

## EDMONTON FOOD COUNCIL

### Minutes

October 29, 2014 - Basement Meeting Room, Chancery Hall, 3 Sir Winston Churchill Square

#### Present:

M. Bailey, M. Male, B. Swallow, C. Sikora, J. Fisk, M. Bencz, K. Franke, M. Woodman

#### Absent:

H. Dinner, J. Herbert, M. LaRue, K. Kossowan, M. Dear, D. Bajer

#### Also in attendance:

H. Quan, Principal Planner, Urban Planning and Environment Branch  
J. Chase, Senior Planner, Urban Planning and Environment Branch

#### 1. Welcome

M. Bailey called the meeting to order at 5:15 p.m. A couple items were added to the agenda and a brief overview of the meeting was provided.

#### 2. STANDING ITEM - Approval of previous Minutes

M. Bailey invited everyone to review the previous Minutes. M. Woodman made a motion to approve the Minutes, seconded by K. Franke. Everyone voted in favour and the motion was carried.

#### 3. STANDING ITEM - News and information sharing

M. Bailey invited relevant updates from everyone. Several members shared news and information. H. Quan also shared relevant news.

#### 4. Draft Annual Report

M. Bailey introduced the discussion item on the draft Annual Report that was circulated via email prior to the meeting. A robust and lengthy conversation ensued. Multiple members suggested edits to the draft report. Administration also provided feedback on the draft report and offered resources to support the final design and publication of the report. M. Bailey suggested that M. Male and M. Woodman coordinate edits to the report. A second circulation will follow with an aim to approve the report at the next meeting.

## 5. Role, Mandate and Work Plan of Food Council - DECISION ITEM

M. Bailey introduced the decision item carried over from the previous meeting on the appropriate role and mandate for the Food Council, given the lessons learned from the first year of operation. Each member took turns sharing their thoughts on the question in a roundtable format. J. Chase captured all the input on the white board, which informed the thorough discussion that ensued. After weighing multiple important considerations, including capacity, resources, the interface with Administration and *fresh*, community needs, opportunities and gaps, and key interests, the group came to consensus on a mandate and role:

*The Edmonton Food Council will act as an advisory committee on matters related to the implementation of fresh. In this advisory capacity, the Food Council can help to provide oversight and support to the ongoing implementation of fresh.*

*In service to this advisory capacity, specific activities will be undertaken:*

- *providing advice to the City and other key stakeholders;*
- *monitoring and reporting on the progress of implementation;*
- *identifying emerging issues and opportunities;*
- *proposing key work priorities to the City;*
- *maintaining relationships with the food and urban agriculture community;*
- *engaging with the community on relevant and timely issues;*
- *facilitating connections between key players, such as various City departments, community partners and local food businesses.*

Consensus on the mandate allowed confirmation that a 2015 work plan could be finalized and submitted to Administration by the end of 2014.

## 6. Succession Planning

Deferred to the next meeting to provide all members time to consider their terms in the context of the newly defined mandate.

## 7. Website update

Deferred to the next meeting due to time limitations.

## 8. Closing Remarks

M. Bailey provided closing remarks and adjourned the meeting at 7:26 p.m.