



## Meeting Minutes

### Members Present:

Serena Tang (Vice Chair), Michelle Peters-Jones (Vice Chair), Bob Turner, Bryan Shepherd, Jarrett Esslinger, Guy Milner, Giselle General, Mark Harvey

### Regrets:

Lindsay Vanstone (Chair), Councillor Erin Rutherford, ETSAB Council Advisor, Phil Reid, William Agbakoba, Mudasser Seraj, Kevin Pringle,

### ETS & City of Edmonton Staff:

Marc Lachance, ETS Staff Liaison  
Andrew Cormier, ETS BMO Administrative Assistant  
Magdalene Leung, ETS P&S Clerk

### External Liaison:

Steve Bradshaw (President, ATU 569) - Regrets

### Materials & Attachments:

- [Meeting Agenda](#)
- ETS Branch Highlights Report

<b>Land acknowledgement - S. Tang</b>
<b>CALL TO ORDER 5:36 PM</b>
<b>AGENDA REVIEW DECISION</b>
<i>MOVED: by S. Tang to approve the December 13, 2021 agenda.</i>
<b><u>CARRIED</u></b>
<b>MOTION TO APPROVE MINUTES OF THIS MEETING DECISION</b>
<i>MOVED: by S. Tang to approve the November, 2021 minutes.</i>
<b><u>CARRIED</u></b>

### **New Business/Updates:**

#### **Roundtable of board member introductions for Councillor Rutherford**

- Cllr Rutherford is unable to attend the meeting, introductions will be rescheduled for the next ETSAB meeting

**Code of Conduct Sessions**

- All members have now attended a session
- Social media rules were put forward in a fairly straightforward way, some follow up expected related to expectations (re distinction between board member and private citizen)
- Confirmation that a social media guidebook will be available in the future

**CUTA Presentations (3)**

- Mark H presented on sessions related to the Electrification of fleets, including diesel to battery adjustments, costs/equipment and possible route adjustments. Included review of structural adjustments to buses and garages.
- Winnipeg had a presentation on reducing emissions to 0% and included an in depth discussion of challenges re adjustments to battery and fuel buses based on infrastructure and weather challenges.
- Reviewed presentation on equity analysis done in Toronto Transit and other areas. For example, race analysis now used in business plans and decision making for transit. Comparison made to ETS presentation by Sarah Feldman on GBA+ analysis.
- Multiple presentations on new technologies and of integration with existing Transit systems, for example bike share/e scooters.
- Serena discussed “Improving Transit Access for our most vulnerable communities”. and the data that exists on the “Transit Center Equity Dashboard” (including data such as employment and access to services).
- Noted that CUTA has videos from the conference available online.
- Michelle became a Communications board member in CUTA to assist with their representation for Western Canada. Further updates to come in January update

**Budget Motion Updates, including Proposed Transit Fare Increase**

- Council has yet to discuss the proposed ETS Budget, including the debate on the potential Fare increases.
- Discussion around the proposed fares took place.
- Marc L discussed the some of the factors that led to the budget that was developed for the 2019-22 Operating Budget, including budget pressures and the planned transition to the SmartFare system.
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- The board discussed limited timelines for input of public facing decisions, and hopes to have some more lead time to research and provide input. Seeking increased awareness to ensure the board has the capacity to respond/provide input.
- Board will try to follow up with Carrie Hotton-MacDonald to improve flow of information, to ensure that ETSAB can be engaged earlier in ways to assist in managing potential issues.
- ETSAB to submit information in council highlights email (instead of a memo) related to budget discussions at council. Michelle to craft a highlights report tomorrow afternoon and submit it to the board members for review before sending it to Council.

<b>Sub Committee Updates</b>	
<b>Safety and Security</b>	<b>M.Peters-Jones</b>

members of the board amplifying those questions.

- Have begun receiving informative answers from people in the community.

**Sustainable and Equitable Funding Models**

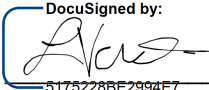
**B. Turner**

- Serena flags difficulties she has had assisting this sub-committee has had and thanks Bob for his active work
- Concerns raised regarding pandemic, issues of raising rates with Omicron in Toronto and other areas

<b>External Updates</b>	
<b>ATU 569</b>	<b>S. Bradshaw</b>
<ul style="list-style-type: none"> <li>● Steve Bradshaw was not available to present.</li> </ul>	
<b>ETS Branch Highlights Report</b>	<b>M. Lachance</b>
<ul style="list-style-type: none"> <li>● No ETS Branch Highlights report was prepared for December, as the meeting was held two weeks after the November meeting.</li> </ul>	
<b>Councillor Emerging Issues Update</b>	<b>E. Rutherford</b>
<ul style="list-style-type: none"> <li>● Councillor Rutherford was not available to present.</li> </ul>	
<b>Edmonton Arts Council - EAC</b>	<b>S. Tang</b>
<ul style="list-style-type: none"> <li>● No update this month</li> </ul>	
<b>Accessibility Advisory Committee - AAC</b>	<b>M. Peter Jones</b>
<ul style="list-style-type: none"> <li>● Michelle has no update, and hasn't been able to attend the previous meeting. Invites are only sent by AAC at their discretion.</li> </ul>	
<b>Monthly Branch Update with Carrie</b>	<b>L. Vanstone</b>
<ul style="list-style-type: none"> <li>● Lindsay V was not available to present.</li> </ul>	

<b>Topics of the Night</b>	<b>M. Peters-Jones</b>
<ul style="list-style-type: none"> <li>● Discussion on Code of Conduct, particularly regarding social media</li> <li>● Presentation on CUTA presentations/topics</li> <li>● ETSAB would like to be notified of Council topics impacting the public and will be discussing role of ETSAB further</li> </ul>	

**Motion to Adjourn**

CHAIR SIGN-OFF    
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