

Business Improvement Areas

Annual Report

Edmonton

(Business Improvement Area Name) Annual Report (YEAR)

Message from the BIA Executive Director

-Reflection, recognition and thanks

Message from the BIA Board

-Reflection, recognition and thanks

Brief Description of the BIA and Board

-Brief description, boundaries, membership information

-Current list of board members including names, businesses they represent, and their role on the board (e.g. Chair, Treasurer, etc.)

Business Report (previous year)

-Summary of the BIA's priorities and the activities, events, projects and outcomes of the past year

-Description of the challenges, opportunities and successes over the past year.

-Relevant statistics and/or charts and graphs

-Media (photos and socials) and testimonials

Business Plan (current year)

-Summary of planned activities and those underway, events and projects for the current year

Annual Report Attachment: Copy of Audited Financial Statements for Past Fiscal Year

Including, but not limited to:

- Statements of revenues and expenditures (i.e. income and expenditure account)
- Changes in net assets and cash flows for the year then ended
- Balance sheet
- Notes to the financial statements including a summary of significant accounting policies.

Contact Information

-BIA administration office address, phone number, email

-Website, newsletter sign-up and social media links