



WAVE Committee Meeting Minutes

Tuesday, September 21, 2021

5:30pm - 7:30pm

Meeting Link: meet.google.com/kne-ayzv-ghh

Attendance: Amy Yu, Abby Adetoun, Charlotte Wray, Funmi Omole, Joan Welch, Muno Osman, Kristina Midbo, Julianne Threlfall, Elyssa Teslyk, Kourtney Boucher, Hersharon Sandhu

COE Administration: Christine Causing, Sevan Beukian, Samim Lambrecht

Regrets: Angelika Matson (on leave until October), C. Esslinger, Michele Jackson, Dawn Coty, Nadia Bouslama

Guests: Brittany from [Intersectional Edmonton](#)

1. Welcome

a. Land Acknowledgement

Hersh

b. Check-in/icebreaker

Hersh

- i. Welcome to Sevan Beukian who is the new Social Equity Lead in Social Identity and Social Inclusion, she will be involved with all the Committees of Council including WAVE

2. Approve [June Minutes](#) and Agenda Review

- i. Approved Minutes and Agenda

3. Update on Angelika's leave of absence

Hersh

- i. Angelika is working with the Edmonton Elections Office and is on a leave of absence until mid October and when the municipal election is over

b. Appointment of Interim Vice Chair

- i. [See Terms of Reference for Chair Responsibilities](#)
- ii. Charlotte and Funmi put their names forward and shared why they wish to be interim Vice Chair
- iii. Christine set up an online poll and Hersh asked everyone to conduct their vote on the poll
- iv. Charlotte received the majority of votes and will be the Vice Interim Chair of the WAVE Committee
- v. Thanks to both Funmi and Charlotte for their interest



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4. Presentation [Intersectional Edmonton](#) Brittany
 - i. An email is sent every Sunday to people who have signed up to be informed on who is running in the municipal election and volunteer opportunities
 - ii. The aim to to help and support for more women to run for politics
 - iii. Brittany plans to continue the work after the municipal election and offer a workshop or info on how to run in an election and perhaps provide a mentorship program
 - iv. Currently supporting 10 candidates in the municipal election
 - v. Brittany recommended to look at <https://askheryyc.org> and how they are helping support candidates in Calgary
 - vi. Please share and amplify the communications that Brittany shares on Intersectional Edmonton with your connections, social media
5. Honarium and Code of Conduct City Clerk's Office Hersh
 - a. [Council Policy C628A Honoraria for City Agencies](#) and its [Procedure](#)
 - b. [Bylaw 19870 Code of Conduct for Members of Council Committees](#)
 - c. If you have any questions regarding the Honoraria and/or code of conduct, [please add them here](#) to be sent to the City Clerk's Office
 - i. Questions about honorarium being taxable
 - ii. Opting out of receiving the honorarium
 - iii. The difference in compensation for the different positions, is it equitable?
 - d. Christine will resend the communications sent from the City Clerk's Office



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6. Working Group Updates

a. Engagement and Leadership

Julianne

- i. Volunteer named Kirat is helping with WAVE's Instagram and has been helping since the summer
- ii. Daisy VanRavenswaay who came to one of our WAVE meetings, met with Julianne and Kirat and provided an update on [Camp Inspire](#)
- iii. Camp Inspire have increased their camp intake to 20 members, huge success and have started on their own social media
- iv. 40 applicants applied for the first camp and for the fall camp, 150 females applied to the camp
- v. On our WAVE social media the focus will be to help promote voting in municipal elections and encouraging people to be informed on candidates' platforms and how they are addressing current women's issues and intersectionality

b. Policy

Muno

- i. No updates, took a break over the summer
- ii. Dawn moved over to the Leadership and Engagement working group
- iii. Worked on one policy review, Vehicle for Hire (VFH)
- iv. Kaylin had shared a list of all the current City of Edmonton policies, and the next step will be to decide what policies to review
- v. Muno will schedule a meeting soon with the working group

c. Reconciliation and Allyship

Joan

- i. [Draft Land Acknowledgement Guide Version, June 8, 2021](#)
 - 1. Met in June and went through draft land acknowledgement is the latest version
 - 2. More feedback on the draft is welcomed



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3. Please use the land acknowledgement guide when creating your land acknowledgement
 4. Discussed having a book club and film, training opportunities, and connecting with indigenous organizations and invite them to present to WAVE
 5. Charlotte offered to do the acknowledgement for the October WAVE meeting
 6. When doing your land acknowledgment, please send your acknowledgement to Christine and it can be archived and shared in the google folder
 7. If anyone is interested in helping be part of the book club, please reach out to Funmi
 8. If anyone needs help with drafting the land acknowledgement, please reach out to the the Reconciliation and Allyship WG
7. Upcoming Dates and Events
- a. WAVE Strategic Planning November Christine/Sevan
 - i. Christine will send out a doodle for November, the strategic planning session could possibly be done in 1 evening or 2 evenings or 1 evening and 1 afternoon
 - ii. Sevan will facilitate and will also include info on what the City of Edmonton is working on and the City's priorities and help give understanding and consideration on how to align WAVE's work
 - iii. Joan noted it would be good to learn about what the City's priorities are, i.e. Safe Cities Initiative and how WAVE can align its work
 - iv. Christine noted after the municipal election, inviting the new Councillors and Mayor to a future WAVE meeting might be a good opportunity to introduce WAVE and its work to City Council members



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- b. [Gender Equality Week](#) Sept 19-25 All
- c. Please [Add events to the WAVE Calendar](#) All
 - i. [DBA Sept 23 Mayoral Candidate Forum](#)
 - ii. [Orange Shirt Day Sept 30](#)
 - iii. [October 4 - Sisters in Spirit day](#)

Information:

- [WAVE Folder](#) to view Committee Agendas, Meeting Minutes
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#)
- [WAVE's Contact List](#)
- [WAVE Working Group Folders](#)

Meetings for 2021:

- October 19
- November 16
- December 21