



WAVE Committee Meeting Minutes

Tuesday, April 18, 2023
Time: 5:30-8:00pm Heritage Room, City Hall

Google Meet Link: meet.google.com/kne-ayzv-ghh

WAVE Committee Attendance: Funmi (she/her), Alison (she/her), Del (she/her), Olubusola (she/her), Areezah (she/her), Echo (they/them), Charlotte (she/her), Rhiannon (she/her), Muno (she/her), Tiwalade (she/her), Kirat (she/her), Maria (she/her), Thy (she/her), Elli (she/her), Jacqueline (she/her)

City of Edmonton Attendance: Christine (she/her), Autumn (it/its), Carissa (she/her), Zach (he/him), Mike (he/him), Tenchoe (she/her), Courage (she/her), Sharon (she/her)

Guests: Randy (Parodos - he/him), Marliss (Parodos - she/her)

Regrets: Nadia (she/her), Santana (she/her)

1. Welcome and Check In (5:35-5:40 pm)
 - a. Land Acknowledgement (5:40-5:45 pm) Tiwa Ighomuaye
 - i. [Land Acknowledgement schedule](#)
2. **Approved** [March Meeting Minutes](#)
3. **Approved** Meeting Agenda
4. Administrative Liaisons Updates: (5:40-5:45 pm)
 - a. [Comments from City Council](#) (Christine)
 - i. [Overview of Annual Report](#) for information.
 - ii. Positive feedback from Council and the Mayor.
 - b. Website development update (Autumn)
 - i. First draft available May 5, 2023.
5. Social Media Updates (Marliss and Randy) (5:45-5:55 pm)
 - a. Increased number of followers by 25% (720 followers currently).
 - b. Tagged in a lot of posts on Facebook (i.e. front line advocacy, events to be shared, etc).



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- c. Content pillars have framed the bulk of the content for monthly social media posting.
 - d. Comms plan will be developed from:
 - i. Information from the survey.
 - ii. In person session
 - iii. Rabia's Strategic Planning report
 - e. Exploring other channels that WAVE may use for Social media (i.e. Twitter). This will be discussed at the next Social media meeting on April 27, 2023 virtually at 6:00 pm.
 - i. What options might work for direct engagement with Parodos?
6. Indigenous Learning Moment (6:00-6:15 pm)
- Please read and be ready to discuss [UNDRIP](#) Articles 25 - 46
- a. Group work discussion to be collected and discussed at the next R&A committee meeting. Charlotte will bring forward the discussion ideas at the next Committee meeting for the Indigenous Learning Moment

Motion: To move the April 18, 2023 in private and stop streaming.

Moved by: Charlotte

Carried

***** IN PRIVATE*****

7. Chair and Vice Chair Updates (6:15-6:25 pm)
- a. Membership Report Update (in private) to City Council (Funmi)
 - b. [Annual Report Presentation Update to City Council](#) (Funmi)
 - i. [Watch the presentation](#)

Strategic Plan Review (Approximately from 6:30pm-7:25 pm)

- 8. [Final Report \(written by facilitator Rabia Naseer\) from Strategic Plan Review](#)
 - a. [5 Recommendations](#) (Sharon, Christine) (5 mins)
- 9. Overview of Pre-Survey Responses (Sharon, Tenchoe)



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Moved by: Del

Carried

10. Subcommittee Updates: (7:25-7:40 pm)

1. Policy (Muno)
 - a. Creating focus areas for policy work in housing
 - b. Looking Into a focus group/town hall to share experiences in transit.
 - c. Looking to connect with Homeward Trust.

2. Reconciliation and Allyship (Co-Chairs: Charlotte)
 - a. New subcommittee chair: Charlotte.
 - b. Will review proposed ideas from UNDRIP.

3. Projects (Co-Chairs: Maria, Areezah)
 - a. Chiefs of Staff of the Mayor and City Manager will attend the Projects May 9 meeting at the Heritage Room.
 - b. Leadership speakers series in the Fall. Brainstorming speakers and venue.
 - c. Volunteers for Website long term maintenance
 - i. Kiraat and Tiwa are interested (general members of WAVE).
 - ii. Discuss Parodos maintenance on WAVE website.
 - iii. Autumn will be training (recording) how to maintain the WAVE website.
 - d. Community Conversation: Transit Safety (Funmi)
 - i. Looking to connect with ETSAB and explore a community conversation on Edmontonian women's feedback on transit safety.
 - ii. June 1st there will be a report to Council on safety on transit.
 - e. LRT Testing (Echo)
 - i. Mockup transit train car testing.



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4. Executive Committee (Subcommittee Chairs)
 - a. Recommend a co-chair model of governance for the WAVE Committee
 - i. Creating a proposal on a Co-Chair model.

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Moved by: Areezah

Carried

***** IN PRIVATE*****

Wellness Check-in (Everyone)

11. Next Steps and Action Items (Everyone)

WAVE Committee Meetings for 2023 in City Hall, Heritage Room

- May 16
- June 20

Information/Resources:

- WAVE Folder to view [Committee Agendas, Meeting Minutes](#)
- [WAVE Strategic Plan 2022-2024](#)
- [WAVE Webpage](#)
- [WAVE Working Group Folders](#)
- [WAVE Internal Hub](#)
- [WAVE Contact List](#)
- [Expense Form for Child Care, Elder Care or Other Care](#)
- [Land acknowledgement guide](#) [Reconciliation and Allyship resources list](#)
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



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Priorities

Priorities are the main areas of work that WAVE will be committed to in the next two years. The priorities provide some direction for focus and orientation of the work, actions, and initiatives for the committee. The priority areas will be discussed in each subcommittee and in the general committee over the next months to determine what actions can be taken that fall within the priorities commitment.

- 1. Advocacy**
- 2. Intersectionality, Reconciliation, Anti-Racism, and Equity**
- 3. Empowering women to get involved in different ways with municipal government**

Subcommittee 1: Policy	Subcommittee 2: Projects	Subcommittee 3: Internal	Subcommittee 4: Reconciliation	Social Media Admin
To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of policy-based initiatives	To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of initiatives that align with WAVE strategic priorities	To foster a spirit of community, maximize operational efficiency, advocate for internal change and leverage internal synergy in order to empower and support our members. internal support of membership, book clubs, educational component, supporting folks internally, leadership, networking, mentorship, reconciliation, or all weaved in	1- Reconciliation would be part of the whole committee and part of the 3 working groups. 2- To direct, plan and create curriculum content for the whole committee's reconciliation moment in general meetings.	Ad hoc volunteers who are interested in the work of Social media posts, messages, WAVE activities would work with the social media admin.



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