



WAVE Committee Minutes

Tuesday, October 17, 2023
Time: 5:30pm-8:00pm Heritage Room, City Hall

Google Meet Link: meet.google.com/kne-ayzv-ghh

Livestream Link: <https://www.youtube.com/@thewomensadvocacyvoiceofed8827/featured>

WAVE Committee Attendance: **Thy** (she/her), **Funmi** (she/her), **Santana** (she/they), **Jacqueline** (she/her), **Nadia** (she/they), **Areezah** (she/her), **Del** (she/her), **Julianne** (she/her), **Rhiannon** (she/her), **Maria** (she/her), **Alison** (she/her), **Anita** (she/her), **Echo** (they/them), **Tiwalade** (she/her), **Olubusola** (she/her)

City of Edmonton Attendance: **Christine** (she/her), **Autumn** (it/its), **Carissa** (she/her), **Sharon** (she/her), **Bronte** (she/her)

City Council: Councillor Erin Rutherford (she/her)

Parados: **Randy** (he/him), **Marliss** (she/her)

Regrets: Councillor Jo-Anne Wright, Kirat (she/her)

Absent: Jaycee Meneen (she/her)

1. Welcome (**5:30-5:45pm**) (Funmi and Julianne)
2. [Land Acknowledgement](#) (**5:45pm**) (Jacqueline)
3. [Approval of September 19, 2023 Meeting Minutes](#) (**5:50pm**) (Everyone)
 - Motion [Rhiannon] to adopt the September meeting minutes
 - Seconded by Thy
 - Moved
4. Approval of Meeting Agenda (**5:50pm**) (Everyone)
 - Motion [Areezah] to adopt the October agenda
 - Seconded by Jacqueline
 - Moved



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5. Councillor Advisors **(5:50pm-6:00pm)** Councillor Erin Rutherford
 - a. Council Updates and Q&As
 - i. Public hearings on Zoning bylaw
 1. Robust discussions with over 240 speakers for and against secondary suites.
 - ii. Transit discussions:
 1. Urban Transit meeting, Snow Accessibility and Youth Safety on Transit (CEYC attended Council to present)

6. Indigenous Learning Moment **(6:00pm-6:10pm)** (Everyone)
 - a. In small groups, we'll be sharing ways we're each living and breathing ReconciliAction. You can share something new you have learned, a course you've taken, or an indigenous program or business you're supporting. The idea behind sharing in small groups is to create momentum and inspiration amongst our group to take ReconciliAction.
 - i. Shared in small groups.
 - ii. Take everything you've heard today to keep the momentum going to generate more and new ideas for ReconciliAction

7. Chair and Vice Chair Updates **(6:10pm - 6:20pm)** (Funmi/Julianne)
 - a. Governance Review update
 - i. Attended by the Chairs of all Advisory Committees, Branch Managers from the City, City Clerk's office staff, City Councillors.

Motion [Funmi] for the WAVE meeting to go in private.

2nd by Maria

Moved
 - b. Executive Subcommittee update

Motion [Tiwalade] to move WAVE meeting to go public.

2nd by Del

Moved

8. Administrative Liaison Updates **(6:20pm-6:25pm)** (Christine)
 - a. Welcome to Bronte Jones, Team Lead for Gender & Intersectionality, City of Edmonton



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- b. City Hall School Presentation with Nadia, Grade 5 from Greenfield School
9. Vote on Co-Chair Leadership Model (6:25pm-6:45pm)
- a. Discussion on adopting Co-Chair leadership model
 - i. Timeframe will be determined by the newly elected Co-Chairs OR Chair and Vice Chair
 - ii. Next Executive Committee meeting will flesh out a document to define what the roles of the Co-Chair models will be
 - b. **Motion [Maria] to vote for a Co-Chair leadership model pilot effective immediately**
Nadia 2nd
Voting unanimously carried
10. Vote on appointment of Co-Chairs (If Co-Chair model votes passes) OR Vote on appointment of Chair and Vice Chair (If Co-Chair model vote does not pass)
(6:45-7:00pm)
Nominations for Co-Chair Positions
- Julianne self nominates
 - Funmi nominates Areezah, Areezah accepts the nomination
- a. Nominations on the floor
 - 1. Julianne
 - 2. Areezah
 - b. Opportunity for those nominated to state their intentions for positions
 - c. **Julianne and Areezah are WAVE's new Co-Chairs by acclamation**
11. Review 5 Recommendations from the Strategic Plan Review Report
(7:00pm-7:40pm) [WAVE's 2022-2024 Strategic Plan](#)
- a. [Discussion of 5 recommendations](#) in Report, results of survey
 - 2. Councillor Engagement
 - a. Place under the Executive subcommittee
 - 3. Gender Diverse Representation
 - a. Place under the Co-Chairs to look into training and redefining.



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4. Strategic Priorities
 - a. Create a new strategic plan once the Governance Review is passed by Council.
5. Overarching Values
 - a. This will remain with the Strategic Priorities.
6. Workload
 - a. Workload to be discussed once the Governance Review is passed by Council.

12. Subcommittee Updates (7:40pm-8:00pm)

- a. Projects (Co-Chairs: Maria, Areezah)
 - i. Equity in Motion, Episode 1: Governance, September 27 at the YWCA
 1. Learnings:
 - a. Need to consider how to accommodate those who do not show up at the event as it affects attendance and number of tickets available.
 - b. Livestream there were approximately 18 views and close to 100 people viewed the event on Youtube after the event. So engagement was really good with recording the event and sharing it and livestreaming the event.
 - ii. Equity in Motion, Episode 2: STEM, November 29 at AMII
 1. Focus on leaders in STEM.
 - iii. Website update
 1. Possible launch on November 29, 2023 but depending on the governance review and possible name change, this may be on hold.
- b. Policy (Nadia, Rhiannon)
 - i. Housing, City of Edmonton presentation
 1. In person meeting for November and will put together an open letter to share with Council.
 2. Affordable housing strategy report going to Council in November.
 - ii. Next Steps
- c. Reconciliation and Allyship (Thy)
 - i. Updates
 1. Confirm membership of the subcommittee.
 2. Next meeting is next week.



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d. Social Media Updates (Parodos)

i. Brand concepts

1. Looking to bring more inclusion into the branding image. Looking at WAVE the word as the primary image.
2. Parodos will send out a google form this week for feedback on the brand ideas.
 - a. Circulate the next version via email to gather final thoughts.
 - b. November WAVE meeting will confirm the new logo and will allow time to update the website for the launch of the website on November 29.

Social Media update

1. New Social media followers since the Equity in Motion event. Currently there are 1,042 instagram followers following WAVE.
 2. Community Operating Investment Grant - supports non profit organizations across Edmonton.
 - a. COE has decided to cut the grant by 75% this year. Parodos is looking to create some advocacy messaging if WAVE is interested.
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WAVE Committee Meetings for 2023 in City Hall, Heritage Room

- November 21
- December 19

Information/Resources:

- WAVE Folder to view [Committee Agendas, Meeting Minutes](#)
- [WAVE Strategic Plan 2022-2024](#)
- [WAVE Webpage](#)
- [WAVE Working Group Folders](#)
- [WAVE Internal Hub](#)
- [WAVE Contact List](#)
- [Expense Form for Child Care, Elder Care or Other Care](#)
- [Land acknowledgement guide](#) [Reconciliation and Allyship resources list](#)
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



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Priorities

Priorities are the main areas of work that WAVE will be committed to in the next two years. The priorities provide some direction for focus and orientation of the work, actions, and initiatives for the committee. The priority areas will be discussed in each subcommittee and in the general committee over the next months to determine what actions can be taken that fall within the priorities commitment.

1. **Advocacy**
2. **Intersectionality, Reconciliation, Anti-Racism, and Equity**
3. **Empowering women to get involved in different ways with municipal government**

Subcommittee 1: Policy	Subcommittee 2: Projects	Subcommittee 3: Internal	Subcommittee 4: Reconciliation	Social Media Admin
To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of policy-based initiatives	To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of initiatives that align with WAVE strategic priorities	To foster a spirit of community, maximize operational efficiency, advocate for internal change and leverage internal synergy in order to empower and support our members. internal support of membership, book clubs, educational component, supporting folks internally, leadership, networking, mentorship, reconciliation, or	1- Reconciliation would be part of the whole committee and part of the 3 working groups. 2- To direct, plan and create curriculum content for the whole committee's reconciliation moment in general meetings.	Ad hoc volunteers who are interested in the work of Social media posts, messages, WAVE activities would work with the social media admin.



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