



*This issue of Building Edmonton was sent out on July 9, 2019*

## **Online Commercial Permits Now Available**

The City of Edmonton has launched new online services for commercial permit projects. This includes development and building permits for new buildings, additions, alterations, tenant improvements, change of use, demolitions, as well as hoarding and cranes.

The online services offer a number of benefits:

- Improved permit application processes that are simple and clear. Apply online and submit plans digitally.
- A dashboard to manage permit projects, see the status, schedule inspections, and action permits that need attention.
- Access to permit documents and statements.
- Ability to manage trade permits included in commercial building projects.
- A website that works on phones and tablets as well as standard computers, making it easier to access permits and inspections while out of the office.

[Register for one of our free information sessions](#) over the summer to learn more about the service.

To learn more about permit requirements and apply, visit [edmonton.ca/permits](http://edmonton.ca/permits).

If you have any questions or feedback, please contact [eservices@edmonton.ca](mailto:eservices@edmonton.ca).

## **Residential Furnace Activation Form**

As of **July 01, 2019**, the City of Edmonton will no longer require the [Residential Furnace Activation Form](#) to be completed and onsite at the time of the final HVAC inspection where the manufacturer permits their equipment to be used for construction heat.

[Commissioning reports](#) are required as per the previous direction.

Thank you for your continued support in relation to gas safety.

Questions can be directed to [steve.goodwin@edmonton.ca](mailto:steve.goodwin@edmonton.ca) or [linda.girard@edmonton.ca](mailto:linda.girard@edmonton.ca)



## **Mast Clamps for Underground 2.5” Conduit**

As of **August 1, 2019**, the City of Edmonton will require the correct size of mast clamp to be used for all underground 2.5” conduit.

We have been getting complaints from Epcor where they have found that the incorrect size mast clamps currently being used are not holding the service conduit as they should be. To help with replacement, approved products are readily available in the region

If you have any questions, contact Gerry Wiles at [gerry.wiles@edmonton.ca](mailto:gerry.wiles@edmonton.ca).

## **\*\*Update\*\* Insulation on Heating & Cooling Systems Piping**

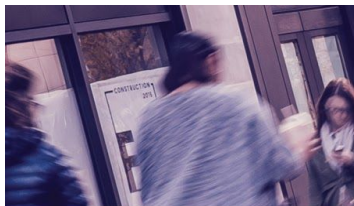
Please use the [amended policy](#) dated July 1, 2019, updated to clarify expectations for installation and protection of insulation on AC line sets.

Further questions can be directed to [linda.girard@edmonton.ca](mailto:linda.girard@edmonton.ca)

## **\*\*Update\*\* New Alberta Building, Fire & Energy Codes**

Alberta Municipal Affairs has extended the transition period for new Codes, due to technical delays in availability earlier in the year. [Guide](#)

For more information, email [david.flanagan@edmonton.ca](mailto:david.flanagan@edmonton.ca)



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## **[Summer 2019 Project Update](#)**



## **Subdivision Process Improvement/Rezoning Redesign: We're testing processes this summer**

Both the Subdivision Process Improvement and Rezoning Redesign projects will be testing some processes that we've developed. If you submit applications over the summer, you might get to try out the new application checklists and the new pre-application meeting process.

If you're interested in trying out our new processes, please let us know. We would also appreciate feedback during this testing phase so that we can tweak and improve the process.

For Information: [edmonton.ca/ufbt](http://edmonton.ca/ufbt)

Email: [uftransformation@edmonton.ca](mailto:uftransformation@edmonton.ca)

## **Rezoning Redesign: Testing new submission deadlines for rezoning starting in July**

Starting in July, we will be testing a formal application assignment process. Applications will be accepted any time with a cut off time each week of noon on Tuesdays. Applications submitted after the Tuesday deadline will be assigned the following week. This process will allow us to assign the file to a planner within two business days. This formalized process will create predictability for both customers and staff and allow us to have consistent, predictable timelines for applications.

In addition to creating predictability in the City process, formalized timelines will also allow us to create more structure in the circulation process with external reviewing agencies for improved customer experience. It will help us meet our 2020 target timelines of 90 days for non-complex files and 160 days for complex files.

For information:

[edmonton.ca/ufbt](http://edmonton.ca/ufbt)

[uftransformation@edmonton.ca](mailto:uftransformation@edmonton.ca)

## **Building Better Together: We're Hiring! Client Liaison Unit Lead**

The job posting for the Client Liaison Unit Lead (Strategic Projects Team Lead) is on our [website](#). If you're interested in leading a dynamic team to provide support to city building partners and customers in the development industry, read on and apply online.



The enhanced Client Liaison Unit (CLU) is part of the Building Better Together process improvement project. It is intended to support customers and city building partners developing highly complex and/or atypical development projects that have a big impact on Edmonton. The team will help ensure complex planning and construction projects are delivered in a timely and efficient manner. They act as a customer oriented point of contact and primary advisor for external stakeholders and internal staff to achieve a coordinated and collaborative approach.

The Lead of the CLU is an important component of the service the City provides to the building and development industries. We are excited to be advancing this component of the Building Better Together project.