



## WAVE Committee Meeting Minutes

Tuesday, March 21, 2023  
Time: 5:30-8:00pm Heritage Room, City Hall

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Google Meet Link: [meet.google.com/kne-ayzv-ghh](https://meet.google.com/kne-ayzv-ghh)

Livestream Link: <https://www.youtube.com/@thewomensadvocacyvoiceofed8827/featured>

**WAVE Committee Attendance:** Funmi (she/her), Alison (she/her), Del (she/her), Olubusola (she/her), Areezah (she/her), Echo (they/them), Charlotte (she/her), Rhiannon (she/her), Muno (she/her), Nadia (she/her), Santana (she/her), Tiwalade (she/her), Jacqueline (she/her), Kirat (she/her), Maria (she/her)

**City of Edmonton Attendance:** Christine (she/her), Autumn (it/its), Carissa (she/her), Zach (he/him)

**City Council:** Martina (she/her), Councillor Rice (she/her), Councillor Knack (he/him)

**Regrets:** Thy, Elli, Courage, Julianne

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1. Welcome and Check In (5:35-5:40 pm)
  - a. Land Acknowledgement, Santana (5:40-5:45pm)
    - i. [Land Acknowledgement schedule](#)
2. Approval of [February Meeting Minutes](#)
3. Approval of Meeting Agenda
4. Meeting Etiquette
  - a. All WAVE members/attendees are from different backgrounds and have had different life experiences, but remember to be respectful..
  - b. WAVE members are non-partisan.
  - c. Remember the power of words and actions carry power.
5. Councillor Advisor, Jennifer Rice (5:45-6:00pm)
  - a. Council Updates
    - i. Transit safety - looking into a human-centred approach for City of Edmonton and vulnerable populations, to be approved by Council.



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- ii. Drinking in public parks has been approved by Council at selected parks.
- iii. The City of Edmonton is proposing one hundred off leash dog park sites. They are engaging community leagues/neighbourhoods with a survey.
- iv. City of Edmonton Youth Council recruitment applications are open till April 23, 2023 for youth aged 13 to 23 years old.
- v. Joint use agreement between the City of Edmonton and three school boards regarding the responsibility of playgrounds. The Joint use agreement is under review.
- vi. The CoE has fixed 18,000 potholes by March 17, 2023.

### 6. Administrative Liaisons Updates: (6:00-6:10pm)

- a. Strategic Planning Review Update and Communications Strategy Update
  - i. Rabia is writing the final report and it will be completed by the next WAVE committee meeting in April. The survey results will be added to the report and with recommendations.
  - ii. Parodos is writing up the WAVE communication strategy after reviewing the WAVE Strategic Plan.
  - iii. Look to dedicate a WAVE meeting to review the two reports, then to take to the subcommittees for actionable items.
- b. International Women's Day Event hosted by the Black Canadian Women in Action
  - i. Well attended.
  - ii. Some groups are interested in presenting to WAVE members. Christine will help set up the meetings.
- c. Parodos update on behalf of Admin
  - i. WAVE's Social Media has increased in its engagement, rapid growth on Instagram — *we've had 85 new likes to date on IG in the last two weeks, which is WAY above industry norms, so we're excited to see how it's been growing, and even FB has offered some decent engagement, so the audience is clearly there and ready to take in the content.*
  - ii. Social Media subcommittee meetings and WAVE meetings, *find a new date to meet either 2nd Thursday or last Thursday of the month to have discussion about going back on Twitter, best way to engage and communicate with those who wish to be involved in providing content for posts.*



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1. All WAVE members may attend the Social media subcommittee meetings. Christine will send out a doodle poll for potential new meeting dates.
  2. Parodos will reach out to WAVE members to speak with each member on a more informal basis.
  - d. Indigenous 3 hr workshop - Allyship workshop with Bent Arrow
    - i. Potential workshop dates available: May 8 or 9 from 6-9pm
    - ii. Christine will send out a follow up email/doodle poll to see if anyone is interested in attending. Christine will ask if recording is available for the workshop.
7. Chair and Vice Chair Appointments (7:15-8:00pm)
- a. Santana has become Vice-Chair of WAVE by acclamation, starting April, 2023.
  - b. Funmi will be Interim Chair of WAVE by acclamation, starting April, 2023 to October 2023.
  - c. In October or November will find out if other WAVE members are interested in putting their name forward for WAVE Chair
  - d. Carissa to share the model of the Accessibility Advisory Committee.
8. Chair and Vice Chair Updates (6:10-6:20pm)
- a. Julianne - [Request for Leave of Absence](#)

**Motion:** To grant Julianne's leave of absence as requested.

**Moved by:** Charlotte

**Carried**

- b. Recruitment Update
  - i. Tabled
- c. Recent trainings - Municipal Governance Info Session and Lunch with Mayor Sohi and Councillors
  - i. Councillor Janz/Councillor Salvador have expressed interest to learn more about WAVE.
    1. Plan to have Councillors attend future WAVE meetings.
- d. Annual Report
  - i. Funmi will report to Council in April.



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### 9. Indigenous Learning Moment (6:20-6:30pm)

[Read Pages 7-18 of UNDRIP \(Articles 1-24\)](#)

- a. Some positive examples of UNDRIP:
  - i. Some local radio stations have the Cree language spoken.
  - ii. Indigenous peoples are wearing traditional clothing out in public.
- b. [Beans film](#)
  - i. Based on true events, Tracey Deer's debut feature chronicles the 78-day standoff between two Mohawk communities and government forces in 1990 Quebec.

### 10. Subcommittee Updates: (6:45-7:15pm)

- a. Internal Update (Co-Chairs: Charlotte, Olu)
  - i. Future of Internal subcommittee
    1. Discussion on disbanding the Internal subcommittee in lieu of an Executive committee.

**Motion:** To dissolve the Internal subcommittee.

**Moved by:** Del

**Carried**

2. Charlotte will liaise with former Internal subcommittee members and help determine which subcommittee they could join.
- ii. Proposal for Executive committee
  1. Discussion on creation of an Executive committee.

**Motion:** To create an Executive committee who would meet once a month and consist of Chair/Vice Chair of WAVE and Chairs/Vice Chairs of subcommittees.

**Moved by:** Funmi

**Carried**

- iii. Onboarding updates
  1. Charlotte to host an onboarding session for the two new WAVE members before the May meeting.



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- b. Projects (Co-Chairs: Maria, Areezah)
    - i. Brainstorming for speaker series in the fall underway
      - 1. More information to come.
    - ii. Reaching out to chiefs of staff of the mayor and city manager, date TBD
  
  - c. Policy (Co-Chairs: Nadia, Santana)
    - i. Update on meeting with MLAs
      - 1. On March 2, Janis Irwin of the NDP party came to share insights with WAVE members. Other party members were invited but declined the meeting.
      - 2. The minutes are available for all members to read.
    - ii. Upcoming meetings/speakers for April and May
      - 1. Homeward Trust to discuss the unhoused populations in Edmonton/Alberta.
      - 2. Mom Stop Harm to discuss harm reduction models.
    - iii. Creating focus areas for policy work in housing
  
  - d. Reconciliation and Allyship (Jacqueline)
    - i. Who will Chair the R&A subcommittee?
      - 1. To be determined.
      - 2. Guest speaker series to be determined.
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### WAVE Committee Meetings for 2023 in City Hall, Heritage Room

- April 18
- May 16
- June 20

### Information/Resources:

- WAVE Folder to view [Committee Agendas, Meeting Minutes](#)
- [WAVE Strategic Plan 2022-2024](#)
- [WAVE Webpage](#)
- [WAVE Working Group Folders](#)
- [WAVE Internal Hub](#)
- [WAVE Contact List](#)



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- [Expense Form for Child Care, Elder Care or Other Care](#)
- [Land acknowledgement guide](#) [Reconciliation and Allyship resources list](#)
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#) [LinkedIn](#)

### Priorities

Priorities are the main areas of work that WAVE will be committed to in the next two years. The priorities provide some direction for focus and orientation of the work, actions, and initiatives for the committee. The priority areas will be discussed in each subcommittee and in the general committee over the next months to determine what actions can be taken that fall within the priorities commitment.

- 1. Advocacy**
- 2. Intersectionality, Reconciliation, Anti-Racism, and Equity**
- 3. Empowering women to get involved in different ways with municipal government**

<b>Subcommittee 1: Policy</b>	<b>Subcommittee 2: Projects</b>	<b>Subcommittee 3: Internal</b>	<b>Subcommittee 4: Reconciliation</b>	<b>Social Media Admin</b>
To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of policy-based initiatives	To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of initiatives that align with WAVE strategic priorities	To foster a spirit of community, maximize operational efficiency, advocate for internal change and leverage internal synergy in order to empower and support our members. internal support of membership, book clubs, educational component, supporting folks	1- Reconciliation would be part of the whole committee and part of the 3 working groups.  2- To direct, plan and create curriculum content for the whole committee's reconciliation moment in general meetings.	Ad hoc volunteers who are interested in the work of Social media posts, messages, WAVE activities would work with the social media admin.



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		internally, leadership, networking, mentorship, reconciliation, or all weaved in		
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