



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

Google Meet Link: meet.google.com/kne-ayzv-ghh

Livestream Link: <https://www.youtube.com/@thewomensadvocacyvoiceofed8827/featured>

WAVE Committee Attendance: Funmi (she/her), Tiwa (she/her), Rhiannon (she/her), Thy (she/her), Areezah (she/her), Alison (she/her), Charlotte (she/her), Nadia (she/her), Del (she/her), Santana (she/her), Elli (she/her), Muno (she/her), Julianne (she/her), Maria (she/her), Echo (they/them)

City of Edmonton Attendance: Mike (he/him), Courage (she/her), Christine (she/her), Kendra (she/her), Autumn (it/her), Councillor Rice (she/her)

Regrets: Kiraat, Jacqueline, Olu

1. Welcome and Check In (5:35-5:40 pm)
 - a. Land Acknowledgement, Alison Bailie (5:45-5:55pm)
 - i. [Land Acknowledgement schedule](#)
2. [Approval of November Meeting Minutes](#)
 - a. **MOTION [Charlotte, Maria]** to approve the November Committee Meeting Minutes. *Carried.*
3. Councillor Rice Updates (5:55-6:00pm)
 - a. The budget just passed for the next 4 years
 - b. There is a tax increase for all Edmontonians
 - c. Our goal is to keep the same level of services provided
 - d. Please reach out for any questions that you may have
 - e. Mike Chow:
 - i. Community Involvement Investment Grants are still in effect for the upcoming years



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

-
- ii. Motion OP12: Retasking efficiencies to be able to fund initiatives that we wanted to initially fund but couldn't
 - iii. Affordable Housing and Houselessness is some of the work that we are working on, as well as arts and heritage initiatives
 - iv. News hires are coming on to help out with all of the advisory committees
4. Chair and Vice Chair Updates: (6:00-6:10pm)
- a. Extending time of WAVE meetings until 8pm
 - i. Two options, we can either start earlier at 5:00pm or stay later until 8:00pm. Meetings can end early if needed.
 - ii. Develop an allotted time limit for presentations, limit presentations to only one presenter, and to make sure that presentations are relevant to WAVE's mandate
 - 1. Updates can be provided through information sharing through email or survey. We need to be very protective of our time and our mandate
 - 2. **Nadia:** Could updates be done on separate virtual meetings?
 - 3. **Echo:** Present big points at meetings but leave all the little details for email
 - iii. **Motion [Tiwa, Nadia]** to move our meeting time to be extended to 8pm with the option to finish at the regular time (7:30). *Carried.*
 - b. [Recruitment of new members posting](#)
 - i. Closes on the 15th, we are looking for Indigenous members to apply, please share this posting.
 - ii. Future recruitment process conversation: to develop a way that can help decolonise the hiring process and modify it
 - iii. **Kendra:** 2 Postings have been done.
 - 1. 5 reasons to join WAVE
 - 2. Stories will be done. Would anyone like to do reels?
 - iv. This recruitment is an opportunity to try something new with recruitment.
 - 1. The normal method is for the Committee Chairs to interview applicants and then this information is sent to the City.



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

-
2. Instead, for this last recruitment we got a group together in order to make a more equitable and inclusive decision making process
 3. Please come forward with any ideas about how to modify the recruitment process
5. Administrative Liaisons Updates: (6:10-6:15pm)
- a. MacEwan University Practicum Student Starting in January, Zach Johanntges
 - i. Zach will start on January 11th, 2023
 - ii. He is coming to get experience working with WAVE, Youth Council, and AAC
 - b. Social Media with Parados
 - i. There is a possibility of Parados taking over social media for all of the advisory committees under a single contract; we will know by the end of January and if that transition will be taking place
 - ii. With new Council and new Leadership we have the ability to package and work together with and provide support/lines of sight across all of the advisory committees
 - iii. **Charlotte:** How does this impact WAVE? Will this affect the voice we've worked to establish? Will they post at the same frequency?
 1. **Mike:** There is already a contract with Parados that simply hasn't been activated, but we anticipate that there will be an opportunity for more support than previously available due to Parados' expertise
 2. We need to make sure to keep the Adhoc Social Media Subcommittee a priority in order to maintain the voice of WAVE with Parados
 - c. Blanket Exercise, Feb 8
 - d. GBA+ Training, Jan 26
 - i. In person without a hybrid option



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

-
6. Indigenous Learning Moment: [Celebrating Indigenous Leaders & Change Makers](#)
(6:15-6:30pm)
 7. Subcommittee 5 Min Updates: (6:30-7:00pm)
 - a. Projects (Co-Chairs: Maria and Areezah)
 - i. March Fundraising Event update
 1. Leaning towards an Indigenous Women's organization but we are not sure which one yet
 2. A proposal for supporting Intersections of Gender will be completed during the break and presented at the next Committee Meeting
 - ii. Website update
 1. Please let Projects or Internal know if you have any ideas about what should go on the website
 2. Website is planned to be completed by March or April
 - b. Policy (Co-Chairs: Nadia and Santana)
 - i. Uber presentation update
 1. They do separate training modules for all of their drivers
 2. If there is an issue between a driver and a passenger, the drivers are required to complete additional training in order to regain access to operating within the app
 - ii. VFH update
 1. In March they will be bringing to council their education phase, which is broken into 3 separate modules
 - a. Awareness, addressing resurgence, and apathy
 - iii. IRO MMIWG presentation update
 - iv. Areas of focus for the committee for the new year
 1. Anti racism, housing
 - c. Reconciliation and Allyship (Julianne)
 1. Please complete the anonymous survey that Julianne sent out, as it will inform the direction that R&A will take in 2023. We will be connecting in January with the results of the survey



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

-
- ii. Reviewed the Organization and Individual Take-Aways
 - iii. Partnering with Internal Sub-Committee on Indigenous Education
 - iv. Focus on preparing for 2023 learning journey
 - v. Kairos Blanket Exercise with Bent Arrow (and EYC) will be on February 8th between 5:30pm-8:30pm
- d. Internal Update (Co-Chairs: Charlotte,Thy)
- i. Added scope and projects for each subcommittee to WAVE hub
 - ii. Recruitment and onboarding process
 - 1. Part of Internal's mandate is to help with recruitment and onboarding. This is an opportunity to try new methods
 - 2. At the next Internal meeting on January 16th we will discuss what recruitment and onboarding will look like—everyone is welcome to join in with this conversation
 - iii. Manage website content
 - 1. Internal will be managing the website after Projects completes it
 - iv. [Volunteer Policy](#)
 - 1. We would like everyone's input and to add comments at any point in the document
 - 2. The purpose is to outline the involvement of volunteers
 - v. Kaylin will be presenting how the City understands and presents GBA+
- e. Social Media Update (Kendra)
- i. Social Media Posts and [Stats](#)
 - ii. 16 Days of Activism Against Gender-Based Violence
 - iii. Twitter
 - 1. We will suspend activity for now
 - iv. **Areezah:** Will Parados share the same process that we've developed?
 - 1. **Christine:** We're hoping that Parados will engage with the Adhoc Social Media Subcommittee. We are expecting a high level of service with WAVE to ensure that WAVE does not receive less than what Kendra has provided
 - v. Thank you Kendra for all that you have done with WAVE!

Comment [1]: relink
@kendrabf13@gmail.com
Assigned to Kendra Fincaryk



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

8. Holiday Dinner and Cookie Exchange 7:00-7:30pm
-

WAVE Committee Meetings for 2023 in City Hall

- January 17
- February 21
- March 21
- April 18
- May 16
- June 20

Information/Resources:

- WAVE Folder to view [Committee Agendas, Meeting Minutes](#)
- [WAVE Strategic Plan 2022-2024](#)
- [WAVE Webpage](#)
- [WAVE Working Group Folders](#)
- [WAVE Internal Hub](#)
- [WAVE Contact List](#)
- [Expense Form for Child Care, Elder Care or Other Care](#)
- [Land acknowledgement guide](#) [Reconciliation and Allyship resources list](#)
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#) [LinkedIn](#)

Priorities

Priorities are the main areas of work that WAVE will be committed to in the next two years. The priorities provide some direction for focus and orientation of the work, actions, and initiatives for the committee. The priority areas will be discussed in each subcommittee and in the general committee over the next months to determine what actions can be taken that fall within the priorities commitment.

1. **Advocacy**
2. **Intersectionality, Reconciliation, Anti-Racism, and Equity**
3. **Empowering women to get involved in different ways with municipal government**



WAVE Committee Minutes

Tuesday, December 20, 2022

Time: 5:30 pm - 7:00 pm

Time: 7:00-7:30 pm Holiday Dinner

Heritage Room, City Hall

Subcommittee 1: Policy	Subcommittee 2: Projects	Subcommittee 3: Internal	Subcommittee 4: Reconciliation	Social Media Admin
To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of policy-based initiatives	To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of initiatives that align with WAVE strategic priorities	To foster a spirit of community, maximize operational efficiency, advocate for internal change and leverage internal synergy in order to empower and support our members. internal support of membership, book clubs, educational component, supporting folks internally, leadership, networking, mentorship, reconciliation, or all weaved in	<p>1- Reconciliation would be part of the whole committee and part of the 3 working groups.</p> <p>2- To direct, plan and create curriculum content for the whole committee's reconciliation moment in general meetings.</p>	Ad hoc volunteers who are interested in the work of Social media posts, messages, WAVE activities would work with the social media admin.