



EDMONTON • DESIGN • COMMITTEE

Procedures for Attending an EDC Meeting

Updated February 28, 2023

1. Meetings are held at Edmonton Tower, [10111-104 Avenue NW](#)).
2. Applicants, speakers and members of the public wishing to attend a meeting in-person should plan to arrive at Edmonton Tower at least 15 minutes prior to the start of the meeting or specific agenda item.
 - a. Please contact EDC Administration via edmontondesigncommittee@edmonton.ca upon your arrival at Edmonton Tower. **Note there is no public access to meeting rooms in the Tower.**
 - b. A member of EDC Administration will meet you in the Edmonton Tower Lobby and escort you to the Meeting Centre
3. The meeting room has a gallery area for members of the public. Applicants and speakers may also sit in the gallery until their presentation to the Committee or Subcommittee.
4. When the Committee or Subcommittee is discussing an agenda item in private applicants, speakers and members of the public will be asked to leave the meeting room.
5. For speakers wishing to participate virtually, Google Meet links are included in each meeting agenda.
6. Only approved speakers may make a presentation to the Committee or Subcommittee.