

Assessment Criteria - Activities with predetermined amounts

Each organization may apply for **ONE** of the following activities per location:

1. Paying for an established consultant/service provider to advise on the transition to reusable items. Service provider may offer on-site or remote assistance. (\$700)
2. Purchasing reusable foodware such as cups, plates, bowls, condiment stations, utensils, etc. for dine-in orders. (\$700)
3. Purchasing reusable containers for take-out orders for use by your organization. (for starting up a shared service, see item 8) (\$1,000)
4. Purchasing reusable and washable rigid containers/totes for grocery orders and/or food hampers. (\$1,500)
5. Delivering outreach or education program to organizations that have barriers to accessing or understanding the City's support and educational materials. (\$2,000)
6. Buying and installing a commercial sink to expand organizational capacity to clean and sanitize reusables by hand for on-site use. (\$2,000)
7. Buying, renting or leasing a dishwasher to expand organizational capacity to clean and sanitize reusables for on-site use. Includes installation costs. (\$5,000)
8. Seed funding to start a rental service or a program that provides returnable and reusable cups, containers or other serviceware in Edmonton (e.g. app development, inventory purchasing). Includes expansion of an existing service to Edmonton, but excludes marketing of existing local services. (\$5,000)

CRITERIA

A) CORE REQUIREMENTS (Yes/No; if NO, application will NOT be reviewed further)

- Complete application submitted
- Operates in Edmonton
- Is a business (including business associations), registered charitable organization, or community group with proof of a valid business licence in good standing
- Satisfies one or more of the objectives:
 - Demonstrate the benefits of early adoption of reusable alternatives and inspire other organizations to undertake similar actions
 - Increase compliance with the bylaw before it comes into effect on July 1, 2023, resulting in fewer violations and complaints
 - Reduce litter of disposable food serviceware, such as cups, containers and plastic bags as measured through litter audits, and reducing disposal of single-use items, as measured through waste characterization studies completed by the City
 - Reduce SUI and providing long-term cost savings to organizations, based on records kept by grant recipients
- Measurable indicator of success (types and amounts of SUI avoided as a result of funding)
- Able to complete activity within 120 days of the date of the funding agreement

B) EQUITY TOP UP FUNDING QUALIFICATIONS

- Organization has a publicly stated mandate to serve members of equity-deserving groups
- Organization is owned by members of equity-deserving groups

C) FUNDING CONDITIONS

- Willing to submit proof of business licence
- Willing to submit proof of the following as related to applicable activity:
 - For **paying for an established consultant/service provider (Activity 1)**: proof of agreement with the service provider prior to receiving grant funding
 - For **buying reusables or starting a reusables service (Activity 2, 3, 4, 8)**: an indication of how the full amount will be spent including supplier quotes or price list, item descriptions and product pictures
 - For **education/outreach programs or a project in the "Other" category (Activity 5 or 'Other')**: details on the project scope, budget and workplan
 - For **installation of dishwasher or sink (Activity 6, 7)**: copy of building permit
- Willing to provide proof of purchases within 120 days with official itemized receipts
- Willing to take 2-3 photos and consent to potential site visit(s) for the purposes of case study spotlighting
- Willing to complete the funding reporting template
- Willing to complete quarterly progress reports after project delivery