

EDMONTON

ADMINISTRATIVE DIRECTIVE



TITLE

PURCHASING OF LIGHT-DUTY VEHICLES

NUMBER

A1451

DELEGATED AUTHORITY

**BYLAW 12005, THE CITY
ADMINISTRATION BYLAW**

DEPARTMENT

CORPORATE SERVICES

STATEMENT

The City of Edmonton (City) utilizes a variety of light-duty vehicles in the delivery of civic services. Purchases of these vehicles must represent the best option for service delivery, conform to established vehicle standards and support the City's desire for a right-sized vehicle fleet.

PURPOSE

The purpose of this Directive is to establish standards and guidelines to ensure that all light-duty vehicles purchased by the City are required and maximize fuel efficiency and environmental sustainability while achieving the lowest possible life-cycle costs and demonstrating the City's environmental leadership.

APPLICATION

PROCEDURE

This Directive applies to all Departments reporting to the City Manager and all City employees, including full-time, part-time and temporary employees including those employed through a personal services agreement. This Directive does not apply to the Edmonton Police Service.

LEGISLATIVE AND ADMINISTRATIVE AUTHORITIES

Code of Conduct A1100
Discipline of City Employees A1102
Purchasing Administrative Directive A1439

APPROVED: **A.B. MAURER, CITY MANAGER**

DATE: **DECEMBER 4, 2008**

PAGE 1 OF 1

Handwritten signature of A.B. Maurer in black ink.