



WAVE Committee Minutes

Tuesday, September 20, 2022

5:30pm - 7:30pm

[Community Room](#) in the basement of the Edmonton Public Library downtown

Attendance: Funmi (she/her), Julianne (she/her), Alison (she/her), Elli (she/her), Jacqueline (she/her), Olubusola (she/her), Tiwalade (she/her), Thy (she/her), Del (she/her), Charlotte (she/her), Echo (they/them), Santana (she/her), Muno (she/her), Nadia (she/her), Mina (she/her, Mentee from Africa Centre), Maria (she/her), Kendra (she/her), Areezah (she/her)

City of Edmonton: Christine (she/her), Autumn (it/her), Courage (she/her)

Regrets: Kiratpreet (she/her), Rhiannon (she/her)

1. Welcome (5:30-5:45pm)

a. Land Acknowledgement

Maria

- i. [Land Acknowledgement schedule](#), new members please sign up

2. Document Review

a. [Approval of June Meeting Minutes](#)

- b. **MOTION** [Funmi, Santana] to Adopt June Minutes and September Agenda, *carried*

3. Ice Breaker (5:50-6:10pm)

Funmi

- a. The story of your name. Choose one of your names(first, middle, last, nickname) and share its significance

4. Commonalities Matrix (6:10-6:15pm)

Thy Nguyen

5. Reconciliation and Allyship Reflection (6:10pm-6:25pm) Julianne/Jacqueline

- a. [WAVE Land Acknowledgement Guide](#)



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- i. This toolkit can be used when preparing a Land Acknowledgement
 - b. [Reconciliation & Allyship Resource](#)
 - i. This is a living document, please add to it
 - ii. Includes films, books, resources, articles, events, podcasts, opportunities
 - iii. Echo requested to add Indigenous music as well
6. Chair Updates (6:25-6:55pm)
- a. Black Women's Muslim Event
 - i. Originally came from Councillor Tang, brought to Mike Chow and then Courage brought the information to WAVE
 - ii. An event for Muslim Women to come together and share their experiences and propose solutions for systemic issues
 - iii. Event was a success, attended by Councillor Stevenson and Councillor Wright
 - iv. Courage will be connecting them to a group that will allow them to transcribe their research and build their report, so that it can be provided to WAVE in a timely manner to be used
 - b. Process for funding, sponsorship requests from WAVE
 - i. WAVE used to be a part of The Women's Initiative (WI), which was a Council Initiative. With a new Council, WI was subsidized. WI used to handle the budget but this has been pushed to WAVE now, and the WI is being reworked by Christine, Courage, Autumn, and Kaylin. Further information will be brought to WAVE as this develops



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- ii. Funmi, Jullianne, and Areezah are working on building a first draft to propose a process for providing funding to groups that ask
- iii. EPL approached WAVE to ask for a sponsorship for their Monica Lewinsky event, but it needed to be turned down as EPL needed an answer by September 13th and it is important that WAVE has a developed policy for funding organisations
- iv. There is a budget that runs from January 1st to December 31st, and this information/discussion will be brought to the table when we discuss the policy for funding organisations
- c. Social Media Coordinator, [Please review the job description and detail of responsibilities](#) (Mina and Kendra not present)
 - i. Vote for continuing to have a Social Media Coordinator and specify how long the next contract WAVE would like the next contract be
 - ii. **MOTION** [Funmi, Del] to continue Kendra's contract until December 31st, *carried unanimously*
- d. Governance Review from the Office of the City Clerk (OCC)
 - i. An online meeting for OCC to hear from WAVE and also give a background of Advisory Committees, hear WAVE's feedback on its governance and role, etc.
 - 1. We can find a way to submit feedback, as the survey has closed
- e. **[TABLED]** Pembina Institute Workshop Julianne
 - i. Take away and opportunities
 - ii. How to manage gender equity in the energy transfer of Alberta
- f. City Administration Support



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- i. Autumn's last day is October 12th, 2022
 - ii. Christine will remain as the primary City of Edmonton administrative liaison, but Carissa will be coming on as support
- g. Uber (Unable to attend, and request to meet online)
 - i. They will be invited to a Policy Subcommittee meeting that anyone can attend
- 7. Subcommittees - Project Plans for 2022-2023 and how projects align with [WAVE Strategic Plan](#) (7:00-7:30pm)
 - a. Projects (Co-Chairs: Maria and Areezah)
 - i. Website creation and ideas (Areezah)
 - 1. Pass on ideas to the Project Subcommittee in regards to the website
 - ii. WP Wagner and U of A STEM initiative (ELITE program for black youth) (Areezah)
 - iii. Intersections of Gender (Maria)
 - 1. Research group at the UofA, how intersectional issues impact day-to-day life, they currently have a focus on equity seeking communities taking longer to recover from COVID-19. They came to WAVE asking us to connect them with larger organisations that can help fund their research
 - iv. Take Back the Night (Del)
 - 1. October 19th, 2022, still waiting for more details
 - v. Walk for Freedom (Del)



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1. October 15th, 2022, still awaiting for more details
- b. Policy (Co-Chairs: Nadia and Santana)
 - i. Restorative Justice (Nadia)
 1. Focus on reconciliation between victims and perpetrators
 2. A virtual consultation/focus group session is being done on restorative justice by Diana Mora on Sept 28th, 6 - 7:30
 - ii. **[TABLED]** VFH
 - iii. **[TABLED]** MMIWG
 - iv. **[TABLED]** Affordable Housing
- c. Reconciliation and Allyship (Co-Chairs: Julianne and Jacqueline)
 - i. Wase Saba Experience (Julianne)
 1. The event is 1 - 1.5 hours, to be during a WAVE Committee meeting
 2. **Motion** [Julianne] to add a half hour to the end of a WAVE Committee meeting, *carried*
 - ii. September 30th Day of Truth and Reconciliation is coming up (Julianne)
 1. We are developing a variety of different opportunities/suggestions for how to contribute to reconciliation in a meaningful way through social media
- d. Internal Update (Co-Chairs: Charlotte,Thy)



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- i. Subcommittee priorities updated in WAVE Internal Hub
 - ii. Commonalities Matrix (Charlotte, Thy)
 - 1. Will be brought to every meeting on a big sheet of paper
 - iii. WAVE social chat on WhatsApp (Charlotte)
 - iv. Volunteer Strategy (Charlotte)
 - 1. Send information to Charlotte if you have ideas
 - v. **[TABLED]** Training Strategy
- e. Social Media Update (Kendra)
- i. Send Kendra anything that you want to post about
 - ii. There has been more engagement on posts regarding WAVE's opinion, and through members sharing
 - iii. Kendra will bring an analytics report to the next WAVE meeting
8. Closing - Reminder to participate in the commonalities matrix
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WAVE Committee Meetings for 2022:

- October 18
- November 15



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- December 20

Information/Resources:

- WAVE Folder to view [Committee Agendas, Meeting Minutes](#)
- WAVE's Social Media Channels: [Instagram](#) [Facebook](#) [Twitter](#)
- [WAVE Strategic Plan 2022-2024](#)
- [WAVE Webpage](#)
- [WAVE Working Group Folders](#)
- [WAVE Internal Hub](#)
- [WAVE Contact List](#)

Priorities

Priorities are the main areas of work that WAVE will be committed to in the next two years. The priorities provide some direction for focus and orientation of the work, actions, and initiatives for the committee. The priority areas will be discussed in each subcommittee and in the general committee over the next months to determine what actions can be taken that fall within the priorities commitment.

1. **Advocacy**
2. **Intersectionality, Reconciliation, Anti-Racism, and Equity**
3. **Empowering women to get involved in different ways with municipal government**



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Subcommittee 1: Policy	Subcommittee 2: Projects	Subcommittee 3: Internal	Subcommittee 4: Reconciliation	Social Media Admin
To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of policy-based initiatives	To empower, educate, and mobilize women and gender diverse folks in the Edmonton community through the execution of initiatives that align with WAVE strategic priorities	To foster a spirit of community, maximize operational efficiency, advocate for internal change and leverage internal synergy in order to empower and support our members. internal support of membership, book clubs, educational component, supporting folks internally, leadership, networking, mentorship, reconciliation, or all weaved in	<p>1- Reconciliation would be part of the whole committee and part of the 3 working groups.</p> <p>2- To direct, plan and create curriculum content for the whole committee's reconciliation moment in general meetings.</p>	Ad hoc volunteers who are interested in the work of Social media posts, messages, WAVE activities would work with the social media admin.