



COVID-19
Employee Parking - Reinstatement of Fees
June 5, 2020

Edmonton

With the return of commercial activity across the city, parking fees in EPark zones and enforcement of EPark zones will be reinstated Monday, June 8. This includes monthly parking fees in City-owned parkades (Canada Place, Century Place, City Hall, and Library Parkades)

If you have monthly parking in Canada Place, Century Place, or Library Parkade you are required to contact your Branch's Parking Coordinator or Strategic Coordinator by end of day June 12th to advise them whether you continue to require your existing monthly parking pass, or if you would like to place your monthly parking pass 'on hold'. It is critical that The City keep accurate records of who is and who is not actively using their monthly parking privileges in order for taxable benefits to be allocated correctly. We ask that you work directly with your area's Parking Coordinator or Strategic Coordinator, and do not email Parking Services directly.

If you are currently parking in City Hall Parkade, in addition to the above, please note that City Hall Parkade continues to remain closed to the public at this time and card access continues to be required.

With the reinstatement of parking fees on June 8, Parking Services requires updated license plates for all monthly parkers. If you continue to require monthly parking at this time, and are parking a vehicle with a license plate that you have not yet updated to Parking Services, please update your account [here](#) with those details. Drivers will be required to continue displaying their monthly placards. To avoid receiving a violation ticket, please ensure that you have provided your relevant license plate numbers to Parking Services, and continue to display your monthly placards until further notice.

Ongoing hourly and daily parking requirements for City of Edmonton staff

Where City-subsidized daily or hourly parking is required for employees in curbside EPark zones or in City-owned parkades, Branch's are encouraged to continue to use the operational area's existing MyEPark account to manage those requirements. As such, monthly parking pass holders who have chosen to place their monthly privileges on hold, but who may occasionally require hourly or daily parking for a work purpose, have been encouraged to contact their Parking Coordinator or Branch Strategic Coordinator - and use their business area's MyEPark account where deemed appropriate.

If I don't need monthly parking right now due to COVID-19 and work from home arrangements, what should I do?

By the end of the day June 12th, please contact your Branch's Parking Coordinator or Strategic Coordinator to advise them if you continue to require your existing monthly parking arrangements, or if you would like to place your monthly parking 'on hold'. It is critical that the City keep accurate records of who is and who is not actively using their monthly parking pass, in order for taxable benefits to be allocated correctly. Parking Coordinators or Strategic Coordinators will be updating Parking Services with an updated list of Branch monthly parking requirements on June 15th. We ask that you work directly with your Parking Coordinator or Strategic Coordinator, and do not email Parking Services directly.

What should I do if I place my monthly parking 'On Hold', but still need to occasionally use parking for business purposes?

We recognize that there are many monthly parking account holders who may choose to place their monthly accounts 'on hold' (as they are in working from home, only occasionally visiting the office, or their parking needs have otherwise changed during COVID-19), but who may still occasionally require hourly or daily parking for work purposes. We are encouraging all employees who find that their parking requirements have changed to contact their Parking Coordinator or Branch Strategic Coordinator and use their business area's MyEPark account (where approved) for hourly or daily parking sessions while the monthly pass is 'on hold'. There is no expectation for employees at this time to return the physical pass, but it is critical for tax auditing purposes and to avoid a parking ticket, that if the monthly parking account is placed 'on hold', that the passes are not used or displayed for parking.

If you had previously cancelled your monthly parking contract and require new monthly parking arrangements, please visit the [Monthly Parking page](#) on OneCity to re-apply.