



Minutes

Board Meeting

Meeting Date & Time: October 22, 2025; 5:00PM - 7:00PM

Meeting Location: Virtually, via Google Meet

Members: Harrison Sheremeta, Chair Kyle Schole, Vice Chair Stephen Rees, Past Chair
John Beamish Mark Minenko James McTague
Joshua Budinski Vanessa Zembal Elizabeth Cytko

Regrets: Michael Aytenfisu Darren N. Wagner
Donna Coombs-Montrose, Historian Laureate Jess Burylo, EHC Chair

Guests: David Ridley, EHC Exec. Director

Support Staff: Kathryn Ivany, City Archivist Mitchell Norenberg, EHB Coordinator
David Johnston, Heritage Planner Sydney Gross, Heritage Planner

Agenda Item	Description/Actions; Date Due	Responsible
1. Welcome & Territorial Acknowledgement	- Kyle opened the meeting at 5:00PM. - The Territorial Acknowledgment was read.	Kyle
2. Approvals		
	- Agenda and August 27, 2025 Board meeting minutes were approved.	Kyle
3. Reports & External Updates		
a. Chair Report & Update	- Orientation Manual - Section 3 (Advocacy Policy)	Kyle

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	<ul style="list-style-type: none"> - Update needed, referenced former Heritage Outreach Committee. Motion: For the Heritage Outreach Committee to be reformed into the Engagement Committee - tabled and discussed but not voted upon. - Civic Agencies Updates: <ul style="list-style-type: none"> - Governance Framework for Council Committees - Sept 11 Roberts Rules Workshop. - Upcoming: Oct 1 Recruitment Update. - Membership Intention Form, due October 26th - still waiting on three members to fill out the Form. - Strategic priorities action plan draft. 	
b. Council Liaison Report	<ul style="list-style-type: none"> - Absent (election period) - nothing to report. - Harrison will reach out to Councillor Jo-Anne Wright and ask if she'd like to volunteer as the EHB's new Councillor Liaison considering her previous interest and involvement at our different events. 	Harrison
c. Heritage Unit Report	<ul style="list-style-type: none"> - The Heritage Conservation Unit report was presented. 	David Johnston/ Sydney Gross
d. Naming Committee	<ul style="list-style-type: none"> - No meeting this month 	Harrison
e. Historian Laureate Report	Not present - at a Book Launch at U of A as a contributor to an anthology on Western Canadian Labour History. Recently returned from Ghana where she was presenting at a university on work as Historian Laureate and labour history.	Donna Coombs - Montrose

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f. Edmonton Heritage Council	- David arrived at 5:34PM and presented the EHC report.	David Ridley/Jess
G. City Archivist	Kathryn presented the City Archivist Report .	Kathryn
4. Committee Reports & Requests for Decision		
a. Historic Resources Review Panel	- No meeting this month.	James
b. Historic Plaques Committee	<ul style="list-style-type: none"> - Elizabeth Presented the HP report. - Corrected Hawrelak Park - Boat House plaque has been received - its installation along with the other Harelak Park plaques are being coordinated. - Campbell's Furniture, Mill Creek House, and the Magrath Mansion plaque installations are being coordinated. - North Saskatchewan River plaque has been installed. - Laurent and Eleanor Garneau plaque has been received. - HP committee members have been allocated plaques to write and are beginning their drafts - still accepting possible ghost plaque locations and plaque replacement ideas until the end of October. <p>- Harrison arrived at 5:35PM - joining virtually from Halifax where he represented the EHB at the National Trust Conference.</p>	Mitchell/Elizabeth
c. Policy & Planning Committee	- Met briefly / informally on October 8th; Discussion on mandate review.	Vanessa/Kyle

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d. Engagement Committee	<ul style="list-style-type: none"> - September 16 meeting - discussed: Social Media Strategy, EHC Engagement; Strategic Planning; poll to meet again in late October or November. <p>Recommendation(s):</p> <ol style="list-style-type: none"> 1. Motion: That the EHB informs Administration of their intent to establish an Instagram Account - Passed. 2. Motion: That the Engagement Committee be tasked with creating and refining a 'terms of engagement' for the Board's consideration to guide ongoing use of the EHB's social media presence - Passed. <ul style="list-style-type: none"> - Further discussion surrounding the above motions will be held at the November Engagement Committee Meeting. 	Chairs of Committee
5. Other Business		
a. Administrative Support	<ul style="list-style-type: none"> - Veteran's Park - potential Cenotaph Plaza plaque. - Letter to Councillor Hamilton thanking her for her time as our Councillor Liaison was sent on September 2 - now standard EHB practice to send thank you letters to outgoing Councillor Liaisons. - Ellis Building (10123-112 Street) - a notification on the upcoming removal of the MHR crown from above its historic plaque was placed on the front door - the crown has since been removed. 	Kathryn/Mitchell

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b. EHB Mandate and Permanency Review Survey (from Civic Agencies)	<ul style="list-style-type: none"> - September 18 Email Requesting Feedback. <ul style="list-style-type: none"> - Draft Governance Framework Engagement, please add comments here, due October 3rd. 	Harrison/All
6. Roundtable and Conclusion		
a. Roundtable	<ul style="list-style-type: none"> - Kyle: <ul style="list-style-type: none"> • Strathcona Rail Garden - letter of support for inclusion on the Inventory and designation. • University of Alberta - Butterdome Renewal (CBC News, Engagement) • Heritage Places Strategy Update - Phase I What We Heard Report - Mitchell presented the strategic planning facilitator budget on behalf of Kathryn. 	All
b. Action Items		Harrison/All
c. Next Meeting	- November 26, 2025 at 5:00PM - virtual.	Harrison/All
7. Adjournment		
	- 6:03PM.	