

## OFFICE OF THE COUNCILLORS BUDGET REVIEW TASK FORCE

### MEETING AGENDA [VIRTUAL]

**Date:** March 21, 2023

**Time:** 5:15 p.m. - 7:15 p.m.

**Virtual Meeting:** Google Meet

#### Attendees

**Task Force Members:** Brendan Boyd, Samira Hamana, Lara McClelland, Maya Pungur-Buick (Vice Chair), Darcy Wiltse (Chair)

**City Administration Office of the City Clerk:** Cathy Perraton, Julie Vizbar (Meeting Clerk)

#### Task Force Guiding Principles

*The Task Force members agree to abide by the following guiding principles as they work together through their mandate:*

- An environment that supports and enables constructive and respectful dialogue from all members.
- Collaboration amongst one another, with others relevant to our tasks, and in all interactions relating to Task Force responsibilities.
- A spirit of gratitude in how we operate and communicate. We are grateful to have these positions on this Task Force and the opportunity to influence funding to best support Councillors' operations.
- We should endeavour to align individual talents and interests with specific initiatives or tasks.
- Clear is kind. We will mutually ensure clarity of expectations and rationale for our activities and next steps.

1.0 Call to Order and Related Business	Time	Lead
<b>1.1 Call to Order</b> <ul style="list-style-type: none"><li>• Land Acknowledgement</li><li>• Roll Call</li></ul> <b>1.2 Adoption of the Agenda</b> <ul style="list-style-type: none"><li>• Agenda Review</li></ul> <b>1.3 Approval of the Minutes</b> <ul style="list-style-type: none"><li>• January 10, 2023 Task Force Meeting</li></ul>	5:15 - 5:20 p.m.	Chair

2.0 Discussion Items	Time	Lead
<b>2.1 Interview Debrief - Ward Offices &amp; Staff</b>  This item may be discussed in private pursuant to sections 24 (advice from officials) and 17 (protection of personal privacy) of the <i>Freedom of Information and Protection of Privacy Act</i> .	5:20 - 5:50 p.m. (30 min)	Chair / All Members
<b>2.2 Councillors' Roles &amp; Responsibilities Update</b>	5:50 - 6:10 p.m. (20 min)	Samira / Darcy
<b>2.3 Data Update</b>	6:10 - 6:30 p.m. (20 min)	Brendan / Maya
<b>2.4 Resource Issue Identification</b> <ul style="list-style-type: none"> <li>• Ward Budgets</li> <li>• Common Budget</li> <li>• Staffing</li> <li>• Other</li> </ul>	6:30 - 7:15 p.m. (45 min)	Chair / All Members

3.0 Adjournment	Time	Lead
Adjournment <ul style="list-style-type: none"> <li>• Next Meeting Date(s)</li> </ul>	7:15 p.m.	Chair

Next Meeting		
Date	Time	Location
TBD	TBD	TBD

**Please note:** Members of the public may watch a livestream of the meeting in-progress from the Task Force's [YouTube Channel](#). Members of the public may also send written correspondence or request to attend or speak at a meeting by emailing: [budgetreviewtaskforce@edmonton.ca](mailto:budgetreviewtaskforce@edmonton.ca)

[www.edmonton.ca/budgetreviewtaskforce](http://www.edmonton.ca/budgetreviewtaskforce)