Company Name: Bank Reconciliation Date:	
Account Number:	
Bank Statement Closing	
Outstanding A/P Cheques Outstanding Deposits Outstanding Manual Payroll Chqs Outstanding Autowithdrawal Outstanding Salary Payroll Outstanding Hourly Payroll Other:	
Adjusted Closing Bank Balance	
General Ledger Balance	
Outstanding Withdrawal Transactions Outstanding Deposit Transactions Other:	
Adjusted Closing General Ledger Balance	
Difference	
 Signature	 Date