



THE CITY OF EDMONTON
BYLAW 19097
CITY MANAGER RECRUITMENT COMMITTEE BYLAW

Edmonton City Council enacts:

PART I - INTERPRETATION

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| PURPOSE | 1 | The purpose of this bylaw is to establish the City Manager Recruitment Committee as a temporary council committee, and to establish its membership and mandate. |
| DEFINITIONS | 2 | <p>(1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the <i>Municipal Government Act</i>, RSA 2000, c M-26.</p> <p>(2) In this bylaw:</p> <ul style="list-style-type: none">(a) “City” means The City of Edmonton;(b) “City Manager” means the chief administrative officer of the City;(c) “Council” means the City’s council;(d) “Councillors” means the City’s councillors, excluding the Mayor; and(e) “Mayor” means the City’s chief elected official. |
| RULES FOR INTERPRETATION | 3 | The marginal notes and headings in this bylaw are for ease of reference only. |

PART II - MANDATE

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| MANDATE | 4 | <p>The mandate of the City Manager Recruitment Committee will be to oversee the recruitment of a new City Manager by:</p> <ul style="list-style-type: none">(a) approving the appointment of an external recruitment firm;(b) providing direction to the external recruitment firm on the development of a position description; |
|----------------|---|---|

- (c) recommending to Council a position description for the role of the City Manager;
- (d) receiving updates from the external recruitment firm on the recruitment process;
- (e) reviewing the list of candidates developed by the external recruitment firm;
- (f) developing and recommending to Council a list of candidates for a final interview by Council;
- (g) approving the interview questions;
- (h) recommending a candidate to Council for appointment as City Manager;
- (i) approving the negotiating mandate for the City Manager's employment agreement; and
- (j) recommending a final proposed employment agreement to Council.

PROCEDURES & AUTHORITIES

5 The City Manager Recruitment Committee will follow all procedures and has all the authorities as if it was designated a Standing Committee under the Council Committees Bylaw, Bylaw 18156.

PART III - MEMBERSHIP

MEMBERSHIP

- 6 (1) The City Manager Recruitment Committee will be comprised of:
- (a) the Mayor; and
 - (b) four Councillors appointed by Council.
- (2) Immediately following the coming into force of this section, Council must appoint four Councillors to the City Manager Recruitment Committee.

TERM

7 Members will be appointed for the duration of the term of the City Manager Recruitment Committee.

CHAIR

8 (1) The Mayor will be the chair of the City Manager Recruitment Committee.

- (2) At its first meeting, the City Manager Recruitment Committee will appoint a vice-chair from among its members.

PART IV - GENERAL

EXEMPTIONS 9 Sections 4(2), 4(3), 5(2), 6, and 10 of the Council Committees Bylaw, Bylaw 18156, do not apply to the City Manager Recruitment Committee.

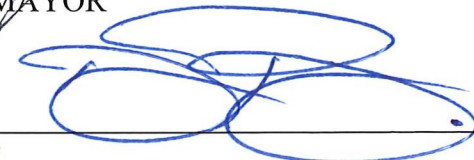
REPEAL 10 This bylaw will be automatically repealed once Council passes a motion appointing a new City Manager.

READ a first time this 5th day of November 2019;
READ a second time this 5th day of November 2019;
READ a third time this 5th day of November 2019;
SIGNED and PASSED THIS 5th day of November 2019.

THE CITY OF EDMONTON



MAYOR



A/ CITY CLERK