



CITY OF EDMONTON

BYLAW 17138

NAMING COMMITTEE BYLAW

(CONSOLIDATED ON APRIL 30, 2026)

THE CITY OF EDMONTON
BYLAW 17138
NAMING COMMITTEE BYLAW

Edmonton City Council enacts:

PART I – PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE	1	The purpose of this bylaw is to continue the Naming Committee as a Council committee with a new mandate and terms of reference.
DEFINITIONS	2	In this bylaw the words used have their ordinary meaning, unless they are expressly defined in the Municipal Government Act or in this section: (a) “City” means the municipal corporation of The City of Edmonton; (b) “City Manager” means the City’s chief administrative officer or delegate; (c) “City Policy” means a written policy approved by Council; (d) “Committee” means the Naming Committee continued under this bylaw; (e) “Council” means the City’s elected governing body; (f) “development area” means a land use plan including an area structure plan, neighbourhood area structure plan, neighbourhood structure plan, servicing concept design brief, or an outline plan; (g) DELETED (S.9(a), Bylaw 21424, March 17, 2026) (h) DELETED (S.9(a), Bylaw 21424, March 17, 2026) (i) “highway” has the same meaning as it is given in the

Traffic Safety Act, RSA 2000, c. T-6;

- (j) **“honorary road”** means a portion of a highway with a name designation that does not alter the municipal address system for that location;
- (k) **“member”** means an individual appointed to the Committee;
- (l) **“municipal facility”** means any City owned building or structure;
- (m) **“Municipal Government Act”** means the *Municipal Government Act*, RSA 2000, c. M-26;
- (n) **“Names Reserve List”** means a list of the names of the City’s noteworthy individuals, historical events, flora, fauna, and natural features;
- (o) **“park”** means City owned land used for public recreation or nature reserve;
- (p) **deleted**
- (q) **“road”** means a City owned highway;
- (r) **deleted**

(S.13(a-b), Bylaw 20669, October 24, 2023)

**RULES FOR
INTERPRETATION**

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The following rules apply to interpretation of this bylaw:

- (a) The marginal notes and headings are for reference purposes only;
- (b) In the event of a conflict between a provision of this bylaw and an enactment, the enactment governs;
- (c) Any reference to an enactment or bylaw includes all amendments or successor enactments or bylaws, and applicable regulations or orders established pursuant to the enactment or bylaw
- (d) Actions authorized by this bylaw must be performed in

compliance with all applicable enactments, trade agreements, bylaws and City Policy.

PART II - ESTABLISHMENT, MANDATE AND TERMS OF REFERENCE

ESTABLISHMENT / CONTINUATION	4	The Naming Committee established under Bylaw 3414 and continued under Bylaw 14014, is continued under this bylaw.
MANDATE	5	The mandate of the Committee is to name the City's development areas, parks, municipal facilities, roads, honorary roads, and wards, in accordance with, and subject to any exemptions or restrictions imposed by City Policy. (S.2, Bylaw 19635, May 27, 2020)
TERMS OF REFERENCE	6	The Committee will establish and maintain the Names Reserve List.
	7	The Committee will approve names for City development areas, parks, municipal facilities, roads, and honorary roads when an application is submitted to the Committee.
	8	At the City Manager's request, the Committee may approve names for the components of facilities.
	8.1	If directed by Council, the Committee will provide recommendations for names based on, but not limited to, lettering, numbers and/or the geographical location of the ward. (S.3, Bylaw 19635, May 27, 2020)
	9	The Committee may select names from the Names Reserve List, but may exercise discretion to select names that are not on the Names Reserve List.
	10	The Committee may consider any information it deems relevant, and may hear submissions from any person, including the City Manager, on any naming matter.

PART III - MEMBERSHIP

MEMBERS	11	The Committee will be comprised of up to seven members appointed by Council. (S.2, Bylaw 21513, April 30, 2026)
	12	The Mayor will not be a member.
TERMS	13	Members are appointed at Council's pleasure for terms of up to one year, but Council may elect to increase the length of any term.
CONDUCT	14	The Committee may establish rules governing the conduct of its members.
	15	The Committee may ask Council to terminate a member's appointment if he or she misses three meetings within a six month period or breaches the Committee's conduct rules.
CHAIR	16	The Committee will annually elect a chair and vice-chair from its members.
	17	The chair may serve as the Committee's chair for up to three consecutive one year terms.
	18	The chair will preside at meetings, present the Committee's reports to Council, and perform the duties required of the chair by Council policies, but if the chair is unable to perform the chair's duties, the vice-chair will perform them.

PART IV - PROCEDURES

MEETINGS	19	The Committee will establish an annual meeting schedule and provide it to the City Manager.
	20	Meetings will take place in accordance with the Committee's meeting schedule, and otherwise at the call of the chair.
QUORUM	21	Quorum for Committee meetings is met by the attendance of a majority of the Committee's members.
TELEPHONE ATTENDANCE	22	Members may participate in Committee meetings using communication facilities, and members participating using communication facilities will count toward quorum.

(S.4, Bylaw 19635, May 27, 2020)

PROCEDURES	23	Deleted (S.13(c), Bylaw 20669, October 24, 2023)
VOTING	24	Members will vote by show of hands, or by stating “yes” or “no” at the conclusion of a vote if participating by communication facility, unless the chair directs otherwise. (S.5, Bylaw 19635, May 27, 2020)
PUBLIC MEETINGS	25	Committee meetings will be held in public, with notice to the public, unless the meeting is closed for reasons permitted by the Municipal Government Act.
FOIP ACT	26	Deleted (S.13(d), Bylaw 20669, October 24, 2023)
SUB-COMMITTEES	27	The Committee may establish sub-committees comprised of its members and non-members to work on matters within the scope of its mandate, but sub-committees will be chaired by a member and report to the Committee.
	27.1	Sections 5(3.1), 5(3.2), and 5(4) of the Council Committees Bylaw, Bylaw 18156, do not apply to the Committee (S.13(e), Bylaw 20669, October 24, 2023)

PART V - CITY MANAGER’S ROLE

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| 28 | <p>The City Manager will perform the following duties and functions for the Committee:</p> <ul style="list-style-type: none"> (a) Publish the Committee’s meeting schedule and notices; (b) Provide technical, administrative, meeting space, meeting management and other supports to the Committee as required for its meetings; (c) Manage the Committee’s minutes and records; (d) Provide City information or records to the Committee about matters within its mandate if requested, subject to |
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applicable privacy legislation and other confidentiality requirements;
(S.9(b), Bylaw 21424, March 17, 2026)

- (e) Present budget requests for the Committee during the City's budget process;
- (f) Facilitate the preparation of Committee reports to Council;
- (g) Facilitate the submission of applications for names to the Committee, and provide advice to the Committee for each submission;
- (h) Deleted

(S.13(f-g), Bylaw 20669, October 24, 2023)

- 29 The City Manager will assist persons wishing to make submissions to the Committee to submit their materials for review and make presentations to the Committee.
- 30 The City Manager will prepare and present reports on the assets requiring a naming decision from the Committee.
- 31 Nothing in this bylaw restricts or impairs the Council or the City Manager's power to sell or otherwise dispose of naming rights in accordance with City Policy.

PART VI - GENERAL

DELETED

DELETED DELETED
(S.9(c), Bylaw 21424, March 17, 2026)

REPORTING

33 Deleted

(S.4, Bylaw 20452, May 17, 2023)

BYLAW REVIEW

34 Deleted

(S.4, Bylaw 20452, May 17, 2023)

REPEAL

35 Bylaw 14019 is repealed.

(NOTE: Consolidation made under Section 69 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 and Bylaw 16620 Section 16, and printed under the City Manager's authority)

Bylaw 17138, passed by Council May 12, 2015

Amendments:

Bylaw 19635, May 27, 2020

Bylaw 20452, May 17, 2023

Bylaw 20669, October 24, 2023

Bylaw 21424, March 17, 2026

Bylaw 21513, April 30, 2026

SCHEDULE A

DELETED

(S.9(d), Bylaw 21424, March 17, 2026)