

HOW TO SET UP A CONVERSATION BOARD

Conversation boards are a great way to encourage communication between your neighbours. This board can help you get to know your neighbours and their skills, plan for group events, and share emergency information.

Choose the set-up that works best for you!

MATERIALS CHECKLIST

- » Pens + Pen Basket
- » Tape
- » Dry Erase Markers
- » Note Pad
- » Sticky Note Pads
- » Chart Paper
- » White Board
- » Easel or Desk

POTENTIAL LOCATIONS:

- » Front Lawn or Sidewalk
- » Condo/Apartment Lobby
- » Amenities Room
- » Community Hall

STICKY NOTES

1. Write your question on a sticky note.
2. Place the sticky note on a wall within your desired location.
3. Leave the pens and extra sticky notes in the basket close to the wall.

CHART PAPER

1. Tape up a large piece of paper on a wall within your desired location.
2. Write your question on the paper.
3. Leave the pens in the basket close to the wall.

WHITE BOARD

1. Set up the easel and place the white board on it.
2. Write your question on the white board.
3. Leave the dry erase markers in the basket close to the white board.

HERE'S A TIP:

Update your conversation board with new prompts regularly. Find a schedule that works for you!

HOW TO CUSTOMIZE EVENT POSTERS

Posters are a great way to spread the word. The poster templates available on the program webpage will help you prompt neighbours to get involved or invite them to events hosted on your block or in your building.

MATERIALS CHECKLIST

- » Computer
- » Printer
- » Pen
- » Tape

RECOMMENDED LOCATIONS:

- » Condo/Apartment Lobby
- » Elevator
- » Amenities Room
- » Park
- » Community Bulletin Board



General Poster



Blank Template

GENERAL POSTER

1. Pick a poster from the options provided on edmonton.ca/climateneighbours
2. Post the poster to your desired area.

BLANK TEMPLATE

1. Pick a poster from the options provided on edmonton.ca/climateneighbours
2. Type your information where prompted **OR** print the poster and write it down.
3. Post the poster to your desired area.

HERE'S A TIP:

The general poster can help introduce the project to your neighbours before you start directly connecting with them.

HOW TO CUSTOMIZE POSTCARDS

Use a card to introduce yourself and your ideas to your neighbours. Don't forget to add your contact information so they can get in touch to get involved.

MATERIALS CHECKLIST

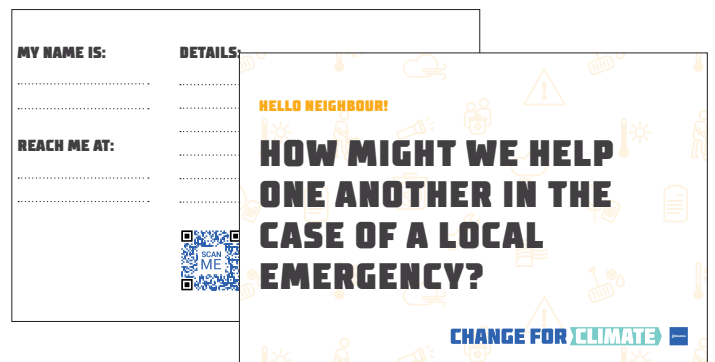
- » Computer
- » Printer
- » Pen
- » Scissors

RECOMMENDED LOCATIONS:

- » Leave a stack in common areas
- » Slide under neighbours' doors
- » Drop in neighbours' mailboxes



General Postcard



Topic Prompt Postcard

POSTCARD

1. Download a postcard from the options provided on edmonton.ca/climateneighbours
2. Type your information where prompted **or** print the postcard and write it down.
3. Share the postcard with your neighbours using your preferred method.

HERE'S A TIP:

Share a few facts about yourself to introduce your skills to your neighbours and kickstart the conversation.