



## Community Services Advisory Board Minutes

### November 23, 2021, 5:30-7:30pm

### Google Meets

**Present:** Kyra Cusveller, Jameela Murji, Scott Wright, Lara McClelland, Asheika Sood, Benjamin Whynot, Bonnie Chan-Maier, Bette Gray, Ashton Raeyr, Mishma Mukith, Kanwal Lali

**Regrets:** Sky McLaughlin

**Staff/Guests:** Brent Jans (minutes), Judy Smith, Rob Smyth, Jackie Foord

#	Agenda Item	Member	Outcome
1.	<b>Call to Order</b>	<i>K. Cusveller</i>	<ul style="list-style-type: none"><li>Called to Order at 5:30pm</li></ul>
1.1	Approval of Agenda	<i>K. Cusveller</i>	<ul style="list-style-type: none"><li>Approved</li></ul>
1.2	Approval of Consent Agenda	<i>K. Cusveller</i>	<ul style="list-style-type: none"><li>Approved</li></ul>
2.	<b>Presentations</b>		
2.1	FCSS Funding Model and Granting Process (5:45-6:30pm) <i>In Private - Section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act</i>	<i>J. Smith, S. Kwong, K. Turcotte</i>	<ul style="list-style-type: none"><li><b>Motion:</b> That Section 2.1 be presented In Private, under Section 24 of the Freedom of Information and Protection of Privacy Act.</li><li><b>Moved:</b> Lara McClelland <b>Second:</b> Asheika Sood <b>Carried</b></li><li><b>Motion:</b> That we exit the In Private portion of our meeting.</li><li><b>Moved:</b> Bette Gray <b>Second:</b> Benjamin Whynot <b>Carried</b></li></ul>
3.	<b>Committee Reports/Decisions</b>		
3.1	<i>FCSS Committee</i>	<i>J. Murji</i>	<ul style="list-style-type: none"><li>Jameela Murji presented on the FCSS Committee</li><li>Considering bringing on additional FCSS Committee members, from both CSAB and the community</li></ul>
3.2	<i>Community Investment Grants (CIG) Committee</i>	<i>K. Lali</i>	<ul style="list-style-type: none"><li>No Report</li></ul>
4.	<b>Decisions/Discussions</b>		
4.1	<i>Work Plan Discussion - Items from Branches to provide advice and</i>	<i>K. Cusveller</i>	<ul style="list-style-type: none"><li>Kyra Cusveller led a discussion on the Work Plan</li></ul>

	<i>citizen perspective on in 2021-2022</i>		<ul style="list-style-type: none"> <li>● A survey was sent to help provide direction. Unfortunately the survey results did not provide clarity.</li> <li>● Kyra led a discussion of what CSAB might require to help them make a decision.</li> <li>● Feedback (Bonnie): knowing how many projects CSAB could reasonably provide input on, what is the timeline of the projects available and how do they fit with CSAB's schedule, what does the City consider a value add for CSAB's input.</li> <li>● Feedback (Ben): How will CSAB work in relation to the Wellness Committee, could CSAB focus on themes rather than programs, possibly a blend of programmatic and thematic.</li> <li>● Feedback (Jameela): Looking at our group resume and drawing on the strengths/experience of members to provide feedback, have these or similar issues been raised with other City Boards and Committees, and could we discuss with them.</li> <li>● Feedback (Asheika): How do we know the advice we're giving is useful, what is the mechanism for getting that feedback. What is our relationship with other Boards/Committees. Suggest time be set aside to get to know each other. Do we need a separate space for more tangible actions (sending letters, drafting documents)</li> <li>● Feedback (Scott): Find out the new Council's priorities</li> <li>● CSAB will have a new Council Advisor, but likely not until the new year.</li> <li>● Judy will go back to talk with the Branch Managers to establish priorities.</li> </ul>
4.2	<i>Chair's Report - Chairs, Vice Chairs, and Liaisons training</i>	<i>K. Cusveller</i>	<ul style="list-style-type: none"> <li>● Kyra Cusveller provided a Chair's Report</li> <li>● Updated the Board on the recent Chairs, Vice Chairs, and Liaisons Parliamentary training</li> </ul>
5.	<b>New Business/Round Table/Future Agendas</b>		
5.1	Next Meeting	<i>K. Cusveller</i>	<ul style="list-style-type: none"> <li>● Tuesday, November 23, 2021, 5:30-7:30</li> </ul>
6.	<b>Adjournment</b>		<ul style="list-style-type: none"> <li>● Meeting Adjourned at 7:30pm</li> </ul>