



Edmonton Salutes

Agenda
 VIA - Google Meet
 9:00 - 10:30 A.M.
 June 24, 2022

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

Item	To Speak
1. Call to Order	Chair
2. Introductions	
Welcome Guests	All
3. Determination of Quorum	City Admin
4. Approval of Agenda	Chair
5. Approval of May 27 meeting minutes	Chair
6. Reports	
6.1 Chair Report	Chair
6.2 Administration Report	City Admin
6.3 Members/Sector Reports	Military
6.4 Subcommittee Reports.....	Chair
6.4 (a) Strategic Action Subcommittee.....	D. Krill
6.4 (a)(i) Alberta Military Tattoo	
6.4 (b) Membership and Orientation Subcommittee.....	L. Strachan
6.4 (c) Budget Subcommittee	S. Maybee
6.4 (d) Bylaw and Policy Subcommittee	R. Torrie
6.4(d)(i) Vice Chair Role	
6.4 (d)(ii) Event Attendance Policy	
6.4 (d)(iii) Expense Policy	

6.5 Other Reports	All
7. New Business	Chair/ All
8. Next Meeting - September 30, 2022	
8.1 Summer break?	Chair
8.2 Virtual meetings?	Chair
9. Adjournment	Chair

Upcoming events:

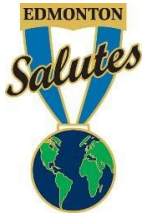
- Edmonton Garrison Charity Golf tournament - September 9, 2022
- Soldier for a Day - September 16, 2022
- Military Training Exercise (observation) - Fall 2022

Upcoming meeting dates: 2022

September 30; October 28; November 25

Attachments (and included below):

- [ESC May 27 Meeting Minutes](#)
- Vice Chair Role Description (will distribute once approved by subcommittee)
- Event Attendance Policy (will distribute once approved by subcommittee)
- Expense Policy (will distribute once approved by subcommittee)



Edmonton Salutes

Minutes **DRAFT**

VIA - Google Meet - Calendar

9:00 - 10:30 A.M.

May 27, 2022

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

In Attendance - Voting Members

Brian Hodgson, CHAIR
Wes Brodhead, City of St. Albert
Dan Derouin, Sturgeon County
Nicole Goehring, Community Member
Laurie Hackett, Community Member
Darren Krill, Community Member
Fred Malott, Town of Legal
Dave McRae, Town of Redwater
Carolyn Patton, Canadian Forces Liaison Council
Alexandra Hryciw, Edmonton Chamber of Commerce

Steve Maybee, Edmonton International Airports
Roza Parlin, Military Family Resource Centre
Karen Principe, City of Edmonton
Lorne Strachan, Community Member
Mac (Robert) Torrie, Edmonton Legion
Justin Yaassoub, Community Member
Alexander Tsang, Edmonton United Services Institute
Marvin Neumann, Canada Lands Co.
Lacey Laing, Town of Bon Accord

Guests

Military

L Col Harpal Mandaher, CFB Edmonton
Capt David Parker, 408 Tactical Helicopter Squadron
L Cdr Leslie Yewer-Stacey, HMCS Nonsuch

Government

Sebastian Farkas, Assistant to MLA Brad Rutherford, Government of Alberta Military Liaison to the Canadian Armed Forces

Regrets

Katie Berghofer, Strathcona County
Amber Harris, Town of Gibbons
Lisa Makin, City of Fort Saskatchewan

Brad Rutherford, MLA, Government of Alberta Military Liaison to the Canadian Armed Forces

City of Edmonton Staff/Secretariat

Sarah Paterson
Kristin Lewis
Natasha Weber

Item	Agenda Item	Action
1.	Call to Order	

	1.1 - Chair Brian Hodgson called the meeting to order at 9:02 a.m.	
2.	Introductions	
	Introduction/Welcome Guests	Introduced Lt Col. Scott Long, the guest speaker and Deputy commander of 41 Canadian Brigade Group (CBG).
3.	Determination of Quorum	
	3.1 - Quorum of at least 12 members was confirmed by Kristin Lewis Y/N?	<p>Yes</p> <p>Note: A question was asked about the status of municipal councillors as part of the committee, including voting and quorum.</p> <p>With the introduction of the new ESC Bylaw 19018 in November 2021 there are 25 members of the committee, including municipal councillors with full voting privileges, all counted as part of the quorum.</p>
4.	Approval of Agenda	
	4.1 -S. Maybee MOVED to approve the Agenda for Edmonton Salutes Meeting of April 29, 2022.	<p>Chair requested to ask for an item to be added to new business: Discussion of an Alberta Military Tattoo.</p> <p>Carried</p>
5.	Approval of Meeting Minutes	
	5.1 - R. Torrie MOVED to approve the Edmonton Salutes Meeting Minutes from April 29, 2022.	Carried
6.	Guest Presentation	
	6.1 Guest Speaker: Lt Col. Scott Long, Deputy Commander of 41 Canadian Brigade Group (CBG).	<p>Lt. Col. Long presented information on the Canadian Reserve and the 41 CBG.</p> <p>Notes:</p> <ul style="list-style-type: none"> • Question asked about how ESC can support the 41 CBG. Lt Col. Long indicated that the Reservists need to get out into the public eye more and that ESC could help with awareness building. • Clarification/discussion occurred on the differing classes of reservists. Further detail is provided below.
7.	Reports	
	7.1 - Chair Report - Chair Brian Hodgson	Chair provided a verbal report. Key action items were identified as follows:

	<p>R. Parlin MOVED to accept verbal report of Chair for information</p>	<ul style="list-style-type: none"> ● Recruitment: Two new members, Kaetlyn Corbould and Scott Lundy have been oriented and onboarded to the Committee. ● Attended Treble Victor at CannaConnect on May 10th. ● Calgary Highlanders Ball - this was well attended and spoke to Commander Mike Vernon. ● Invitation from Lois Mitchell to attend a retirement luncheon - learned about charity raising awareness of issue of child soldiers ● Attended Mayor's State of the City Address and spoke with Mayor Sohi and City Manager, Andre Corbould <p>Carried</p>
	<p>7.2 - Administration Report - Kristin Lewis</p> <p>R. Torrie MOVED to accept verbal report provided by Administration.</p>	<p>Administration provided a verbal report. Key items included:</p> <ul style="list-style-type: none"> ● Freedom of the City Request from 41 Service Battalion - confirmed October 22, 2022 date, 11 - 1 p.m.. Working through details with 41 Service Battalion ● May 27 Military Business Luncheon - appreciate the generous sponsorship of Commanding Officer for ESC members to attend this first event for 2022 ● Military Family Resource Centre Gala - Event is June 4 and ESC has a table. There are still 5 seats available. Please contact Kristin if you would like to attend. ● 408 Tactical Squadron Gala and Golf Event Invitation - June 17-19 - Four gala attendees are confirmed, but only one golfer. Please contact Kristin if you would like to attend the golf event. ● Looking into participation in K Days parade. Admin is continuing to reach out to Explore Edmonton, with the help of Darren Krill who has a contact there. ● Introduced Alexandra Hryciw from the Chamber of Commerce ● Looking for responses: <ul style="list-style-type: none"> ○ Inventory of military scholarships available to build a resource page (Darren/Strategic Action to report more on this) ○ A request for updated profiles of all the committee members, to include in the Orientation package <p>Carried</p>

<p>7.3 - Members/Sector Reports - Military</p> <p>L. Hackett MOVED to accept verbal report provided by the Military</p>	<p>Lt Col Mandahar provided a verbal report for the Military. Key items included:</p> <ul style="list-style-type: none"> ● Business Mess Luncheon is today at 11:30. ● Brig.-Gen. William H. Fletcher, 3rd Canadian Division Commander is retiring June 1. <p>Captain David Parker provided a verbal report for the 408 Tactical Helicopter Squadron. Key Items included:</p> <ul style="list-style-type: none"> ● Completed training at Cold Lake ● Supported the exercises in preparation for Maple Resolve ● The upcoming 80th anniversary celebration will include both free and paid events. Friday night includes a parade which anyone can attend. ● Details for the 408 80th anniversary weekend: https://www.forfreedom.ca/?page_id=2905 ● Registration for any member to attend a paid event: https://docs.google.com/forms/d/e/1FAIpQLSc7fdCDgjlC3y2SeuofVHZWYtYI5Mgl4pH_30du6A3CYpUUbw/viewform <p>Lt. Cdr. Yewer-Stacey provided a verbal report for the Navy. Key items included:</p> <ul style="list-style-type: none"> ● Boat exercises happening at Wabamun Lake <p>Carried</p>
<p>7.4 - Subcommittee Reports</p> <p>7.4 (a) Strategic Action Subcommittee</p> <p>7.4 (b) Membership and Orientation Subcommittee</p>	<p>Subcommittee reports were as follows:</p> <p><u>Strategic Action</u> Strategic Action Subcommittee Chair, D. Krill updated the committee on the work of the Subcommittee, as follows:</p> <ul style="list-style-type: none"> ● Creating the list of scholarships is a main priority. Action: Send any information on available scholarships to city administration ● Working on the strategic plan which the subcommittee is hoping to share with the committee soon. Some activities may include military appreciation with the Elks, a business lunch and learn, updating website and logo, etc. <p><u>Membership and Orientation Subcommittee:</u> Membership and Orientation Subcommittee Chair L. Strachan updated the committee on</p>

	<p>7.4 (c) Budget Subcommittee (no meeting)</p> <p>7.4 (d) Bylaw & Policy Subcommittee (no meeting)</p> <p>L. Hackett MOVED to accept verbal reports of Subcommittees for information</p>	<p>the work of the Membership and Orientation Subcommittee, as follows:</p> <ul style="list-style-type: none"> Orientation had three parts, 1) Welcome letter; 2) Moodle virtual orientation which went over bylaws, terms of references, codes of conduct, etc.; 3) In person meeting at City Hall. <p>S. Maybee - Nothing to report right now</p> <p>R. Torrie - Nothing to report right now.</p> <ul style="list-style-type: none"> Subcommittee was supposed to meet May 26, but postponed to June 9 due to scheduling challenges <p>Carried</p>
	<p>7.5 Other Reports</p>	<p>St. Albert - Rainmaker Rodeo is this weekend in St. Albert. All are welcome.</p> <p>New Chief Administrative Officer for the City of St. Alberta is the retired Commander of the 3rd Division, Brig.-Gen. William H. Fletcher</p>
8.	Old Business	
	8.1 n/a	
9.	New Business	
	<p>9.1 Military Tattoo</p> <p>D. McRae moved to add the discussion/concept of an Alberta Military</p>	<p>Brian proposed the ESC look into the idea of planning and supporting a Military Tattoo in Edmonton. He asked the committee to consider approving this as a concept for ESC to sponsor/lead.</p> <p>C. Patton suggested that a one page of information about planning considerations, funding models, etc. be drafted by the Subcommittee.</p> <p>S. Lundy noted that we may want to spend the summer looking into this as there are many details to consider. A full business case / fully baked concept will be needed before ESC starts going out to partners.</p> <p>Chair asked that the committee think about this and plan to discuss at the next meeting. The strategic action subcommittee can support the discussion by sharing information.</p> <p>Carried</p>

	Tattoo to the next agenda	
10.	Next Meeting	
	11.1 - The next Committee meeting is scheduled for June 24, 2022, at 9 a.m.	Chair proposed that the committee break for July and August. Will put to a vote at the next meeting.
11.	Adjournment	
	12.1 - R. Torrie MOVED to adjourn the meeting at 10:29 a.m..	Meeting ended at 10:30 a.m.
Upcoming Events:		
<ul style="list-style-type: none"> • Military Networking Business Luncheon - May 27, 2022 • MFRC Yellow Ribbon Gala - June 4, 2022 • 408 Tactical Helicopter Squadron 80th Anniversary - June 17-19, 2022 • Sir Winston Churchill Society of Edmonton's 56th Annual Banquet - June 21, 2022 		
Upcoming Committee Meetings:		
<ul style="list-style-type: none"> • Bylaw and Policy Subcommittee June 9, 2022 • Strategic Action Subcommittee June 21, 2022 • ESC June 24, 2022 		

Additional Notes were captured in the chat:

Notes on Reservist Service:

Class B service for reservists is full time service, 5 days a week, plus evenings and weekends, which is the same as a reg force person. The difference is a class B reservist forgoes some pay and benefits, in exchange for having no postings and needing to volunteer for tasks away from their local home base.

Class A reservists work part time, no more than 14 days in any month. For army reservists, that's usually one weekend a month, and one evening a week.

Class C reservists are typically on a contract of a defined length to participate in a named operation, like an overseas deployment. Their pay and benefits are identical to a regular force soldier. Reservists will typically change type of service from A, B, C depending on their own personal desire, what contracts are available to them (depending on their skill set) and if they're interested in deploying on operations.