



**EDMONTON COMBATIVE SPORTS COMMISSION  
FINAL  
MEETING MINUTES**

**September 14, 2020  
7:00 pm  
On-line via Google Meet**

The meeting was called to order by Chair Sandy Bugeja at 7:12 pm.

**1. Roll Call, Recording of Attendance**

**Present:** Chair Sandy Bugeja  
Commission Members: Steven Phipps, Manav Deol,  
Trevor Kelly, Tye Babb  
Policy Writer, Linda Wood Edwards  
Executive Director, Troy Courtoreille  
Recorder Tracey Poberznick

**Absent with Regrets:** Vice Chair Daniela O'Callaghan, Andrew LeMoine

**2. Call for Requests to Speak from the Public**

There were no requests to speak from the public.

**3. Adopt Agenda**

MOVED: That the agenda be adopted as presented. CARRIED

**4. Approve Minutes from Previous Meeting**

MOVED: That the August 10, 2020 minutes be adopted as presented. CARRIED

## **5. Policy Review Project**

### **a. Discussion of Policy 1**

Regulation 1 along with the comparison chart were circulated to the Commission. Duplication of the bylaws was removed from the policy, leaving only what is unique to the regulation. There are references to the bylaw, but it is not reiterated.

MOVED: That the ECSC accept the proposed Regulation 1 standalone document and the multi column document for consultation purposes. CARRIED

### **b. Discussion of Policy 3**

A number of questions were circulated to the Commission along with a summary of the feedback from the stakeholder session with Edmonton Officials. The Commission reviewed and discussed the questions related to Policy 3. L. Wood Edwards, will use this feedback to help guide the redraft of Policy 3.

The existing event official classifications for the operational side will be shared with the ECSC by the Executive Director. This does not include the Chief Medical Officer. T. Courtoreille will also make sure that the Commission has the most up to date Code of Conduct documentation.

Drafts of Policy 8 and the Appeal Policy should be ready to circulate to the Commission by the end of September, or early October at the latest. Policies 1, 3, and 8, as well as the Appeal Policy are close to being ready for stakeholder engagement.

Policies identified for completion by the Commission are on track to be done by the end of the year.

## **6. Executive Director Report**

### **COVID-19 Update**

There were two event permit applications, one was rejected by the Executive Director, the other was withdrawn. Promoters are looking at alternative arrangements out of province to host events.

Inspector training was cancelled due to the pandemic.

The Executive Director will look at how to increase the pool of officials to make sure there are enough to draw from for future events. B.C. has inspectors that could be used if approved and paid for by the promoter. Bringing officials in from other areas will require approval from the City's Relaunch Committee.

The City is doing a Website Reduction Initiative, so there was an internal request to review the ECSC website. It was recommended that the website remain as is.

In conjunction with the event permit applications, the Executive Director and his cohort from B.C. are working on standards and guidelines to use for event planning in the current environment. There is some consistency in the approach, with a focus on prioritizing safety and making sure decisions to hold events are weighed carefully. T. Courtoreille is working on the framework for a relaunch report.

The ECSC is in consultation with the province and will be meeting on September 18 to discuss establishing consistent guidelines across the province for staging an event during COVID-19.

Promoters are required to submit a \$1000 date booking fee with \$500 being returned to the promoter once the event has been held. An event application was made in April, 2020 for an event that did not happen due to extenuating circumstances. It was proposed that the money be refunded to the promoter. The Executive Director will follow up with the city's Law Branch to see if there are provisions to refund the money. This will be discussed further at the October meeting.

MOVED: That the written report from the Executive Director be accepted as presented. CARRIED

## **7. Financial Statements – July 31, 2020**

General service costs for the first payment to the policy writer were recorded on the July statement.

MOVED: To receive the July 31, 2020, Financial Statements as presented. CARRIED

## **8. Budget**

This item has been tabled until the October meeting.

## **9. Chair Report**

Commission members should have received a survey from Judy Bonner on remuneration for Council committees and encouraged everyone to respond if they have thoughts on the subject. S. Bugeja will forward the survey to M. Deol.

MOVED: To receive the Chair's verbal report as presented. CARRIED

## **10. Annual Work Plan**

All of the policy items have been consolidated into the one policy review area.

The Commission is satisfied that most of the ECSC stakeholder engagement sessions have been through the policy review work that is being undertaken this year. In the past engagement sessions have been done with officials, but due to the pandemic, this has been put on hold.

An engagement plan will be created to include physicians, officials and the policy review either separately or all encompassing. Determine what this will look like post COVID. T. Courtoreille will follow up with the City for guidance on stakeholder engagement.

The Commission will look at setting a date for the next annual retreat. Planning will start in October or November and the retreat may be virtual. Discuss what the engagement framework will look like. Support ongoing training for officials.

The next Subcommittee meeting will be held on October 8, at 6:30 pm.

#### **11. Next Meeting - October 19, 2020**

The next Commission meeting will be held at 7:00 pm on October 19, 2020. The location is to be determined.

#### **12. Adjournment**

MOVED: That the meeting be adjourned.

The meeting adjourned at 8:18 pm.

I certify that the preceding minutes represent an accurate account of the proceedings at the Commission meeting on September 14, 2020.

*Sandy Bugeja*

Sandy Bugeja, Chair

October 28, 2020

Date

*Tracey Poberznick*

Tracey Poberznick, Recorder