



EDC SUB-COMMITTEE MINUTES

Location: via Google Meet

August 24, 2023

MEMBERS:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
J. Candlish
J. Monfries
R. Labonte

PRESENT:

Tai Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne

J. Monfries

ALSO IN ATTENDANCE:

A. Rowan, Urban Planning and Economy Department
P. Spearey, Urban Planning and Economy Department

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

J. Mills called the meeting to order at 3:37p.m.

A.2. ADOPTION OF AGENDA

MOTION: J. Mills

Motion to adopt the August 24, 2023 Agenda

SECONDED: D. Brown

The motion passed unanimously.

A.3. ADOPTION OF MINUTES

MOTION: J. Mills

Motion to adopt the July 27, 2023 meeting minutes

SECONDED: T. Ziola

The motion passed unanimously.

A.4. REQUESTS TO SPEAK

None.

B. OLD BUSINESS

B.1. General work planning

- Principles of Urban Design
 - D. Brown shared a [draft document](#) with the Subcommittee that outlined the design intent and key principles that were established at the August 1 Special Meeting.
 - **ACTION: Administration will share the draft document with the Subcommittee to review and edit in advance of the next meeting on September 28. The document will be discussed in greater detail at the next meeting, once comments have been added.**
 - J. Monfries suggested adding definition of terms (sustainability, etc) as is done in the Urban Design Brief - to be considered in future revisions.
 - Subcommittee discussed updating the larger Committee.
 - **ACTION: The Subcommittee will provide an update on this work to the larger Committee at the September 5 regularly scheduled EDC meeting.**

T. Ziola assumed the role of the Chair at 4:02 p.m.

B.2 Councillor Luncheon

- P. Spearey informed the Committee that approval has been granted for the Councillor Luncheon.
- P. Spearey reminded the Subcommittee that the Luncheon typically serves two main functions: 1) It provides an informal setting for Committee members to converse with Council, and 2) It is used to acknowledge and recognize any outgoing Committee members.

- P. Spearey suggested that we aim to schedule this event for late October, or early November, before the Edmonton Urban Design awards take place.
- T. Ziola indicated that Fall break for Edmonton Public / Catholic schools takes place November 9 - 14, suggested November 6, 7, 8, or 15th as potential dates for this event.
 - **ACTION: Administration will connect with City Hall about booking the Luncheon within this time window.**

C. OTHER BUSINESS

None.

D. ADJOURNMENT

The meeting adjourned at 4:10 pm.

E. NEXT MEETING

Regular Meeting Thursday, September 28, 2023 at 4:00 p.m. located via Google Meet