consistent province-wide, but unique situations for each area will be taken into consideration. There may be an opportunity for further networking between commissions.

There have been no requests for events in 2021, but the Executive Director is still getting inquiries for licences.

MOVED: That the written report from the Executive Director be accepted as presented. CARRIED

7. Financial Statements – October 31 and November 30, 2020

For the October statement, T. Courtoreille will have Bill Tibbs line item moved from Officials Training and transferred to the Policy sub-committee.

All payments for the Policy Writer have been reconciled. There was a duplicate payment for August which T. Courtoreille will have adjusted on her final payment.

MOVED: To receive the October 31 and November 30, 2020, Financial Statements as presented. CARRIED

8. Chair Report

Annual Work Plan for 2021-2022

For 2021-2022, the consultation work and policy review, and networking with other commissions would be the bulk of the Work Plan. If Commission members have anything they want to add to the Work Plan, they can send suggestions directly to S. Bugeja. A draft will be brought to the February meeting for review and adoption.

The Sub-committee will review the Scope of Work document prior to the February meeting. An update will be provided to the Executive Director by January 29 and he will share that with F. Michie.

Update on ECSC Recruitment

The Commission is losing A. LeMoine and S. Phipps leaving two vacancies on the commission effective April 2021. S. Bugeja will provide information and advice to the City Clerk’s office to support the interview process through the Community and Public Services Committee. Applications close January 17, 2021.

MOVED: To receive the Chair’s verbal report as presented. CARRIED

9. Next Meeting - February 8, 2021

The next Commission meeting will be held virtually at 7:00 pm on February 8, 2021.

10. Adjournment

MOVED: That the meeting be adjourned.

The meeting adjourned at 7:44 pm.

I certify that the preceding minutes represent an accurate account of the proceedings at the Commission meeting on January 11, 2021.

 _____	Feb 11, 2021 _____	 _____
Sandy Bugeja, Chair	Date	Tracey Poberznick, Recorder