HVAC: Permit Application for Homeowner
COE-SCPI-FORM-0011

Safety Codes, Permits and Inspections
3rd Floor, Edmonton Tower
10111 104 Ave NW
Edmonton AB T5J 0J4
edmonton.ca or 311
Submit to: hvactechdesk@edmonton.ca

HEATING AND VENTILATION APPLICATION FORM - HOMEOWNER
For Single Detached House Only

Date:	**Project Number:**
HOMEOWNER INFORMATION	**City Customer ID # (if known):**
Homeowner's Name:	
Homeowner's Address:	Postal Code:
Phone Number:	
Email (mandatory):	

JOB INFORMATION

Type of work:

☐ Addition to existing system ☐ Forced Air ☐ Replacement
☐ Hydronics ☐ Alteration ☐ Geothermal

Number of appliances:	Cost of all materials for the work: $

This work is intended for:

☐ Basement Development ☐ Furnace Replacement (Provide Furnace Replacement Details)
☐ Secondary Suite (Provide Secondary Suite Details) ☐ Other

How many storeys are in this scope? (1 storey if only working in the basement)

RESPONSIBILITY OF THE HOMEOWNER - Neither the granting of a permit, nor the review of plans and specifications, nor inspections by a Safety Codes Officer shall in any way relieve the homeowner / contractor from full responsibility for carrying out the work in strict accordance with the Safety Codes Act and the National Building Code (Alberta Edition).
I**NSPECTION** - It is the responsibility of the permit holder to notify the City when inspection is required. Visit edmonton.ca/residentialinspections for more information.
Safety Codes Officers entering into any worksite (including occupied homes) are required to wear approved footwear for safety reasons.

NOTE - The Inspector may request that the homeowner hire a licensed contractor if the work is found with multiple infractions or severe health/safety issues.

I hereby declare that I am the owner of the premises in which the work will be conducted and reside in that residence. I am performing the heating system replacement and/or alteration myself, and assume responsibility for compliance with all applicable Acts, codes & regulations.

HOMEOWNER'S SIGNATURE: *Type name to sign OR print form and sign* _____ Date: _____

THIS IS NOT A PERMIT. A PERMIT MUST BE OBTAINED PRIOR TO STARTING WORK AND REQUESTING INSPECTIONS.

Personal information is collected for the purpose of administration and delivery of services related to Safety Codes and Development under applicable legislation and City Bylaws. Collection is authorized under 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. The City intends to input the information into an automated system to generate content or make decisions, recommendations or predictions in accordance with the City of Edmonton Generative AI Standard. For questions about the collection, please contact Service Advisor, 780-442-5054, or eservices@edmonton.ca.