

## Edmonton Salutes

Minutes

VIA - Google Meet - Calendar

9:00 - 10:30 A.M. February 25, 2022

*Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.*

### **In Attendance - Voting Members**

Brian Hodgson, CHAIR  
Wes Brodhead, City of St. Albert  
Dan Derouin, Sturgeon County  
Nicole Goehring, Community Member  
Laurie Hackett, Community Member  
Darren Krill, Community Member  
Dave McRae, Town of Redwater (9:16 a.m.)  
Lisa Makin, City of Fort Saskatchewan  
Fred Malott, Town of Legal  
Steve Maybee, Edmonton International Airports  
Deanna Miyauchi, Edmonton Chamber of Commerce

Marvin Neumann, Canada Lands Co.  
Roza Parlin, Military Family Resource Centre  
Carolyn Patton, Canadian Forces Liaison Council  
Karen Principe, City of Edmonton  
Brad Rutherford, MLA, Government of Alberta  
Military Liaison to the Canadian Armed Forces  
Lorne Strachan, Community Member  
Alexander Tsang, Edmonton United Services Institute  
Justin Yaassoub, Community Member

### **Guests**

#### Military

L Col Harpal Mandaher, CFB Edmonton  
Capt David Parker, 408 Tactical Helicopter Squadron  
L Cdr Leslie Yewer-Stacey, HMCS Nonsuch

#### Government

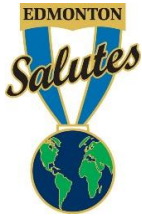
Sebastian Farkas, Assistant to MLA Brad Rutherford, Government of Alberta  
Military Liaison to the Canadian Armed Forces  
Zaid Aboultaif, MP, Edmonton Manning

### **Regrets**

Katie Berghofer, Strathcona County  
Amber Harris, Town of Gibbons  
Lacey Laing, Town of Bon Accord  
Mac (Robert) Torrie, Edmonton Legion

### **City of Edmonton Staff/Secretariat**

Pat Hutchison  
Kristin Lewis  
Sarah Patterson  
Natasha Weber



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Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair Brian Hodgson called the meeting to order at 9:03 a.m.	
2.	Introductions	
	Introduction/Welcome Guests	<ul style="list-style-type: none"> <li>Chair Hodgson noted concerns with the situation in Ukraine, with reference to <a href="#">provincial political statements</a> on the matter.</li> </ul>
3.	Determination of Quorum	
	3.1 - Quorum of at least 12 members was confirmed by Kristin Lewis Y/N?	Y
4.	Approval of Agenda	
	4.1 - R. Parlin MOVED to approve the Agenda for Edmonton Salutes Meeting of February 25, 2022.	Carried
5.	Approval of Meeting Minutes	
	5.1 - B. Rutherford MOVED to approve the Edmonton Salutes Meeting Minutes from January 21, 2022.	Carried
6.	Presentation	
	6.1 - Presentation from Lt Col Mandahar on 3rd Canadian Division Support Group	Lt Col Mandahar provided a presentation on the 3rd Canadian Division Support Group of the 3rd Canadian Division Support Base, its Strategic Environment, impact in Edmonton, and upcoming activities.



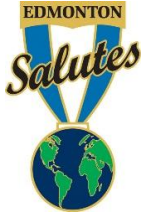
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		Visits could happen at any time if members want to reach out to Lt Col Mandahar to coordinate.
7.	Reports	
	7.1 - Chair Report - Chair Brian Hodgson	<p>Chair provided a verbal report. Key action items were identified as follows:</p> <ul style="list-style-type: none"><li>• Recruitment: 6 nominations received, and Chair and Vice Chair review is in process</li><li>• Deadline for providing the shortlist is Feb. 25</li><li>• Subcommittee meetings are underway - Funding Subcommittee and Strategic Action Subcommittee met on Feb. 9 and Feb. 15. Bylaw and Policy Committee and Membership and Orientation Committee will meet March 1 and 2</li><li>• Working collaboratively between Chair and Vice Chair on a Job Description for the new Vice Chair role (filled by Roza Parlin)</li></ul> <p>Carried</p>



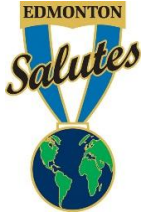
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	<p>N. Goehring MOVED to accept verbal report of Chair for information</p>	
	<p>7.2 - Administration Report - Kristin Lewis</p> <p>L. Makin MOVED to accept report and 2021 Budget summary provided by Administration</p>	<p>Kristin Lewis provided a verbal Administration report. Key items include:</p> <ul style="list-style-type: none"><li>• Freedom of the City Request from 41 Service Battalion received. The city is working with them to sort out details and timing. Further information will be forthcoming in the near future.</li><li>• No Stone Left Alone has sent a thank you letter and provided formal recognition of the committee's support in their quarterly reporting. This information will be circulated with the minutes</li><li>• Budget actuals for 2021 were presented</li></ul> <p>Carried</p>
	<p>7.3 - Members/Sector Reports - Military</p>	<p>No reports provided by Military.</p> <p>Brad Rutherford, MLA, provided a report noting that the Government is pursuing lifting the training cap for reservists. They have already lowered leave requirement</p>



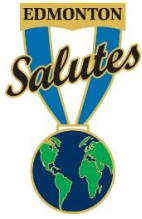
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	<p>from 3 months down to 6 weeks, working with the Canadian Forces Liaison Council.</p> <p>Nicole Goehring is the lead for Bill 1, updating the current <a href="#">Queen Elizabeth II Platinum Jubilee Recognition Act</a> which will honour Youth/students in high school and University. It will have 3 categories and will be a great support for youth in the province through these nominations.</p> <p>Alex Tsang noted Edmonton United Services Institute will hold its annual symposium on Saturday March 5, and Edmonton Salutes Committee members are invited to attend. Committee members will need to send an email to Alex to attend the dinner because of attendance restrictions.</p> <p>Lorne Strachan attended the Veterans Foodbank Event on February 12. They elected a new Board of Directors and there are approx. 300 people they are assisting.</p> <p>Justin Yassaub noted two events he is working on in March - Arctic response Canada and CISA (Cybersecurity and Infrastructure Security Agency) are doing a presentation for transitioning veterans. Operation Restoration is working side by side with No Stone Left Alone to go clean stones before people go and lay poppies on them.</p> <p>Roza Parlin provided an update that the Military Family Resource Centre (MFRC) is now moving forward with fund development activities including the Yellow Ribbon Gala on June 4. Due to COVID-19 impacts on fund development activities the MFRC has lost</p>
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		<p>approx. \$500,000 in revenue that goes direct to supporting services to families.</p> <p>Dave McRae of the Town of Redwater greeted the committee as the new member on behalf of the Town.</p>
	<p>7.4 - Subcommittee Reports 7.4 (a) Strategic Action Subcommittee</p> <p>D. Krill MOVED that the ESC confirm the Strategic Action Subcommittee as an ongoing subcommittee, with an expectation that the subcommittee will develop a formal Terms of Reference.</p> <p>7.4 (b) Funding Subcommittee</p>	<p>It was noted that the Membership and Orientation and the Bylaw and Policy Subcommittees have not yet had a chance to meet.</p> <p>Subcommittee reports were as follows: <u>Strategic Action</u> Chair Darren Krill updated the committee on the work of the Strategic Action Subcommittee, as follows:</p> <ul style="list-style-type: none"> <li>● Meeting took place on Feb. 9</li> <li>● Confirmed overall purpose to pursue opportunities to recognize and support troops and their families through continued events such as A Christmas Carol, intent to get the word out on what our troops are doing locally and internationally.</li> <li>● Committee is recommending that it continue on beyond just an ad hoc committee.</li> </ul> <p>Carried</p> <p><u>Funding committee</u></p>



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		<p>Funding Subcommittee Chair Steve Maybee updated the committee on the work of the Funding Subcommittee, as follows:</p> <ul style="list-style-type: none"> <li>• Productive first meeting to refresh on the Terms of Reference, processes and educate everyone on the work of the last few years</li> <li>• Acknowledged during the meeting that the budget was not yet in place for discussions, and the committee will work further now that its been confirmed. They will meet again fairly soon to discuss the budget and what they're working toward.</li> </ul>
	D. Derouin MOVED to accept verbal report of Funding subcommittees for information	Carried
	4.5 Other Reports	No other reports provided.
8.	Old Business	
	8.1 - Events update	No events update.
9.	New Business	
	9.1 - 2022 Proposed Budget	<ul style="list-style-type: none"> <li>• Administration presented the 2022 budget for the committee's consideration.</li> <li>• A Question was raised on money previously donated by regional partners. If regional partners provide funds in 2022 they will need to be allocated and reflected in the budget.</li> <li>• Acknowledgment that some line items were overspent in previous year, although the budget overall was</li> </ul>



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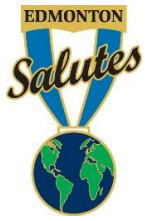
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	<p>F. Malott MOVED that the ESC endorse the 2022 budget</p> <p>9.2 ESC representation at military-related events)</p> <p>S. Maybee MOVED that the ESC endorse the attendance of the Chair or designate at military-related community events that further the mandate of the ESC.</p>	<p>underspent.</p> <p>Carried</p> <p>It was noted that there is a need to cover costs related to the Chair attending events on behalf of the Edmonton Salutes Committee as part of the budget.</p> <p>Carried</p>
10.	Other Business	
	10.1 - Other items	<ul style="list-style-type: none"> <li>• MLA Rutherford noted that he is looking for feedback on Alex Decoteau Award of Honour and the amount of funds that Advanced Education has allocated to it: <a href="https://studentaid.alberta.ca/scholarships/alex-decoteau-award-of-honour/">https://studentaid.alberta.ca/scholarships/alex-decoteau-award-of-honour/</a>. There is \$1 million set aside in the budget, but there has not been full uptake on it. Looking for ways to reach more families in different circumstances.</li> </ul>
11.	Next Meeting	
	11.1 - The next Committee meeting is scheduled for March 25, 2022, at 9 a.m.	
12.	Adjournment	
	12.1 - L. Strachan MOVED to adjourn the meeting at 10:27 a.m..	Meeting ended at 10:27 a.m.





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Upcoming Events: <ul style="list-style-type: none"><li>Edmonton United Services Institute Annual Symposium Saturday March 5, 2022</li></ul>	
Upcoming Committee Meetings:	Mar. 25; April 29; May 27; June 24