

LETTER OF CONFIRMATION by proposed facility owner to submit with Building Permit Application in relation to any facility involved in commercial, industrial, institutional and similar cooking applications

READ AND ✓ THE FOLLOWING then COMPLETE and SIGN THE LETTER and SUBMIT WITH PERMIT APPLICATION

TO: City of Edmonton Safety Codes Permits and Inspections | Development Services

I, _____, **the owner/operator* of a proposed food establishment facility, confirm by my signature below that**

- I am aware** facilities involved in commercial, industrial, institutional and similar cooking applications are subject to regulatory requirements and responsibilities for design, construction, operation and maintenance set out in other relevant enactments including but not limited to
 - o [Public Health Act](#) and [Food Regulation](#) (Alberta)
 - o [Occupational Health and Safety Act, Regulation and Code](#) (Alberta)
 - o [Gaming, Liquor and Cannabis Act](#) and [Regulation](#) (Alberta)
 - o [National Fire Code-Alberta Edition](#) and [Safety Codes Act](#) (Alberta)
 - o [National Building Code-Alberta Edition](#) (NBC(AE));
- I have reviewed** applicable requirements of relevant legislation personally and in consultation with the registered property owner, any registered professionals of record and coordinating registered professional, designers, constructor and building permit applicant, as applicable;
- I acknowledge** that City of Edmonton Safety Codes Permits and Inspections | Development Services and its Safety Codes Officers
 - o **are not** providing an assessment or review of conformance criteria set out in other relevant enactments when reviewing the proposed project design and building systems for compliance with NBC(AE) as the duty to provide a compliant design, including mechanical and electrical systems, for the cooking operations appropriate for the intended use--i.e., occupant load and space function--of the building or part thereof lies with the project designers,
 - o **are not** exercising a project design or managerial role through permit issuance, site checks, audits and inspections, and
 - o **are not** responsible for and assume no type of responsibility for the work proposed or done which is required to be in accordance with the Safety Codes Act and its regulations including NBC(AE), Bylaw 15894 and other relevant bylaws;
- I understand** that any occupancy permit or permission to use a building or portion thereof issued by the City of Edmonton does not constitute a licence to operate or engage in any business, and that approval, certification, designation or accreditation requirements of any and all other relevant regulatory authorities must be satisfied prior to operating the facility, and that building alterations, or material change of use, cooking methods or menu may require permits for adjustments to the building and building system arising from the change.

Project Address or City File No.:	
Person signing this confirmation is the: <i>[indicate any/all]</i> <input type="radio"/> Registered property owner <input type="radio"/> Lessee <input type="radio"/> Constructor <input type="radio"/> Other:	
Do the Commercial Cooking Operations (in this location) contain food preparation and/or cooking using processes producing grease-laden vapours ? <input type="radio"/> Yes <input type="radio"/> No	
If yes, does the grease discharge at the exhaust duct of a test hood placed over the appliance (in this location) exceed 5 mg/m ³ (0.00018 oz/ft ³) when operated with a total airflow of 0.236 m ³ /s (500 cfm)? <input type="radio"/> Yes <input type="radio"/> No	
By typing name/signing below, I confirm I have diligently reviewed all the above and to the best of my knowledge this confirmation is true.	
Signature: type name to sign OR print form and sign	Date:

Personal information is collected for the purpose of administration and delivery of services related to Safety Codes and Development under applicable legislation and City Bylaws. Collection is authorized under 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. The City intends to input the information into an automated system to generate content or make decisions, recommendations or predictions in accordance with the City of Edmonton Generative AI Standard. For questions about the collection, please contact Service Advisor, 780-442-5054, or eservices@edmonton.ca.

***Note:** "Operator" means the person who manages or directs the handling of food in a food establishment, and includes an owner as defined in the Public Health Act; "Owner" includes a lessee, a person in charge, a person who has care and control and a person who holds out that the person has the powers and authority of ownership or who for the time being exercises the powers and authority of ownership; and includes a person who is registered under provincial legislation as the owner of a freehold estate in possession of land, or has purchased or otherwise acquired land, whether they have purchased or otherwise acquired the land directly from a previous owner or from another purchaser, and have not yet registered their ownership.

Note: It is the obligation of the building permit holder and trade permit holders to read and comply with the Conditions of Issuance of their permits, and advise parties involved in the project such as property owner, registered professionals of record, constructor and trades of relevant applicable requirements.

Note: Proposed changes or revisions to plans/specifications or premises after permits are issued, inspections conducted or occupancy granted require review prior to proceeding with those changes.