



# Edmonton Salutes

Agenda  
Edmonton Garrison Officers' Mess Conference Room  
10:00am - 11:30am  
September 22, 2023

**Committee Mandate:** To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

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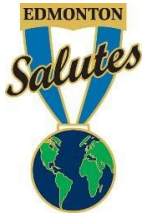
Item	To Speak
1. Call to Order .....	Chair
2. Introductions and Housekeeping.....	Chair
3. Determination of Quorum .....	City Admin
4. Approval of Agenda .....	Chair
5. Approval of June 23, 2023 Meeting Minutes.....	Chair
6. Guest Speaker - LCol Hans Brink.....	Guest
7. Reports	
7.1. Chair Report .....	Chair
7.2. Administration Report .....	City Admin
7.3. Members/Sector Reports .....	CAF
7.4. Subcommittee Reports.....	Subcommittee Chairs
7.5. Other Reports .....	All
8. New Business .....	Chair/ All
9. Next Meeting.....	Chair
10. Adjournment .....	Chair

**Upcoming events (See [Calendar](#) for all Events):**

- Sep 23: HMCS NONSUCH Freedom of the City Parade
- Sep 28: CFLC Luncheon. Mission Update: Canadian Forces and the Role of Business

**Attachments** (and included below):

- [June 23, 2023 Meeting Minutes](#)
- [CFLC Luncheon - Funding Request Form](#)
- [Proposed Changes to Bylaw 19018](#)
- [Updated ESC Budget 2023](#)



## Edmonton Salutes

Minutes **DRAFT**

Virtual Meeting

09:00 - 11:00 A.M.

June 23, 2023

*Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.*

### In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Brian Hodgson, CHAIR
- Carolyn Patton, Canadian Forces Liaison Council
- Dan Derouin, Sturgeon County
- Darren Krill, Community Member
- Dave McRae, Town of Redwater
- Jibs Abitoye, City of Fort Saskatchewan
- Kaetlyn Corbould, Community Member
- Katie Berghofer, Strathcona County
- Karen Principe, City of Edmonton
- Lacey Laing, Town of Bon Accord
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mac (Robert) Torrie, Edmonton Legion
- Mike Killick, City of St. Albert
- Nicole Goehring, Community Member
- Rebecca Balanko, Town of Mornville
- Rick Palfrey, Community Member
- Roza Parlin, Military Family Resource Centre
- Scott Lundy, Community Member
- Steve Maybee, Edmonton International Airports

### Guests

#### Military

- Maj Jonathan Herbert on behalf of LCol Shawn Thompson, CFB Edmonton

### Regrets

- Sarah General, HMCS Nonsuch
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Georgette L'Hirondelle, Canada Lands Company
- Haydar Al Dahhan, Edmonton Chamber of Commerce
- Amber Harris, Town of Gibbons
- Fred Malott, Town of Legal
- Ziad Aboultaif, MP
- Tom McIntyre, Elks

### City of Edmonton Staff/Secretariat

- Natasha Weber
- Olena Hlazkova

Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair B. Hodgson called the meeting to order at 09:03 am.	Meeting called to order at 09:03 am.  Chair opened the Committee's meetings with Land Acknowledgement.
2.	Introductions	
	2.1 Introductions/ Welcome Guests	The Chair welcomed all members in attendance. Noted and mentioned: <ul style="list-style-type: none"> <li>● Haydar Al Dahhan, Chair, Board of Directors at the Edmonton Chamber of Commerce.</li> </ul> <p>Consul General of Ukraine - O. Danyleiko, invited as a guest presenter, sent his regrets.</p> <p>Chair reminded that only voting members could vote and motion for action.</p>
3.	Determination of Quorum	
	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - S. Maybee MOVED to approve the agenda for Edmonton Salutes Meetings of June 23, 2023	Carried
5.	Approval of Meeting Minutes	
	5.1 - D. McRae MOVED to approve the Edmonton Salutes Meeting Minutes from May 19, 2023.	Carried
6.	Reports	
	6.1 - Chair Report	Chair provided a verbal report. Key items included: <ul style="list-style-type: none"> <li>● Attendance of Subcommittee meetings - Bylaw and Policy and Budget Subcommittees</li> <li>● Attendance of Change of Command 3 CDSB Ops Services</li> <li>● Chair encouraged people to join Subcommittees, especially our new members: <ul style="list-style-type: none"> <li>○ Bylaw &amp; Policy,</li> <li>○ Budget, and</li> <li>○ Membership &amp; Orientation.</li> </ul> </li> <li>● Chair has inquired about the Government</li> </ul>

	<p>K. Courbold MOVED to approve the Chair's report.</p>	<p>of Alberta Military Liaison - waiting on their response.</p> <ul style="list-style-type: none"> <li>○ Chair noted that Joel Mullan, in attendance, is the alternate for the Military Liaison. J. Mullan confirmed that the appointment is yet to be made.</li> <li>○ Chair noted that the Committee is looking forward to working with the new appointee.</li> </ul> <p>Carried.</p>
	<p>6.2 - Administration Report</p>	<p>Admin provided a verbal report. Key updates are as follows:</p> <ul style="list-style-type: none"> <li>● Coordinating and supporting all the subcommittee meetings</li> <li>● Attendance of the Elks Military Appreciation open night. <ul style="list-style-type: none"> <li>○ The event went very well, but all feedback is welcome, both on the event and the planning of it.</li> </ul> </li> <li>● Coordinating the 1 Field Ambulance Event for both the ESC and the City and ensuring the approved funds were transferred. <ul style="list-style-type: none"> <li>○ A reminder that the mess dinner is on July 28th, tickets are \$90 per person</li> <li>○ K. Principe is believed to be going and will be representing the City and the Committee</li> <li>○ Committee members are welcome to attend.</li> </ul> </li> <li>● Correspondence for the Day Sail <ul style="list-style-type: none"> <li>○ New Date - Jul 27, 2023 (details of the new date will be sent out after the meeting). The date changes are believed to be caused by the technical maintenance needs. Efforts will be made to solidify the date.</li> <li>○ The limit has increased to up to 20 people for the City and ESC due to the latest day change. ESC now has 12-17 places to fill. S. Maybee is to speak on the funding and criteria later.</li> </ul> </li> <li>● Budget update: <ul style="list-style-type: none"> <li>○ Balance is at the end of April: \$41,723.03</li> </ul> </li> </ul> <p>Subcommittee meetings will be scheduled in advance to solidify some dates in the fall. A consistent schedule will follow after the meeting.</p> <ul style="list-style-type: none"> <li>● Each subcommittee is looking for new</li> </ul>

<p>L. Hackett MOVED to accept the verbal report provided by the administration.</p>	<p>members.</p> <ul style="list-style-type: none"> <li>o Admin will send all necessary information to interested parties, i.e., TOR.</li> </ul> <p>Carried.</p>
<p>6.3 - Members/Sector Reports - Military</p> <p>R. Parlin MOVED to accept verbal</p>	<p>Maj. Jon Herbert CFB spoke on behalf of Shawn Thompson:</p> <ul style="list-style-type: none"> <li>• Commented on the busy couple of weeks: <ul style="list-style-type: none"> <li>o International deployed troops are mostly returned</li> <li>o A few servicemen remain to come through the summer via civilian airlines</li> <li>o IRU is complete for the wildfires. <ul style="list-style-type: none"> <li>■ Edson is under evacuation for floods now as the weather remains unsettled.</li> </ul> </li> <li>o June 27th - Pride Parade at the Base. Committee members are free to attend.</li> <li>o June 29th - Change of Command for the Lord Strathcona Force and Change of Appointment of the colonels for the regiment officers. <ul style="list-style-type: none"> <li>■ B. Hodgson and K. Principe are both to attend.</li> </ul> </li> <li>o Canada Day celebration at the Base <ul style="list-style-type: none"> <li>■ Afternoon family events</li> <li>■ Fireworks in the evening at the Edmonton Golf Club</li> </ul> </li> <li>o First week of July contingent to attend Calgary Stampede</li> <li>o Spruce Meadows Family Day at Canada House</li> <li>o Edmonton Stingers Military Appreciation night on July 08 <ul style="list-style-type: none"> <li>■ 500 free tickets will be issued to the Military and their families</li> </ul> </li> </ul> </li> </ul> <p>R. Parlin mentioned that MFRC contributed to the Spruce Meadows event planning.</p> <p>Commander Sarah General Navy/HMCS Nonsuch sent her regrets. City admin spoke to the following:</p> <ul style="list-style-type: none"> <li>• 100 Centennial celebrations of the Navy Reserve</li> </ul> <p>Maj Graham Kallos for Air Force/408 Tactical Helicopter Squadron sent his regrets.</p>

	reports provided by the Military.	Carried.
	<p>6.4 Subcommittee Reports</p> <p>6.4.1 Bylaw and Policy</p> <p>6.4.2 Budget Subcommittee</p>	<p>K. Courbold provided an update of the latest Bylaw &amp; Policy Subcommittee meeting:</p> <ul style="list-style-type: none"> <li>• Subcommittee met on June 09, 2023 and discussed municipal participation as well as Indigenous representation on the Committee</li> <li>• No motions were made as the Subcommittee identified the need to meet w/the M&amp;O committee on June 23, 2023.</li> </ul> <p>S. Maybee provided an update of the latest Budget Subcommittee meeting and its recommendations regarding the Committee’s funding of the Day Sail and selection criteria for the members, and the Military Cup Golf Tournament.</p> <ul style="list-style-type: none"> <li>• It was recommended that the Committee funds up to 4 community members with the total expenses of approx. \$3200. Municipal and organization representatives are free to attend if selected and pay their own expenses</li> <li>• The following criteria to select the community members was proposed: <ul style="list-style-type: none"> <li>○ no previous Day Sail experience and</li> <li>○ seniority on the committee.</li> </ul> </li> </ul> <p>N. Goehring commented on the status of those community members who are also elected officials and their rights and responsibilities while on the Committee.</p> <ul style="list-style-type: none"> <li>• City Admin to look into the Code of Conduct/Ethics to clarify that matter. Chair concurred.</li> </ul> <p>K. Courbold noted that in previous Day Sails, elected officials self-funded.</p> <p>D. McRae expressed his commitment to self-fund noting his municipal budget. M. Killick echoed the same commitment.</p> <p>S. Lundy inquired whether the \$3200 sum covered the cost for all four members.</p> <p>R. Parlin inquired if accommodations could be funded through the Wardroom to lower the costs. City Admin confirmed that the cost for the event was calculated based on the Wardroom’s rates.</p>

	<p>S. Maybee MOVED to approve the total funding of four community members of up to \$4,000 (in case the final cost exceeds the approved amount, S. Maybee and B. Hodgson to discuss further) and select those members based on their lack of previous involvement with Day Sail events and seniority serving on the Committee.</p> <p>S. Maybee MOVED to approve the hole-in-one sponsorship of \$1,000 pending the organizer’s confirmation on the Committee’s need to be present and insurance questions.</p> <p>6.4.3 Policy &amp; Bylaw Subcommittee</p> <p>6.4.4 Membership &amp; Orientation Subcommittee</p> <p>L. Hackett MOVED to accept verbal reports provided by the Subcommittee chairs.</p>	<p>Carried.</p> <p>S. Maybee initiated a discussion of the Military Cup funding request.</p> <ul style="list-style-type: none"> <li>R. Parlin and B. Hodgson recused themselves from the discussion, but mentioned that the Cup is held bi-annually and the Cup’s beneficiaries.</li> </ul> <p>K. Berghofer inquired about the insurance for the hole-in-one sponsorship. She also commented on this event as an opportunity to add more visibility to the Committee.</p> <p>Committee members discussed the differences between the available levels of sponsorship, recognition opportunities, and the need to man the hole, in case funding is approved. D. Krill and B. Hodgson expressed willingness and readiness to man the hole.</p> <p>City Admin to confirm all the details with the Military Cup organizers.</p> <p>Carried.</p> <p>D. Krill provided an update on his Subcommittee’s work:</p> <ul style="list-style-type: none"> <li>Nothing to report this month, but a few other events will be discussed in September</li> </ul> <p>L. Strachan provided an update on his Subcommittee’s work:</p> <ul style="list-style-type: none"> <li>Nothing to report this month</li> </ul> <p>Carried.</p>
7.	Other Reports	
		Alex Tsang provided the following update:



- Change of Command in 41 Canadian Brigade Group in Calgary on June 24, 2023 at 14:00
  - Ceremony may be attended via Zoom
- Change on Command in the South Alberta Light Horse Unit is coming up

Councillor Principe reported that she attended a hockey tournament at the Base, which was a Military police funded event that received positive feedback from the Councillor.

C. Patton provided the following updates:

- CFLC was asked to do a series of interviews w/Col. Hunt in the next couple of weeks across Alberta
- Aug 25, 2023, Executrek will be hosted by Grizzly Defendor
  - C. Patton is a contact for interested parties
- July 10-11, 2023 (??)
- July 25th: Kingston Operations Course
- Last year the CFLC held their luncheon in partnership w/Edmonton Salutes
  - September 28, 2023 is the next luncheon in Edmonton
  - Calgary is also interested, but will hold theirs on Nov 16, 2023
- Certificates of appreciation were issued to nominated employers of reservists
- Next Executrek is to be held on September 16, 2023 at the Edmonton Garrison

R. Parlin commented on the Edmonton Elks Military Appreciation night and noted the event's great attendance as 675 tickets were given out.

MFRC has a fundraising event on September 23, 2023 - Base Commander's Lobster Fest

- Tickets are \$75 each and details to follow

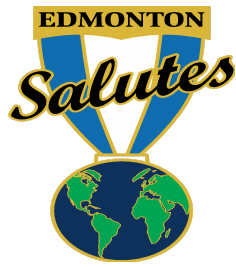
D.McRae noted that Redwater has increased its population by 2, both serving military members. The community is proud to have them

- August 11, 2023 the Redwater Golf Tournament will take place

S.Maybee noted that he attended the Wainwright Executrek w/41 Brigade, and highly recommends the event. He also inquired about the details as YEG Airport would love to participate:

- Executrack is a great opportunity to organizational executives to understand what reservists do

		<ul style="list-style-type: none"> <li>• S. Maybee to disseminate the information among his networks</li> <li>• C. Patton will share a one-pager w/City Admin</li> </ul> <p>M. Killick: inquired whether it would be appropriate for the President of the St. Albert Chamber President to attend the Executrek. To which C. Patton responded affirmatively.</p>
	New Business	
	B. Hodgson MOVED to break for the summer.	<p>The Chair opened up the discussion whether the Committee takes a break for the months of July and August.</p> <p>Carried.</p>
9.	Next Meeting	
	8.1 Next Meeting	September 22, 2023 and in-person
10.	Adjournment	
	R.Parlin MOVED to adjourn the meeting at 10:16 a.m.	Carried. Meeting ended at 10:16 a.m.
<p><b>Upcoming Committee Meetings:</b></p> <ul style="list-style-type: none"> <li>• September 22, 2023</li> </ul>		



# PROJECT FUNDING REQUEST

Please provide the following information. Delete the Instructions that are in *Italic*. Should not exceed five pages.

<b>Project Title:</b>	<b>Mission Update: The Canadian Armed Forces &amp; the role of business</b>
<b>Date of Application:</b>	July 5, 2023
<b>Summary of Ask</b>	
<ul style="list-style-type: none"> <li><i>Please provide a summary of the project, event or activity you are requesting funding for. Briefly explain how your project supports the Edmonton Salutes mandate, and outcomes you hope to achieve.</i></li> </ul> <p>CFLC (Canadian Forces Liaison Council) is delivering the 2<sup>nd</sup> luncheon for awareness of the Cdn. Forces based on the success of the luncheon event in 2022.</p> <p>The importance of the Cdn. Forces both local and international currently is very topical with fire, floods, and global conflict engagement. Many people want information about the CAF and how they support our country. There are also many shifts in the CAF that accelerate questions from the public. Brigadier-General Graham has an incredible speech about the state of the forces and the evolution of CAF to where we are today – We will invite business leaders to hear from the General about the challenges in the Canadian Forces and why it matters to all of us. They will hear about Canada's increasing level of commitment internationally and the state of the military in Canada. In Alberta, reservists deploy to fires and floods and provide integral support during a critical time of need. Learn why the Edmonton business community is key to the success of reservist employees as they train and support our communities and country. This luncheon will provide an opportunity for Brigadier-General Graham to deliver a "Mission Update" to the audience.</p> <p>The Canadian Forces Liaison Council (CFLC) is proud to present— MISSION UPDATE: The Canadian Forces and the role of business, including a Keynote with Brigadier-General Graham, Commander 3<sup>rd</sup> Canadian Division followed by a moderated panel discussion. During this luncheon, the audience will hear from:</p> <ul style="list-style-type: none"> <li>Brigadier-General Steve Graham, Commander 3<sup>rd</sup> Canadian Division</li> <li>Colonel Chris Hunt Commander, 41 Canadian Brigade Group</li> <li>A business leader and reservist employee (ATCO/FRONTEC President Jim Landon)</li> <li>Moderated by Ryan Jespersen</li> </ul> <ul style="list-style-type: none"> <li><b><i>Edmonton Salutes Committee Mandate:</i></b> <i>to recognize the value of the contributions made by military personnel and their families who reside within the city and surrounding communities.</i></li> </ul> <p>The goal of the event is to raise awareness about the good work that CAF is doing plus highlight the benefits of reservists. The key is to include the role of business and how it is relevant to them and how they can support.</p>	
<b>Details of Request</b>	
<i>Please provide the following information:</i>	

- *Description of the project goals and outcomes.*

The event will set a goal of @130 guests

- *Timelines - are there any deadlines including event or activity date that the Committee should be aware of?*

**EDMONTON DATE: September 28, 2023**

TIME: 11:30am – 1:00pm

WHERE: Matrix Hotel, Edmonton, AB

- *List of other partners in the project and their role.*

-Edmonton Chamber of Commerce is the organizing partner – they will organize the event and manage ticketing.

-ATCO is donating \$5,000 to the event

-CAF/3<sup>rd</sup> Cdn Div & 41 CBG are partners and supporting the event

-Ryan Jespersen / Real Talk

- *List any support from Edmonton Salutes in the past 5 years.*

-CFLC Luncheon 2022 received \$1,500 for last year's event.

## Budget

- *How much are you requesting?*

-\$2,000

Funds will go to support:

1. cost of the venue
2. AV and tech support
3. Food and beverage

- *When are these funds required?*

August 15, 2023

## Organization Information

*Please provide the following information:*

- *Brief summary of the organization's history, programs and accomplishments.*

The Canadian Forces Liaison Council (CFLC) is a national organization comprised of over 140 senior executives and community leaders within the private and public sectors who volunteer their time to encourage employer/educator support for the Reserve Force. We work in partnership with the Department of National Defence to engage employers, educational institutions and other organizations to emphasise how valuable reserve service is to Canadian communities and the defence of Canada.

The CFLC's objective is to raise awareness among organizations and show how they can benefit by employing reservists and take advantage of the special leadership and skills training reservists receive. We aim to educate employers of the special skills that reservists have to enable them to fulfill their military obligations and attend training courses.

To do this, the Council has worked with the Defence Team to develop and deliver a wide range of effective employer support programs such as ExecuTreks. Connecting to the business community, these programs inform, engage, educate, recognize and support employers and their reservist employees. CFLC also delivers provincial and national awards programs to recognize employers and educational institutions who demonstrate, above and beyond, support of Reservists and the Canadian Reserve Force.

-The key programs for CFLC are the ExecuTrek Program, [With Glowing Hearts-Reservist Support](#) Program, Awards: Certificates of Appreciation to Business, [Reservists supports for CERP and RAP](#), CFLC Advocacy success

to improve issues for reservists such as the [new Job Protection Legislation](#), Reservists Day, MoU for AB Post-Secondary Institutions in support of Reservists, GoA [Mandatory Entry Level Driver Training](#) – Reservists enrollment, are a few examples.

- *Organizational chart, including board, staff and volunteer engagement*

#### **EDMONTON**

Carolyn Patton, Chair

- Chair, Vimy Foundation of Canada

- National Chair (CFLC) With Glowing Hearts & Outreach

- appointed to CPCC and CMP External Advisory Council by LGen Carignan

BGen (ret'd) Andre Corbould, City of Edmonton Manager

Chris laBossierie, CEO, Altitude Investments, serial entrepreneur, Juno Beach Centre BOD

Tom Keough, CEO Urban Sky Developments & Team Lead/Faculty of Engineering UofA

Mark Humphreys, Director Cybersecurity, SNC Lavalin

- appointed to the ICS Security Symposium Advisory Committee with Public Safety Canada

- wife is Recruiting Officer with Edmonton Police Services

- ensured business and cybersecurity readiness for operation of Puerto Rico's electrical grid

Lloyd Lewis, CEO Todayville Media outlet, Past HCol 41 Signals

#### **RED DEER**

Brad Dufresne, CEO & Owner The Phone Experts

#### **CALGARY**

Judy Au, Director Senior HR Leader, ATCO

Narmin Ismail-Teja, CEO Impact at Work and Senate UofC

-Vice Chair of Trustees, Canadian Museum of History

Sandra Sutter, Indigenous Partner Relationship, Tarpon Energy - voted 100 Top Women in Canada

Ed Straw, CFLC Vice Chair - ATB - EVP Commercial, Business, Agriculture

-Medal of Kuwait

Jason Bobrowich, Inspector Calgary Police Service

#### **LETHBRIDGE**

HCol Dory Rossiter - Anchor/Reporter CTV News/Bell Media, HCol of 20th Independent Field Battery

- *Names, titles and contact details of authorized representatives of the organization*

Carolyn Patton, AB Chair/CFLC cell: 587-985-3167 Email: [cpatton@pattoncomm.ca](mailto:cpatton@pattoncomm.ca)

- *Name, title and contact information for the person completing this application.*

Carolyn Patton, AB Chair/CFLC cell: 587-985-3167 Email: [cpatton@pattoncomm.ca](mailto:cpatton@pattoncomm.ca)

Nicole Ralph, Edmonton Chamber of Commerce - Manager/Sponsorships, Partnerships

Phone: 780-409-2613 Email: [nralph@edmontonchamber.com](mailto:nralph@edmontonchamber.com)

#### **Evaluation**

*Please acknowledge that the committee may ask for a short report on the outcomes and how they were achieved after the event and/or activity for which funds were received.*

Yes I am aware that the Edmonton Salutes Committee may ask for a report on the outcomes and expenses of my event, project or activity for which the funds were received.



# CITY OF EDMONTON

## BYLAW 19018

### EDMONTON SALUTES BYLAW

**(CONSOLIDATED ON NOVEMBER 22, 2021)**

**THE CITY OF EDMONTON**

**BYLAW 19018**

**EDMONTON SALUTES COMMITTEE BYLAW**

Edmonton City Council enacts:

#### **PART I - INTERPRETATION**

- |                    |          |  |
|--------------------|----------|--|
| <b>PURPOSE</b>     | <b>1</b> | The purpose of this bylaw is to continue the Edmonton Salutes Committee as a council committee, and to establish its membership and mandate.   |
| <b>DEFINITIONS</b> | <b>2</b> | <p>(1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the Municipal Government Act, RSA 2000, c M-26.</p> <p>(2) In this bylaw:</p> <ul style="list-style-type: none"><li>(a) “<b>City</b>” means The City of Edmonton;</li><li>(b) “<b>Council</b>” means the City’s council; and</li><li>(c) “<b>Edmonton Salutes</b>” means the Edmonton Salutes council committee established by this bylaw.</li></ul> |
| <b>RULES FOR</b>   | <b>3</b> | The marginal notes and headings in this bylaw are for ease of  |

**INTERPRETATION**

reference only.

**PART II - MANDATE**

**MANDATE**

- 4** The mandate of Edmonton Salutes will be to:
- (a) provide advice to Council regarding appropriate official civic recognition initiatives for the military, veterans, and their families;
  - (b) provide leadership as champions of the military, veterans, and their families; and
  - (c) provide recognition of military members and veterans, and their families, by championing causes and sustaining meaningful collaborations with public, private, and non profit organizations.

**FUNCTIONS & AUTHORITIES**

- 5** To carry out its mandate, Edmonton Salutes may
- (a) support and organize community and military activities and events that
    - (i) honour the achievements of the military,
    - (ii) recognize the contributions that the military and military families make to the community, and
    - (iii) support the families of military personnel who are deployed;
  - (b) promote remembrance through education and support for organizations that deliver commemorative activities;
  - (c) support the provision of programs and services that serve, involve, or advocate for the military community;
  - (d) engage communities in paying tribute to the military community through civic recognition events; and
  - (e) approve sponsorship funding for purposes consistent with its mandate and within the budget approved by Council.

**PART III - MEMBERSHIP**

**MEMBERSHIP**

**6** Edmonton Salutes will be comprised of up to 25 26 members, appointed as follows:

- (a) one councillor appointed by Council;
- (b) eight members appointed by Council;
- (c) one member appointed by Canada Lands Company;
- (d) one member appointed by Canadian Forces Liaison Council;
- (e) one member appointed by The Royal Canadian Legion;
- (f) one member appointed by Edmonton Chamber of Commerce;
- (g) one member appointed by Edmonton Garrison Military Family Resource Society;
- (h) one member appointed by Edmonton Regional Airports Authority;
- (i) one member appointed by Edmonton United Services Institute;
- (j) one member appointed by the Government of Alberta Liaison to the Canadian Armed Forces;
- (k) one member appointed by City of Fort Saskatchewan;
- (l) one member appointed by City of St. Albert;
- (m) one member appointed by Strathcona County;
- (n) one member appointed by Sturgeon County;
- (o) one member appointed by Town of Bon Accord;
- (p) one member appointed by Town of Gibbons;
- (q) one member appointed by Town of Legal; ~~and~~
- (r) one member appointed by Town of Redwater; ~~and~~
- (s) one member appointed by Town of Morinville.

(S.2, Bylaw 19921, November 22, 2021)

(S.3, Bylaw 19921, November 22, 2021)

**TERM**

**7** Members will be appointed for up to two-year terms and may be re-appointed at the discretion of the entity making the





**2023 Edmonton Salutes: January 1, 2023 to December 31, 2023**

Event / Item	2022 Actual	2023 Budget	Committed	Funds Remaining
<b>Edmonton Salutes Committee</b>				
<b>Annual Budget</b>		<b>\$64,000.00</b>		
<b>Recognition</b>				
Edmonton Salutes Ads/marketing	\$595.24	\$1,000.00	\$625.00	\$375.00
Sponsorship of a Military Family Event (Like Citadel Theater Christmas Events)	\$19,575.38	\$20,000.00		\$20,000.00
<b>Community and Military Relations</b>				
Winspear Centre Support to the Royal Canadian Artillery Band Christmas Concert	\$3,000.00	\$3,000.00		\$3,000.00
Edmonton Salutes Community Grants	\$9,900.00	\$11,500.00	\$3,000.00	\$8,500.00
Military Family Resource Centre (MFRC) Yellow Ribbon Gala	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
Community Event Expenses and Admin (Examples: Tickets for Chair to attend community events, business cards, courier services)	\$566.02	\$1,500.00	\$276.67	\$1,223.33
Military Relations and Appreciation Events		\$5,000.00	\$2,795.92	\$2,204.08
<b>Committee Expenses</b>				
Edmonton Salutes Volunteer Appreciation Event	\$1,082.00	\$2,000.00		\$2,000.00
Edmonton Salutes Monthly meetings - hosting	\$0.00	\$500.00	\$207.90	\$292.10
Parking - Monthly meetings and other events	\$21.59	\$250.00	\$11.43	\$238.57
Salutes Merchandise	\$0.00	\$250.00		\$250.00

Honorariums and expenses (added in 2022 to the \$102k budget)		\$4,000.00	\$4,000.00	\$0.00
<b>Total projects to date - ESC</b>	<b>\$49,740.23</b>	<b>\$64,000.00</b>	<b>\$25,916.92</b>	<b>\$38,083.08</b>
<b>Remaining Budget</b>		<b>0.00</b>	<b>38,083.08</b>	

<b>Regional Municipal Partner Contributions to Edmonton Salutes 2017 - 2023</b>		
<b>Balance:</b>		<b>12,750.00</b>