



Community Investment Operating Grant (CIOG)

Frequently Asked Questions

| Question | Answer |
|---|---|
| <p>What are the eligibility requirements for the Community Investment Operating Grant (CIOG) this year?</p> | <p>The City of Edmonton Community Investment Operating Grant (CIOG) program provides operating assistance to Edmonton's non-profit organizations that are working towards the following outcomes:</p> <ul style="list-style-type: none">● increasing social inclusion● increasing equitable access to participation <p>Your organization's primary mandate must fall under one of the following:</p> <ul style="list-style-type: none">● Social Services - Programs and services provided by not for profit organizations which help the citizens of Edmonton to strengthen personal and/or community life● Amateur Sport / Active Recreation <p><u>Sport</u> - Organized physical activities that result in a contest between two or more people participating individually or as a team, governed by rules, regulations, and officiating.</p> <p><u>Active Recreation</u> - All physical activities that an individual chooses to do for fun, social interaction,</p> |

| | |
|---|--|
| | <p>fitness and relaxation.</p> <p>More information including changes to eligibility and documentation requirements can be found at: https://www.edmonton.ca/programs_services/funding_grants/community-investment-operating-grant</p> |
| <p>What changes were made for this year's grant?</p> | <p>There were changes made to the following eligibility criteria:</p> <ul style="list-style-type: none"> - Organizations must have a minimum of 75% of its participants living in Edmonton - Organizations with operating expenses over \$500,000 will not be considered |
| <p>Why were the above changes made?</p> | <p>City Council cut the CIOG budget by 75% so the Community Services Advisory Board chose to refine some of the eligibility criteria.</p> |
| <p>What is the CIOG deadline?</p> | <p>Wednesday, March 29, 2023 at 11:59 p.m. No late applications will be accepted.</p> |
| <p>When will I know if my CIOG application has been approved?</p> | <p>Due to the number of applications that are received, the process can take up to eight (8) weeks. COVID-19 may impact this timeline</p> <p>All applicants will be sent a letter regarding the outcome of their application and information about the appeal process.</p> |
| <p>As a sports organization, can you help me to understand what is meant by, "supporting inclusion and equitable access?"</p> | <p>Supporting inclusion and equitable access means that programs offered are targeted to ensure that barriers to participation are removed for individuals or groups that may not otherwise be involved. For example, a try-it day</p> |

| | |
|---|---|
| | targeted to people that might not otherwise have tried the sport. |
| Our internally generated financial statements for last year may not be ready by the grant deadline, can we attach the previous year's Financial Statements instead? | You are required to submit your most recent year-end financial statements. If you do not have your last year's Financial Statements by the deadline, you may submit your previous year's Financial Statements and supporting documentation which includes the year-end bank statement and reconciliation for that year. |
| What are the expectations around financial reporting if the financial statements are internally generated? | If your year-end financial statements are internally generated, you are required to attach your year-end bank statement and reconciliation. For specific financial reporting requirements visit here: https://www.edmonton.ca/programs_services/funding_grants/community-investment-operating-grant |
| I accidentally submitted our application without attaching the required attachments, how do I fix this? | You can submit attachments to: grants@edmonton.ca . When doing so, please specify in the Subject Line: "CIOG Attachments for [agency name]". This will help ensure that the attachments get added to your Account. Attachments must be submitted by the application submission deadline. |
| We are still waiting on our annual return to come back from corporate registries but do not know if it will be back by the deadline. What should we submit? | Please submit the most recent proof of filing that you have and when you receive the up to date document you can email it to grants@edmonton.ca and we will add it to your application. |
| If we missed something in our application will someone follow up with us to make sure that our application is complete? | No, we receive over 300 applications for this grant program and are unable to follow up when information is missing. |

| | |
|---|---|
| | Please review the requirements and ensure that your application is complete prior to hitting submit. |
| Do we need to resubmit the Electronic Funds Transfer form if we are already set up for EFT payment? | You do not need to resubmit the EFT form if you are already set up unless your banking information has changed since you last received a grant. |