

## EDMONTON FOOD COUNCIL

### Minutes

January 13, 2015 - Boardroom 701, HSBC Bank Place, 10250 - 101 Street

#### Present:

M. Male, B. Swallow, J. Fisk, M. Dear, C. Sikora, M. LaRue, D. Bajer

#### Absent:

M. Bencz, K. Franke, M. Bailey

#### Also in attendance:

H. Quan, Principal Planner, Urban Planning and Environment Branch

J. Veltkamp, Planner, Current Planning Branch

#### 1. Welcome

J. Fisk called the meeting to order at 5:08 p.m.

#### 2. CONSULTATION ITEM - Zoning Bylaw Amendment

J. Veltkamp and H. Quan presented on the proposed Zoning Bylaw Text Amendment to better integrate urban agriculture into City of Edmonton regulations. A brief presentation was delivered, followed by a robust discussion. Valuable feedback was provided by Council members to J. Veltkamp.

#### 3. STANDING ITEM - Approval of previous Minutes

J. Fisk invited everyone to review the previous Minutes for approval. B. Swallow made a motion to approve the Minutes, seconded by M. Male. Everyone voted in favour and the motion was carried.

#### 4. STANDING ITEM - *fresh* Implementation Update

In the interest of time and in light of the fact that there were not significant changes to the update provided at the previous meeting, this item was deferred to the next meeting.

#### 5. Work Plan 2015

J. Fisk introduced the item carried over from the previous meeting on the Food Council's work plan for 2015. Comments were invited on the draft that was

circulated via email. After some conversation regarding components of the plan, it was proposed that there is capacity to add to the work plan a piece on assisting Administration in the development of an evaluation framework, including an analysis of the progress and ongoing relevance of *fresh*. A number of Council members offered to support this new work plan component as a working group. Everyone agreed to the addition and the work plan was approved for submission to Administration. H. Quan agreed to arrange a meeting for the new working group and to edit and finalize the work plan.

## 6. Succession Planning - Governance Committee Report

J. Fisk introduced the item and summarized the meeting that was held by the Governance Committee on January 9, 2015. The process for recruitment was confirmed and a timeline was shared. The proposed date for the call for applications is February 1. Recruitment will be undertaken with support from Administration. It is anticipated that new members would be appointed in late spring and spend time with current and outgoing members in June prior to formally joining the Council in September. A number of marketing and promotional needs were identified, as well as volunteers to support those efforts.

## 7. Regular Meetings Structure

J. Fisk introduced the discussion item to explore a change to the structure of Food Council meetings. J. Fisk invited members to share thoughts on how to make meetings more engaging, improve efficiency and attendance. A thorough conversation developed with comments and suggestions from various members. It was subsequently agreed that rather than meeting monthly, the Council would instead trial quarterly meetings that were longer in duration and more substantial in content. If quarterly meetings do not improve the efficiency, attendance and working environment of the Council, another option would be explored. Special consultation meetings, committees and working groups will still meet whenever necessary. Regular administrative business and housekeeping issues could be dealt with via email. As such, the next meeting was scheduled for March 26 from 4:00 - 8:00 p.m. H. Quan agreed to arrange the next meeting.

## 8. Annual Report 2014

J. Fisk introduced the item. Revised drafts were shared and members were given a moment to review them and propose edits. Time did not permit a lengthy discussion. D. Bajer made a motion to approve the most recent version. M. LaRue seconded the motion and everyone agreed. The motion was carried. H. Quan agreed to make the necessary changes to prepare the report for public consumption.

9. STANDING ITEM - News and sharing  
Time did not permit for this item.
  
10. Closing Remarks  
J. Fisk provided closing remarks and the meeting was adjourned at 7:36 p.m.