

# Leisure Access and Ride Transit Programs

## APPLICATION INFORMATION

### What are these programs?

**Leisure Access Program (LAP)** This program allows eligible Edmontonians access to various City of Edmonton recreation facilities and attractions at no cost or a reduced cost. Some LAP applicants may also be eligible for program discounts.  
[edmonton.ca/lap](http://edmonton.ca/lap)

**Ride Transit Program** This program allows eligible Edmontonians the ability to purchase a discounted Adult or Youth monthly transit pass at select locations for a set length of time. Passes are accepted by Edmonton Transit Service (ETS) and Dedicated Accessible Transit Service (DATS) for registered DATS clients.  
[edmonton.ca/ridetransit](http://edmonton.ca/ridetransit)

### Are you eligible for the Leisure Access and/or Ride Transit Programs?

There are seven (7) ways in which you can apply for these programs:

1. Annual Household Income
2. Income Support & Learners Income Support/Foundational Learning Assistance
3. AISH
4. Canada Pension Plan - Disability Benefit
5. Newcomer to Canada - PR or Refugee
6. Child under Government Care
7. Employment Insurance (only eligible for Ride Transit Program\*)

Any person 18 years of age or older **MUST** submit their own application and supporting documents.

Those applying with children/dependants aged 17 or younger must provide 'Eligible Dependant(s) Verification' - see page 4 for more information.

#### ELIGIBILITY QUALIFICATIONS

#### Additional Information

##### Option 1: Annual Household Income

**Document Required:**  
**Notice of Assessment (NOA) or Notice of Reassessment from Canada Revenue Agency**

A copy of your and your spouse/common-law partner's (if applicable) **2021** Notice of Assessment (NOA) or Notice of Reassessment are required.

- **2021** Notice of Assessments will be accepted until **May 31, 2023**
- Must provide eligible dependant verification dependants aged 17 years of age or younger. Please see *Eligible Dependents Verification* for acceptable documentation.

Visit [www.cra.gc.ca/myaccount](http://www.cra.gc.ca/myaccount) to register/sign on and access your Notice of Assessment.

2021 Low Income Thresholds	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
<b>LAP Program \$35 Ride Transit Pass - 2 Year Term</b>	\$27,514	\$34,254	\$42,111	\$51,128	\$57,989	\$65,401	\$72,814
<b>LAP Annual Program \$35 Ride Transit Pass - 1 Year Term</b>	\$30,265	\$37,679	\$46,322	\$56,241	\$63,788	\$71,941	\$80,095
<b>LAP Monthly Pass \$50.00 Ride Transit Pass - 1 Year Term</b>	\$30,266 - \$34,393	\$37,680 - \$42,818	\$46,323 - \$52,639	\$56,242 - \$63,910	\$63,789 - \$72,486	\$71,942 - \$81,751	\$80,096 - \$91,018

## Option 2: Income Support or Learner's Income Support/Foundational Learner Assistance

**Document Required:**

**Health Benefits Statement** (found on the monthly Direct Deposit statement) - Listing *either* **Core Shelter or Core Essentials under Budget Information**. Must be dated within the last 3 months.

-or-

**Learner Income Support - Funding Decision Letter** for the current or upcoming academic year.

-or-

**Foundational Learning Assistance Approval Letter**

- To qualify with your dependants aged 17 or younger, each dependant must be listed on your Health Benefits Monthly Statement. If your dependants are not listed, or the Health Benefits portion of the statement is voided, please submit additional documentation to qualify with them. Please see *Eligible Dependants Verification* for other acceptable documentation.
- Spouses or common-law partners must be listed on the application form to qualify.

## Option 3: Assured Income for the Severely Handicapped (AISH)

**Document Required:**

**Health Benefits Statement** (found on the monthly Direct Deposit statement) - Listing **AISH Benefits**. Must be dated within the last 3 months.

- Approved AISH applicants will qualify for a five year term.
- Spouse/common-law partners will also qualify if listed on the Health Benefits Statement. To qualify, spouses or common-law partners must be listed on the application form if not on card.
- Must provide eligible dependant verification dependants aged 17 years of age or younger if they are not listed on the card.
- Eligible dependants aged 13 or younger will qualify for a 5 year term. Eligible dependants aged 14 or older will qualify for 1-4 years, expiring on/after the youth is 18 yrs.
- **If you are assisting an AISH recipient with applying for these programs, please also submit the [LAP - Release of Information and Responsibility](#) form.**

## Option 4: Canada Pension Plan - Disability Benefit

**Document Required:**

**Canada Pension Plan T4A(P) Form - Listing Disability Benefit amount - For the tax year 2021 showing credits for Disability Benefit.**

- Spouse/common-law partners will also qualify if listed on the application form.
- Must provide eligible dependant verification dependants aged 17 years of age or younger. Please see *Eligible Dependants Verification* for acceptable documentation.

## Option 5: Newcomer to Canada within the Last Year

**Document Required:**

**Confirmation of Permanent Residence (PR) document (including signature and/or remarks), with arrival dates within one (1) year - for each person applying.**

-or-

**Refugee Protection Claimant document, with Issue dates within one (1) year - for each person applying.**

- Any household family members that do not have these documents will need to provide another qualifier.
- Must provide eligible dependant verification dependants aged 17 years of age or younger who do not have PR docs. Please see *Eligible Dependants Verification* for acceptable documentation.
- Approved applicants will qualify for one (1) year and will need to re-apply under one of the other eligibility qualifiers for the following years.

## Option 6: Child Under Government Care Aged 17 or Younger

### **Documents Required:**

**-Delegation of Powers**

**-LAP: Release of Information and Responsibility Form**

A current copy of the Delegation of Powers that lists the child and displays one of the following: foster parent, kinship care provider, director of a foster care, or director of child and youth facility is required. Some conditions may apply.

- Individuals under government care should also submit the [LAP - Release of Information and Responsibility](#) form - the individual who completes this form will be considered the emergency contact.
- The listed delegate should complete the application and all other required forms if possible.

## Option 6: Employment Insurance (EI) or Canada Recovery Benefit (CRB)

### **Document Required:**

**Employment Insurance (EI) Decision Letter dated within the last 60 days**

*-or-*

**Employment Insurance (EI) My Latest Claim statement dated within the last 60 days**

*-or-*

**Employment Insurance (EI) Last Report Processed on statement dated within the last 60 days**

- Spouse/common-law partners will also qualify if listed on the application form.
- Must provide eligible dependant verification dependants aged 17 years of age or younger who do not have PR docs. Please see *Eligible Dependants Verification* for acceptable documentation.
- **Applicants/Families who apply using this qualifier are eligible for the \$35 Ride Transit program ONLY. The Leisure Access Program is not included.**

## ELIGIBLE DEPENDANT(S) VERIFICATION

## Additional Information

### **Documents Required:**

**A copy of your or your spouse/common-law partner's 2021 Canada Child Tax Benefit Notice (CCB) (2020 Notices will be accepted until September 30, 2022)**

*-or-*

**A related tax credit document that lists ALL applicable dependants aged 17 or younger and the name of the parent receiving the benefit issued within 1 year of application date;**

*-or-*

**a copy of your *Income Support or AISH Health Benefits Statement* (found on the monthly Direct Deposit statement) from within the last 3 months listing ALL applicable dependants aged 17 or younger.**

- **If any child is listed on the application form, eligible dependant verification MUST be submitted.**
- Documentation must list parent/guardian and be dated **within one (1) year**.
- If you are a legal guardian of a child under government care (aged 17 or younger), a Delegation of Powers listing Kinship care or Foster care must be provided in order to include them (listed above in **Child Under Government Care - Additional Information**).

## Who does not qualify?

Individuals are not eligible for the **Ride Transit Program** if they are:

- Aged 65 and over (See: [Seniors Fares - Edmonton Transit Service](#)) or Aged 5 and under.
- Students currently taking full-time classes at NAIT, MacEwan University, NorQuest College or University of Alberta and who pay fees toward reduced transit fares such as the U-Pass.
  - Their spouse/common-law partner and dependants aged 17 or younger may still be eligible if they meet the required Eligibility Qualifications.
- Canadian National Institute for the Blind (CNIB) card holders.
- Children under government care who receive a transit pass from Child and Family Services.
- Exceed the Income Threshold for the Ride Transit Program in the *Income Qualifications* section (Statistic Canada's Federal Low Income Cut-Offs for municipalities of more than 500,000 inhabitants).
- Some clients of the Office of the Public Guardian and Trustee.

Individuals are not eligible for the **Leisure Access Program** if they:

- Exceed the Income Thresholds for the LAP Annual Program or LAP Monthly Pass in the *Income Qualifications* section.
- Cannot provide one of the listed qualifying documents.
- Are students currently taking full-time classes at NAIT, MacEwan University or the University of Alberta, and pay fees/tuition toward their school's recreation facilities. However, they may still qualify if they have eligible dependants aged 17 or younger and meet income qualifications.

### **Faxed or emailed forms are not accepted.**

*The length of the approval process is subject to change depending on time of year and number of applications received. For questions about the programs and the application process, please call 311 or email [lap@edmonton.ca](mailto:lap@edmonton.ca).*

### **All applications to the Leisure Access & Ride Transit Programs are evaluated based on the household as defined by the Canada Revenue Agency.**

*If you and your family/spouse have different approval terms, our office will require the whole family and/or both spouses to fully reapply to be re-evaluated for renewal.*

***Any appeals to declined applications must be received within 90 days of the date on the decline letter.***

**Due to COVID-19, most City facilities remain closed for in-person transit pass sales, including City recreation facilities and the Edmonton Service Centre downtown.**

**As a result there are new ways to purchase your Ride Transit pass. For more details please visit:**

**[www.edmonton.ca/ridetransit](http://www.edmonton.ca/ridetransit)**