



**CITY OF EDMONTON**

**BYLAW 14054**

**EDMONTON DESIGN COMMITTEE BYLAW**

**(CONSOLIDATED ON AUGUST 28, 2013)**

# THE CITY OF EDMONTON

## BYLAW 14054

### EDMONTON DESIGN COMMITTEE BYLAW

**Whereas**, pursuant to section 145 of the *Municipal Government Act*, Council may pass bylaws in relation to the establishment, functions, procedures and conduct of council committees;

Edmonton City Council enacts:

#### PART I - PURPOSE, DEFINITIONS AND INTERPRETATION

- |                                 |   |   |
|---------------------------------|---|---|
| <b>PURPOSE</b>                  | 1 | The purpose of this bylaw is to establish the Edmonton Design Committee and to prescribe powers, duties, functions, structure and procedures.   |
| <b>DEFINITIONS</b>              | 2 | <p>In this bylaw, unless the context otherwise requires:</p> <ul style="list-style-type: none"><li>(a) <b>“Chair”</b> means the person who has been chosen pursuant to section 6(2) as head of the Committee;</li><li>(b) <b>“City”</b> means the municipal corporation of the City of Edmonton;</li><li>(c) <b>“City Manager”</b> means the Chief Administrative Officer of the City within the meaning of the <i>Municipal Government Act</i> or his delegate;</li><li>(d) <b>“Committee”</b> means the Edmonton Design Committee;</li><li>(e) <b>“Council”</b> means the municipal council of the City of Edmonton; and</li><li>(f) <b>“Urban Design”</b> means the design of the city and all its visible components; it addresses how buildings and the spaces between them are integrated and designed together over time to create an attractive and safe city</li></ul> |
| <b>RULES FOR INTERPRETATION</b> | 3 | The marginal notes and headings in this bylaw are for reference purposes only.  |

## **PART II - ESTABLISHMENT AND FUNCTIONS**

### **ESTABLISHMENT**

- 4 The Edmonton Design Committee is hereby established as a committee of Council to improve the quality of Urban Design in the city of Edmonton.

### **FUNCTIONS**

- 5 (1) Subject to the provisions of this bylaw and all other City, Provincial, or Federal laws, the Committee will:
- (a) provide input to the City in the formulation of Urban Design principles, guidelines, and policies;
  - (b) accept submissions and provide recommendations to the Planning and Development Department:
    - (i) on development permit applications as required by Bylaw 12800, Edmonton Zoning Bylaw; and
    - (ii) on any other developments with potential design impact on the City, at the discretion of the City Manager or Council;within the geographic area outlined in Schedule A attached hereto and forming part of this bylaw.
  - (c) accept submissions and provide recommendations to Council on comprehensive rezoning applications, including:
    - (i) Direct Control Provisions,
    - (ii) Special Areas Zoning; and
    - (iii) Major Commercial Corridor Overlays;within the geographic area outlined in Schedule A attached hereto and forming part of this bylaw.
  - (d) review and provide recommendations on development applications, public projects or special projects in the city of Edmonton at the request of Council or the City Manager;
  - (e) review pre-applications with respect to (b) and (c) and provide recommendations to the Applicant;
  - (f) make recommendations to Council as to changes to this

bylaw; and

- (g) make recommendations to Council as to changes to other existing bylaws and City policies relevant to Urban Design.

(2) Repealed (S.2, Bylaw 14844, January 30, 2008)

### **PART III - STRUCTURE AND PROCEDURES**

#### **STRUCTURE**

- 6 (1) The Committee will be comprised of up to 11 members appointed at the pleasure of Council for one year terms, including one member at large, one member representing the development industry, and up to nine members representing the following bodies:
  - (a) up to three members nominated by the Alberta Association of Architects;
  - (b) a member nominated by the Association of Professional Engineers and Geophysicists of Alberta;
  - (c) up to two members nominated by the Alberta Association of Landscape Architects;
  - (d) a member nominated by the Alberta Association Canadian Institute of Planners;
  - (e) a member nominated by the Edmonton Arts Council; and
  - (f) a faculty member of the University of Alberta's fine arts or industrial design program, nominated by the University of Alberta.
- (2) Members may be re-appointed for successive terms totalling not more than six consecutive years.
- (3) Notwithstanding any other provision in this bylaw, Council may make or extend any term of appointment, including the final term, for any length of time it deems appropriate.
- (3.1) Repealed
- (4) The Committee will annually select from its members a Chair and one or more vice-Chairs, but no member may serve as Chair for more than two consecutive years.
- (5) The City Manager will attend all meetings of the Committee.

- (6) If one or more positions on the Committee is not filled or becomes vacant, the Committee may continue with fewer members.
- (7) Members may be paid such remuneration, and reimbursed for expenses as may be fixed by Council.
- (8) The Committee may request Council to terminate the appointment of any member who is absent for three consecutive meetings unless the absence is authorized by resolution of the Committee.

(S.2. Bylaw No. 14373, September 26, 2006)

(S.2 Bylaw 15967, November 22, 2011)

(S.5, Bylaw 16515, August 28, 2013)

## **MEETINGS**

- 7 (1) The Committee will meet every two weeks and such other times as the Chair considers necessary.
- (2) The Committee will meet at the call of the Chair or on a schedule approved by the Committee
- (3) Members will be given at least five business day's written notice of a Committee meeting.
- (4) Quorum for the Committee is a majority of the existing appointed members of the Committee.

## **PROCEDURES**

- 8 (1) Subject to this bylaw, the Committee will follow the procedures prescribed by Bylaw 12300, Procedures and Committees Bylaw.
- (2) Agenda and submissions will be distributed and sent to Committee members at least five (5) business days prior to a meeting.
- (3) At the hearing of an application:
  - (a) the Development Officer or the planner will introduce the matter to the Committee;
  - (b) the Applicant will have five (5) minutes to speak;
  - (c) the Committee may vote to allow any other person up to five (5) minutes to speak;
  - (d) every member of the Committee will have five (5) minutes to ask questions.
- (4) Any member of the Committee may move:
  - (a) that the Application be supported;

- (b) that the Application not be supported; or
  - (c) a recommendation relating to Urban Design.
- (5) Only one motion can be on the floor at any time.
  - (6) Each member will have five (5) minutes to speak to a motion.
  - (7) The Committee may vote to allow a person to respond to a motion.
  - (8) The Committee may vote to extend the period of time a person is allowed to speak.
  - (9) A motion is lost when the vote is tied.
  - (10) The Committee may pass or defeat more than one motion on any submission.

**SUBCOMMITTEES**

- 9 (1) The Committee may establish sub-committees, as required, to assist the Committee in the performance of its duties and to make recommendations to the Committee.
- (2) When establishing a sub-committee, the Committee will:
  - (a) establish a terms of reference;
  - (b) set out the number of members and term of appointment; and
  - (c) set out the processes and procedures of the sub-committee.
- (3) Sub-committees may solicit input from the public.
- (4) Sub-committees must report back to the Committee on all matters except reviews of pre-applications.
- (5) The Committee may appoint persons from outside the Committee to a sub-committee, however, a member of the Committee must be the Chair.

**PART IV - FINANCE AND ADMINISTRATION**

**FINANCE AND ADMINISTRATION**

- 10 (1) A budget for expenses arising from the operation of the Committee in the administration of this bylaw will be submitted to Council for

approval.

- (2) The budget shall be prepared and presented to Council by the Planning and Development Department, in consultation with the Committee.

**RESOURCES**

11 Administrative support to the Committee will be provided by the City Manager.

(NOTE: Consolidation made under Section 69 of the *Municipal Government Act*, R.S.A. 2000, c.L-21 and Bylaw No. 12005, and printed under the City Manager's authority)

Bylaw 14054, passed by Council July 19, 2005,

Amendments:

Bylaw 14373, September 26, 2006

Bylaw 14844, January 30, 2008

Bylaw 15967, November 22, 2011

Bylaw 16516, August 28, 2013

**SCHEDULE A****EDMONTON DESIGN COMMITTEE GEOGRAPHIC JURISDICTION**

A. The following neighbourhoods:

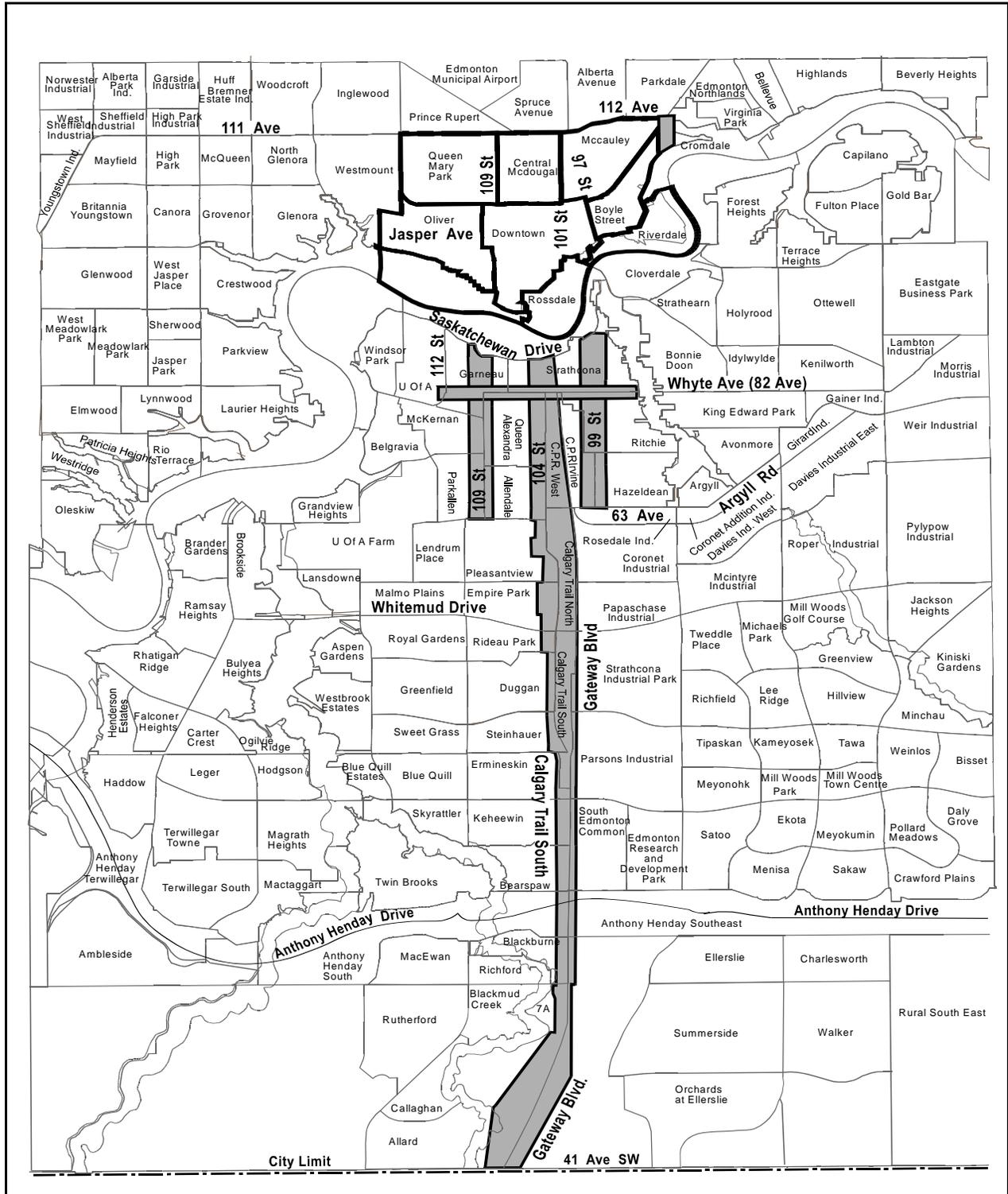
1. Queen Mary Park;
2. Oliver;
3. Portion of the River Valley;
4. Rossdale;
5. Riverdale;
6. Boyle Street;
7. McCauley;
8. Central McDougall;
9. Downtown;

B. The following areas:

10. the area bounded by 112 Avenue,  
82 Street, 112 Avenue to Jasper Avenue,  
Jasper Avenue, 82 Street to 84 Street,  
84 Street, Jasper Avenue to 112 Avenue;
11. one block on both sides of 99 Street between Argyle Road and Saskatchewan Drive;
12. one block on both sides of 103 Street, 104 Street, Calgary Trail and Gateway Boulevard  
between Saskatchewan Drive and the southern limit of the City of Edmonton;
13. one block on both sides of Whyte (82) Avenue between Mill Creek and 112 Street.

If there is an inconsistency between this list and the attached map, the attached map is of no force or effect to the extent of the inconsistency.

**ATTACHMENT I to SCHEDULE A**



(S.3, Bylaw 14844, January 30, 2008)