



## WAVE Committee Meeting Minutes

Tuesday, June 20, 2023  
Time: 5:30pm-8:00pm Heritage Room, City Hall

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**Google Meet Link:** [meet.google.com/kne-ayzv-ghh](https://meet.google.com/kne-ayzv-ghh)

**Livestream Link:** <https://www.youtube.com/@thewomensadvocacyvoiceofed8827/featured>

**WAVE Committee Attendance:** Funmi (she/her), Alison (she/her), Del (she/her), Olubusola (she/her), Areezah (she/her), Echo (they/them), Charlotte (she/her), Maria (she/her), Thy (she/her), Nadia (she/her), Santana (she/her), Anita (she/her), Julianne (she/her)

**City of Edmonton Attendance:** Christine (she/her), Autumn (it/its), Carissa (she/her), Courage (she/her)

**City Council:** Councillor Wright

**Guests:** Randy (Parodos - he/him), Marliss (Parodos - she/her), Shauna Kulper, Michelle Hartlaub

**Regrets:** Jacqueline, Kirat, Muno, Tiwa, Jaycee, Rhiannon, Councillor Rutherford

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1. In private meeting (5:30-5:50pm) (Funmi)
2. Open meeting to public and livestream (5:50-6:00pm)
3. [Land Acknowledgement](#) (6:00pm) (Charlotte)
4. **Approved** [May Meeting Minutes](#) (6:05pm)
5. **Approved** Meeting Agenda
6. Councillor Advisors, Erin Rutherford and Jo-Anne Wright (6:10pm-6:25pm)
  - a. Council Updates and Q&As
  - b. Transit safety plan (July 4/5)
  - c. Community Safety and Well Being Strategy Framework update
  - d. Rapid housing - Federal government to try for funding for housing
  - e. Councillor's Ward budget allocation - by neighborhood/constituents - City Clerk's office has done a review and will have
  - f. Commonwealth games bid (private Council discussion)



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- g. Reports going forward Child Care advisory Committee ( on Sept 20), Early learning steering committee recommendations (on Sept 18)
  - h. City Centered Oriented housing (July 12)
  - i. Affordable Housing contribution approach report (Sept 19)
  - j. Vehicle for Hire report passed with two motions
    - i. To make sure there will be proper driver training
    - ii. Work plan can still be redefined (what training is already in place and how the training will be delivered)
7. [Presentation](#) (Shauna Kulper and Michelle Hartlaub, [City of Edmonton's District Urban Planning](#)) (6:30pm-7:00pm)
- a. Q&As
    - i. How will the districts be identified? Identified through the City Plan - [more information](#)
    - ii. Feedback on the Engage Edmonton website (will be created soon) or send to Christine and she will send them to CoE staff.
8. Chair and Vice Chair Updates (7:00pm - 7:15pm) (Funmi/Santana)
- a. Welcome back Julianne and Santana
  - b. Vice Chair Role (Santana)
    - i. Santana is stepping down from the Vice Chair role.
- Motion:** Juliane to be interim Vice Chair and will conclude in November 2023.
- 2nd: Areezah
- Carried: Unanimously
- Motion:** To vote in October WAVE meeting for WAVE leadership roles. New model of leadership to begin in November.
- Carried: Unanimously
9. Administrative Liaisons Updates: (7:15pm-7:20pm) (Christine/Courage)
- a. Zoning Bylaw Renewal - Any interest to hear about the ZBR in early July?
    - i. Christine to ask for other potential dates.
  - b. City Hall School Citizen Fair
    - i. Christine will send an email with City Hall School learnings.



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- c. Admin support, Christine away over the summer, Carissa & other Admin covering
  - d. [Website update](#) and reminder (Autumn)
    - i. WAVE is almost complete, but it is live.
    - ii. There is a space for the land acknowledgement. R & A could write WAVE's own land acknowledgement.
    - iii. Reminder for WAVE members to fill out the google form! Autumn will resend out Google form 😊
10. Social Media Updates (7:20pm-7:30pm) (Parodos)
- a. Overview of Communications Strategy
    - i. Christine to share.
    - ii. Dedicate a meeting to review the Comms plan.
  - b. Indigenous series to be shared on Instagram over the next few weeks.
  - c. Video content for over the summer
    - i. Combine with WAVE social on June 30, 2023.
    - ii. Charlotte to send Parodos information.
11. Indigenous Learning Moment (7:30pm-7:45pm) (Charlotte)
- a. [Indigenous Learning Moment - 2023](#)
  - b. Information to be used to lead R&A committee. Break into small group discussion and discuss. Please send ideas to Charlotte:
    - i. How do we engage with Indigenous groups respectfully?
    - ii. Which groups should we engage with?
    - iii. Where are you in your learning journey towards Reconciliation and Allyship?
    - iv. What do you want to learn?
12. Subcommittee Updates: (7:45pm-8:00pm)
- a. Executive Subcommittee Update (Funmi, Julianne)
    - i. Governance of WAVE
      - 1. Took feedback from the last meeting and started to see how it applies to WAVE structure.
    - ii. Responsibility of subcommittee



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1. Pick a subcommittee meeting date and discuss the structure of leadership and define Chair/Co-Chair or Chair/Vice Chair roles and invite all of WAVE to the meeting.
  
  - b. Policy (Nadia, Rhiannon)
    - i. [Statistics Canada\\_Police-reported Indigenous and Racialized Identity Data initiative Feedback Requested](#). Google doc link below to add your feedback before June 28. This is the second stage of the engagement.
    - ii. VFH Report at City Council
      1. [WAVE VFH Letter 2023](#)
    - iii. Homeward Trust
      1. Trying to connect, but meeting with Nadia on Friday to discuss what WAVE wants to learn from Homeward Trust.
    - iv. City of Edmonton Housing Section learning session (Christine to update)
      1. Interest to learn about Affordable housing, CoE staff will come do an information session (Affordable housing will be presenting to Council in September).
  
  - c. Reconciliation and Allyship (Charlotte)
    - i. To ask WAVE committee if we want to participate in training provided by Jacquelyn Cardinal/ Naheyawin ([Training Proposal and estimate](#)).
      1. These will be two different 90 minute sessions and do not need to be back to back.
      2. Charlotte to connect with Christine and look at creating a doodle poll for potential dates (possible Fall 2023/Winter 2024).
    - ii. Discussion on long term plan for governance in R&A during June meeting
  
  - d. Projects (Co-Chairs: Maria, Areezah)
    - i. Fall Speaker Series
      1. Currently reaching out to venues.
    - ii. Website
13. Round table (If there is time)



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- Motion to vote on having 2 co-chairs vs current model of chair and vice-chair for WAVE moving forward
  - Will take it back to the Executive meeting.

**Motion:** WAVE to break over July/August and return in September.

2nd: Anita

Carried: Unanimously

Have a good summer!

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### WAVE Committee Meetings for 2023 in City Hall, Heritage Room

- September 19
- October 17
- November 21
- December 19

### Information/Resources:

- WAVE Folder to view [Committee Agendas, Meeting Minutes](#)
- [WAVE Strategic Plan 2022-2024](#)
- [WAVE Webpage](#)
- [WAVE Working Group Folders](#)
- [WAVE Internal Hub](#)
- [WAVE Contact List](#)
- [Expense Form for Child Care, Elder Care or Other Care](#)
- [Land acknowledgement guide](#) [Reconciliation and Allyship resources list](#)
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



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### Priorities

Priorities are the main areas of work that WAVE will be committed to in the next two years. The priorities provide some direction for focus and orientation of the work, actions, and initiatives for the committee. The priority areas will be discussed in each subcommittee and in the general committee over the next months to determine what actions can be taken that fall within the priorities commitment.

- 1. Advocacy**
- 2. Intersectionality, Reconciliation, Anti-Racism, and Equity**
- 3. Empowering women to get involved in different ways with municipal government**

<b>Subcommittee 1: Policy</b>	<b>Subcommittee 2: Projects</b>	<b>Subcommittee 3: Internal</b>	<b>Subcommittee 4: Reconciliation</b>	<b>Social Media Admin</b>
To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of policy-based initiatives	To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of initiatives that align with WAVE strategic priorities	To foster a spirit of community, maximize operational efficiency, advocate for internal change and leverage internal synergy in order to empower and support our members. internal support of membership, book clubs, educational component, supporting folks internally, leadership, networking, mentorship, reconciliation, or all weaved in	1- Reconciliation would be part of the whole committee and part of the 3 working groups.  2- To direct, plan and create curriculum content for the whole committee's reconciliation moment in general meetings.	Ad hoc volunteers who are interested in the work of Social media posts, messages, WAVE activities would work with the social media admin.